

**ROUND MOUNTAIN TOWN BOARD  
REGULAR MEETING  
DONALD L. SIMPSON COMMUNITY CENTER  
650 CIVIC DRIVE, HADLEY SUBDIVISION  
ROUND MOUNTAIN, NEVADA  
[rmtownadmin@gmail.com](mailto:rmtownadmin@gmail.com)  
TUESDAY, JANUARY 12, 2016 – 4:30 P.M.**

**MINUTES**

Members Present: Sheila Beery-Burggraff, Chair  
Lisa Davila, Clerk  
Greg Schoen, Member  
James Swigart, Member

Also Present: Pearl Olmedo, Interim Town Manager

Citizens Present: Mike Hardy  
Ranay Guifarro  
Sergio Olmedo  
Mitchell Mittelstadt



**CALL MEETING TO ORDER**

**ACTION:** Beery-Burggraff called the meeting to order at approximately 4:30 p.m.

**PLEDGE OF ALLEGIANCE**

The pledge was recited.

**GENERAL PUBLIC COMMENT (first)**

There was none.

**ELECTION OF ROUND MOUNTAIN TOWN BOARD OFFICERS FOR THE YEAR 2016**

Beery-Burggraff noted there will be a new member coming on at the next meeting and to postpone until then. She informed that Randy has been transferred and they will be moving within the next three months, the timeframe is unknown. She will be resigning and hopefully will know by the next meeting when they'll be moving so you guys can plan by that.

Olmedo requested an answer as soon as possible, as advertising for a vacancy takes time. And with the budget coming up, whether it's you or the new person, she thought it would be wonderful if the new person is seated before start of budget workshops.

Beery-Burggraff asked when the budget workshops start.

Olmedo noted beginning of February.

Beery-Burggraff stated hopefully I'll know by the next meeting.

**ACTION:** Item tabled.

### **APPROVAL OF JANUARY 12, 2016 AGENDA**

Olmedo requested to remove item 6, the audit was not ready and noted we have until January 31<sup>st</sup> to adopt the Financial Statements ending June 30, 2015.

Schoen questioned when was Daniel McArthur coming up.

Beery-Burggraff noted he was waiting on the State and as soon as he his stuff he'll let us know

**ACTION:** Schoen motioned to accept the agenda as amended. Swigart seconded the motion; motion passed 4-0.

### **BID AWARD – DISCUSSION AND POSSIBLE DECISION TO AWARD TOWN OF ROUND MOUNTAIN WASTEWATER TREATMENT FACILITY REHABILITATION BID PWP #RM 2015-1**

Mike Hardy informed the bid results were in the packet, noting the front page is check off of all required items and second page is a break-down of each item with costs. He noted bids came in higher than the engineer's estimate due to adding items to the bid, there was no timeframe associated in putting that additional cost in there for those additional addendums, and seem to be relative and needed. With the focus on the lowest bid – Aspen Developers we were having trouble finding out much about them. So we called them and asked them who they planned on using for the liner installation and if they had any experience with that; the answers we were getting weren't comfortable answers. Initially they said no they had not, not in the state of Nevada. He didn't know if that means they haven't, he thought Aspen initiated or originated in California; they've done work up in Truckee and other places. He mentioned their name to couple of engineers in their office and got some information for the most part make him uncomfortable. The first one, when we called them and they didn't have any experience putting the liners in but they we were thinking of using the sub-contractor called Easy Lay Liners – which is not on their sub-contractor list, we looked into them and they have experience laying liners down but they did not propose them so we don't know where the cost came from that their utilizing. And they are thinking of using them but that's a very uncomfortable situation for us that doesn't mean that they will use them, they're thinking of using them so we don't know who they will use or they're going to try to do it themselves.

Schoen noted we would want somebody that's specific and not out in limbo somewhere.

Hardy went on to explain after talking to some of their local engineer's, they gave names of projects Aspen worked on and ones coming up without getting into details they were terminated twice in Douglas County. One of their engineers worked with them in Truckee and it comes up they're very slow and very behind the schedule which concerns him due to the Administrative Order of Consent, this project has to be done by June 30<sup>th</sup>. At this time we are not comfortable recommending them, it's up to the Board. Lumos would like to delay giving a recommendation until they can take a closer look at the next lowest bidder. They are 22% higher from this bid and that's a concern but based on the bid provided and comments they were getting he's wasn't sure Aspen put together an accurate bid for this project.

Beery-Burggraff questioned in terms of over bid it or what he meant by accurate bid.

Hardy responded he didn't think they looked into it very deep and they are just trying to buy projects here, he thought they were new to Nevada and haven't been here very long. Some of the comments brought to his attention that concern him – they showed up for the pre-bid meeting they never bought a set of plans for the contract from us so the only place they could've looked at it one of two different planning – we gave it to an organization in Reno and one in Vegas. So they could go in there and take it look at a set of plans. We'd like a little more time and apologize for the delay there's just more red flags than we'd like to see from the low bidder. The timing of this project has put too many concerns up at this time. We'd like to look at the other low bidder and see how organized their bid is. So the recommendation is to postpone until next meeting.

Schoen questioned the timeline between bid award and start of work, is it entirely work dependent? If awarded at next meeting, the 26<sup>th</sup>. Can they get out there to start?

Hardy noted the monitoring wells can be put in, repair work on pipes and distribution boxes. They only item that cannot be worked on until the temperatures are consistently above fifty degrees are the liners. He also requested talking with NDEP for an extension. If work were to start early March there would be seventy working days to complete by June 30 – if everything were to go smoothly. He noted it is critical the liners are to be installed properly.

