Kreative Kidz Zone Program Inc. 204 Second St Albany, N.Y. 12210 518-449-1521 www.KidZoneAlbany.com



Thank you for choosing Kreative Kidz Zone Program Inc,

To assist you in a smooth transition please use the following guide and check list to ensure you have everything you need for your child's start into the program.

Step 1:

Once you have Reviewed Tuition Rates and Fees as well as Policy and Procedures please complete the following forms.

- □ Application
- □ Contract
- Emergency Card
- □ Medical Forms (doctor signature required)
- □ Photo Release

Step 2:

Return Completed forms with deposit and first week's tuition. Please note that the deposit is equal to the first week's tuition. There is no deadline to return forms however a deposit is required to hold your space for the fall or summer program. You will need to decide your start date as well as the days your child will attend at this time.

Step 3:

Contact the center at 518-449-1521 to schedule a tour with your child if you have not done so already.

Step 4:

Below is a checklist of items to bring with your child on their first day. A personalized cubby will be provided for your child at this time. Please remember to label all their items with their full name.

Checklist of items to bring

- □ Seasonal change of clothes (underwear, socks, shirt, pants etc..)
- □ Jacket or sweater
- □ Back Pack

ADDITIONAL ITEMS TO BRING IN SUMMER

- □ Water bottle (during summer season)
- □ Bathing suit
- □ Towel
- $\hfill\square$ Sun screen
- □ Sun glasses
- □ Water shoes

Register Early to receive a complimentary Bag and water bottle!