

RIVENHALL PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 4TH MAY 2010.

Present: Cllrs. Abbott, Prime, Clark, Wright, Bills, Brailey and Salmon.

Also present: Parish Clerk plus 3 members of the public.

306.. Election of Chairman.

Proposed by Cllr. Bills and seconded by Cllr. Prime that Cllr. Abbott be nominated for Chairman.

By an unanimous vote Cllr. Abbott was elected Chairman and signed the Chairman's Declaration of Office and took the Chair.

307.. Election of Vice Chairman.

Proposed by Cllr. Salmon and seconded by Cllr. Prime that Cllr. Bills be nominated for Vice Chairman.

By an unanimous vote Cllr. Bills was elected Vice Chairman.

308.. To receive any Apologies for Absence.

There were no apologies for absence.

309.. Members to review their entry in the Register of Interests.

All Members reviewed their Register of Members' Interest forms and appropriate amendments were made.

Cllr. Prime declared a Personal Interest in item 313(iv) as Secretary of the Millennium Committee.

310.. To approve and sign the minutes of the meeting held on 6th April 2010.

The Minutes were **unanimously approved** and then signed by the Chairman.

311.. Public Forum for 10 minutes

There were no matters brought to the attention of Members.

312.. To nominate Council representatives for outside bodies:

The following nominations were **proposed by Cllr. Prime and seconded by Cllr. Bills and unanimously agreed**

- Rivenhall Playing Field Association - Cllr. Salmon
- Braintree Association of Local Councils - Cllr. Prime
- Essex Association of Local Councils - Cllr. Prime
- Passenger Transport Liaison Committee - Cllr. Prime
- Footpath Liaison - Cllr. Brailey
- Tree Warden - Cllr. Clark
- Emergency Contact - Cllr. Wright
- The Henry Dixon Hall Charity - Cllr. Clark
- Traffic Liaison - Cllr. Abbott

313.. Matters for discussion.

- i. The provision of Village gateways.
The Clerk will contact ECC Highways requesting that action be taken to provide gateways at Church Road as previously agreed; those at Rickstones Road to be put on hold during the redevelopment work at the New Rickstones Academy.
- ii. The provision of a VAS in Henry Dixon Road, Rivenhall End.

A quotation of £3995 has been received from Solagen for a VAS the same as that in Church Road. The Clerk will contact them to obtain a quotation for the occasional relocation of the VAS from one side of Henry Dixon Road to the other. A quotation of £750 was received from ECC for the erection of a suitable post to support the VAS.

ECC are to be requested to conduct a speed loop survey along Oak Road to ascertain whether it would be beneficial for a VAS to be located there in the future.

- iii. The provision of Allotments within the Parish.
The Clerk confirmed that he had written to the Agents for the allotment owners requesting that these plots be re-opened for public use.
- iv. Christmas Tree lights & security.
A letter was received from the Millennium Committee proposing that the security responsibility remains with the Millennium Committee, but that if any serious vandalism to the tree and lights occurs this coming year the Committee Secretary will inspect the damage before repairs are attempted thereby enabling him to then report it to the police for action. This action was approved.
- v. Maintenance required within the Parish.
The Clerk will contact Greenfields requesting that their grass cutting within the Parish be brought up to an acceptable standard and to obtain information regarding the number of cuts they intend for the season.
Following a request from BDC, the Clerk will contact ECC Highways with a request that they undertake to cut the grass on the roadside verge from below the substation to the A12 bridge along Henry Dixon Road.
The new dog bins are to be installed in the near future.
Cllr. Bills will request that BDC return the chains and posts removed from the Albert Moss Playing Field.
- vi. To review the Council's insurance renewal for 2010/2011.
The Clerk indicated that the insurable values of all items had been increased in line with overall inflation and price increases.
Proposed by Cllr. Prime and seconded by Cllr. Brailey and unanimously agreed that the dog and litter bins be excluded from the policy and that the Insurance Policy be renewed as per the schedule.
- vii. Further parking restrictions within Rivenhall village.
ECC Highways confirm that the bus stop markings and zig-zags outside the school are to be remarked (the school markings are legal and the signage correct). Also that a clearway order sign will be placed on the bus stop post which can be enforced.
Members agreed to consult with local residents regarding extensions to the Church Road parking restrictions from the War Memorial up to the bus stop.
Cllr. Wright reported parking problems along Rickstones Road on the pavements near the bus stops. The Clerk will report this to the Police for action.
- viii. Rubbish dumping and car washing at Holland's café.
On 8th April 2010, the Chairman contacted BDC requesting enforcement action be taken regarding this dumping and car washing; the Clerk will remind BDC that proper enforcement action is required in this case.
- ix. BALCs AGM on Thursday 3rd June.
Cllr. Prime will attend this meeting on behalf of the PC.
- x. To review BDC's Open Spaces Supplementary Planning Document - Action Plan.
Members reviewed the document produced by BDC and the Clerk will notify them of the alterations required to their list.
- xi. Continuation of traffic problems in Oak Road, Rivenhall End.

A further letter had been received by the Clerk regarding the continuing problems associated with HGVs and speeding vehicles along that stretch of Oak Road from the A12 to Henry Dixon Road.

ECC are being requested to undertake a speed loop survey along that road; the PC has engaged in discussions with the Highways Agency regarding the A12 slip roads and there is to be a traffic survey of HGVs using this road to determine their journey origin and ultimate destination.

xii. EALC Courses:

Budget & Precept, Wednesday 30th June 2010 - No one will attend.

