

TITLE OF POSITION: LICENSED PRACTICAL NURSE

TITLE OF IMMEDIATE SUPERVISOR: Director of

RISK OF EXPOSURE TO BLOODBORNE PATHOGENS – HIGH

DUTIES
1. Provide skilled nursing care under the direct supervision of the Registered Nurse.
2. Perform selected skilled actions in the provision of curative, rehabilitative, palliative or preventative nursing care.
3. Is responsible and accountable for making decisions that are based on the individual's nursing experience and educational preparation.
RESPONSIBILITIES
1. Assist the Registered Nurse in carrying out the plan of care.
2. Assist the Registered Nurse in performing specialized procedures as directed by the Registered Nurse under physician's orders.
3. Assist with the preparation, implementation and continuing evaluation of the patient care plan.
4. Recognize and understand the effects of social and economic problems upon patients and provides for the emotional and physical comfort and safety of patients.
5. Help teach the patient the appropriate self-care techniques.
6. Foster cooperative effort among personnel by understanding the functions of other persons involved in patient care and by active participation in team and staff conferences.
7. Assume responsibility for personal and vocational growth and development through active participation in nursing organizations and participating in in-service programs and other on the job learning.
8. Prepare clinical and progress notes (not to include admission).
9. Observe, record, and report to the appropriate person patient symptoms, reactions and changes.
10. The general physical and mental condition of patients and signs and symptoms which may be indicative of untoward changes.
11. Stresses in human relationships between the patients and staff personnel and between patients and their families and visitors.
12. Observe, record and report to the appropriate person the general physical and mental condition of patients and signs and symptoms which may be indicative of changes in condition.
13. Assist with the rehabilitation of patients according to the medical care plan by encouraging the interests and special aptitudes of the patient and encouraging patients to help themselves using their own capabilities.
14. Further assist in rehabilitation by reporting any abnormality in the patient's range of motion, body mechanics or body alignment.
15. Actively participate in nursing organizations and promotes and participates in in-service programs.

TREATMENTS AND PROCEDURES

The Licensed Practical Nurse with the education and proven clinical competence may perform certain treatments/procedures provided the Home Health Agency's policies and the State's Regulatory Acts allow their performance. Only advance LPNs with documented skill in performing these functions may:

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| • Administer medications | • Hang I.V.s premixed with medications |
| • Hang hydrating fluid without medications | • Start peripheral I.V. |
| • Flush peripheral lines with saline or heparin solutions | • Inspect insertion sites, change dressings, and remove peripheral I.V. needles/catheters |
| • Calculate and adjust flow rates | |

JOB CONDITIONS

1. The ability to communicate well, both verbally and in writing in English is required.
2. The ability to access patients' homes which may not be routinely wheelchair accessible is required.
3. Hearing, eyesight and physical dexterity must be sufficient to perform a physical assessment of the patient's condition and to perform patient care.
4. Physical activities will include, walking, sitting, stooping, and standing and minimal to maximum lifting of patients and the turning of patients.

EQUIPMENT OPERATION

Utilization of calculator, multi-line telephone, copy machine, basic medical equipment.

COMPANY INFORMATION

Has access to all patient medical records, personnel records and patient financial accounts which may be discussed with the Executive Director, Director of Reimbursement, Employee Relations and Quality Assurance department staff.

QUALIFICATIONS

1. Graduation from an accredited School of Practical Nursing.
2. Must be licensed in the State as a Licensed Practical Nurse.
3. One year experience in home health agency or in a hospital setting preferred.
4. Must have a criminal background check clearance, national sex registry clearance and OIG clearance.
5. Must have current CPR certification.

ACKNOWLEDGMENT

EMPLOYEE NAME

EMPLOYEE SIGNATURE

DATE