Schoen questioned item nine in regards to the bedding material from Hadley pit the costs were estimated at \$20,000 and they're coming in at \$103 - \$121,000.

Hardy explained he used a local contractor for their estimate. And noted the contractors prefer to put additional costs in a particular line item and they shuffle the dollars amounts among the items.

Swigart also noted safety concerns to being on the liner in icy conditions and perhaps that can be utilized when requesting an extension. And noted MDK's license expires January 31, 2016.

Hardy noted they are a reputable company and probably won't have an issue getting it renewed.

**ACTION:** Beery-Burggraff motioned to table until January 26, 2016. Davila seconded the motion; motion passed 4-0.

### **DANIEL C. MCARTHUR TO PRESENT FINANCIAL AUDIT FOR YEAR ENDING JUNE 30, 2015**

Agenda item removed.

### **READING, CORRECTION, AND APPROVAL OF THE NOVEMBER 12, 2015 AND NOVEMBER 24, 2015 MEETING MINUTES**

**ACTION:** Beery-Burggraff motioned to accept the meeting minutes as presented. Davila seconded the motion; motion passed 4-0.

### **CORRESPONDENCE, AWARDS, AND ANNOUCEMENTS**

1. Gmail from Lorina Dellinger Re: Open Meeting Law/Ethics in Government Training, dtd. 1/4/16.
2. Nevada State Bank statement ending November 30, 2015 & December 31, 2015.
3. Resignation letter from Claudia Alvarez, dtd. 1/6/16.
4. Fax from Davonya Barnes – DOE R&D on High Burnup Spent Nuclear Fuel Performance during Storage and Transportation Is Focus of U.S. NWTRB Meeting in Knoxville, TN, dtd. 1/6/16.
5. Round Mountain Town Board – Notice of Possible Quorum Open Meeting Law (OML) and Ethics in Government Training on 1/13/16.
6. Round Mountain Town Board Back-up 1/19/16 Re: Board Application – Wesley Hubred.

Olmedo reviewed correspondence and thanked the board members for the luncheon and the jackets purchased for employees and board members. Also, noted thank you very much to Mr. Randy Burggraff and the Golf Course, it was very nice.

Beery-Burggraff noted to Ranay, thank you to Round Mountain Gold.

**NYE COUNTY COMMISSIONER'S MEETING REPORT**

Olmedo noted the one applicant received, Wesley Hubred, was going to be appointed.

Beery-Burggraff asked if he would be at the next meeting.

Olmedo noted it is dependent on when he is sworn in.

**PERSONNEL ACTIONS**

<b><u>EMPLOYEE</u></b>	<b><u>ACTION REQUESTED</u></b>	<b><u>HRLY. RATE</u></b>	<b><u>LONG.</u></b>	<b><u>EFFEC. DATE</u></b>
Alvarez, Claudia Administrative Aide	Accept letter of resignation	\$12.90		01/06/16
Administrative Aide	Advertise to hire Admin. Aide	\$12.40		ASAP

Schoen noted the job description is standard and ready to go.

Beery-Burggraff questioned when the last update was.

Olmedo noted in 2014 when Davila resigned.

Swigart asked Olmedo if she did applications, interviews, and decides on filling the position.

Olmedo confirmed and requested to hire as soon as possible.

Davila asked if Lopez had an interest in the position.

Olmedo responded no, she would like to stay in recreation. And thought it was a good since recreation has seen a turnover since 2013, the office is finally seeing the stability it needs.

Davila noted since Olmedo was going to be the only one sitting in on interviews, did she want the help of board members sitting in.

Olmedo declined noting all board members would need to sit in at each interview. She went on to explain she had a couple options with another staff member or requesting POOL/PACT to sit in.

Schoen noted it made sense and would be good to have two people present.

Beery-Burggraff noted to if there was anything the board could do to help out to please let us know because we know that one person doing three jobs is tough.

**ACTION:** Davila motioned to accept the letter of resignation and advertise to hire. Schoen seconded the motion; motion passed 4-0.

**GENERAL PUBLIC COMMENT (second)**

Davila noted there were concerns about continued smoking in town buildings and to check into it.

Olmedo asked which town buildings.

Davila noted no and she didn't get into it because she was in a hurry when approached by a couple people and they thought smoking was allowed in all the buildings in which she let them know it wasn't allowed.

Olmedo noted there should be postings as it is posted in the Town Hall but she will ensure there are postings in all the buildings.

Swigart requested to revisit the suggestion/complaint box and review as we do vouchers. And once things get settled with board members; then he suggested an article in the paper regarding members and future of the town.

Beery-Burggraff also noted as a new board member she had no idea of what was going on and suggested to put together a packet for new members. And will come up with something.

Olmedo suggested at the new members meeting to explain the process and it is outlined in the Open Meeting Law manual. And noted when Swigart came on board she e-mailed a welcome to the town board, a link to the Secretary of State website, and the Open Meeting Law manual.

Davila also noted in terms of a governing body over the fire department, if that's a part of what they do. And it absolutely was and she made a couple of phone calls to find out if they were responsible for that building, do they have that obligation, they absolutely do as a Town. They pay the stipend, it is a part of their audit it is a part of their budget and the board is responsible for that building.

### **REVIEW AND APPROVE VOUCHERS**

**ACTION:** Beery-Burggraff motioned to approve the vouchers. Swigart seconded the motion, motion passed 4-0.

### **ADJOURN MEETING**

**ACTION:** Swigart motioned to adjourn the meeting. Schoen seconded the motion; meeting adjourned at approximately 5:18 p.m.