Health & Safety, Tuesday 22nd June 2010 - No one will attend.

314.. Planning Matters:

Applications:

10/00457/OUT: Demolition of existing English block and installation of new modular nursery building for the existing Puddleduck nursery - New Rickstones Academy, Conrad Road.

Members raised the matter of energy efficient and downward facing lights which the Clerk will transmit to BDC.

10/00467/FUL: Erection of side & rear extensions, conversion of existing detached double garage to bedroom with en-suite - 333 Rickstones Road.

Members raised no objections to this application.

10/00482/FUL: Construction of new south east car park, erection of new plant machinery building and cycle shed - Durwards Hall, London Road.

This application appears to be a replica of the one previously submitted and refused permission by BDC. Members agreed that the Clerk write to BDC reiterating their previous objections and comments highlighting the impact resulting from development within the Environment Agency defined floodplain and the assessment of effects upon the local public footpath, both issues which have been omitted by the applicant.

10/00545/FUL: Change of use of land for vehicle parking by Flight Transport and continued use by Essex Probation Area Board - Appleford Farm.

Members observations were as follows:

- This application is for extended industrial vehicle parking in the countryside and within a special landscape area.
- This application infers a breach of a previously agreed planning condition restricting vehicle movements to 7 (seven) per day; there are 30 (thirty) parking spaces shown in the application.
- Previously, at an appeal hearing the Planning Inspector ruled that there should be no overnight parking and that any extension to the business was unacceptable.
- The impact upon the lives of housing tenants who live in close proximity to the site would become intolerable.

Planning Results:

10/00292/AGR: Grain storage building - Appleford Farm.

Planning permission not required.

10/00444/AGR: Agricultural storage building - Rivenhall Hall Farm.

Planning permission not required.

Ongoing Planning Matters:

i. Local Development Framework.

It was confirmed that the BDC consultation period would commence on 10th May 2010, after the General Election and that Witham TC had referred this process to the consultant for advice on their and the Pc's behalf.

Members confirmed that 375 copies of the BDC summary form would be required from BDC and that, unless BDC provided them, the PC would produce 375 copies of a consultation document plus a covering letter for delivery to each household within the Parish. The content of the covering letter and the consultation document are to be agreed between meetings for production and delivery prior to the next PC meeting on 8th June 2010. Appropriate notices will also be produced and displayed on the various notice boards within the Parish.

ii. Rivenhall Airfield.

The Environment Agency meeting with the local Community Group had to be postponed.

iii. ECC Minerals & Waste Development Framework.

It was confirmed that the ECC consultation will take place during October and December 2010.

iv. New Rickstones Academy.

The contractors have cut down part of the hedge along Rickstones Road to provide access onto the 'temporary' car park. The Chairman has raised this matter with BDC as no planning application/information has been submitted concerning this.

315.. Correspondence received since the date of the Agenda.

- The Clerk had received information from the New Rickstones Academy that the litter along the fence in Rickstones Road would be cleared '...as quickly as possible'.
- Despite the VAS, vehicles are still speeding along Rickstones Road.
- Problems encountered by a dog walker when being confronted by a youth in Tarecroft Wood and the problems associated with others illegally camping there.

316.. Finance matters:

i. To agree accounts for payment.

Proposed by Cllr. Prime and seconded by Cllr. Bills and unanimously agreed that the following accounts be paid; cheques were then drawn accordingly.

689	E.A.L.C.	£171.00	Training Course (26/05)
690	R.P.F.A.	£20.00	Hall Hire
691	Aon Ltd.	£926.69	Insurance premium 2010/11
692	Ann Clarke	£50.00	Audit fee for 2009/10
693	Stop Stansted	£10.00	S.137 contribution.
694	CAB	£10.00	S.137 contribution.
695	K. P. Taylor	£306.88	Salary/expenses (April)
696	A. Walsh	£272.00	Maintenance (April)

ii. To review the Clerk's salary.

Proposed by Cllr. Wright and seconded by Cllr. Clark and agreed unanimously that the Clerk be paid a salary of £2992.39 per annum with effect from 1st April 2010, in accordance with the latest NALC agreed pay scales.

Proposed by Cllr. prime and seconded by Cllr. Clark and unanimously agreed that Standing Orders be suspended so that matters still outstanding on the agenda might be dealt with beyond 22.00 hours.

iii. To agree the final accounts for 2009/2010 and for the Chairman to sign the Annual Return.

The Internal Audit of the accounts for the year ended 31st March 2010 having been completed with no adverse comments, the Chairman signed the Council's

Annual Return for the year. (Members please note that the appropriate Notice of Audit will be displayed from 28th May 2010 and that the External Audit had been called for 12th July 2010.)

317.. Information exchange and items for the next Agenda.

- The use of the recycling site takes the place of rubbish skips being provided within the Parish.
- Litter and broken glass has appeared in the spinney below the playing field.
- Some litter and chewing gum has appeared in the newly provided play area.
- BDC will arrange collection of large domestic items when requested to do so.
- The provision of a heavy picnic table within the play area will be included on the next agenda.

318.. Dates of future meetings:

Tuesday 8th June in The Henry Dixon Hall and Tuesday 6th July in Rivenhall Village Hall, both meetings commencing at 20.00 hours.

Items for the June meeting to the Clerk by 28th May at the latest.

319.. Closure

The Chairman closed the meeting at 22.05 hours.

Signed:

CHAIRMAN

Date: