

Notes from meeting 8th October 2015: Steering Group.

Item 1: Welcome (DB – Chair)

Present: Alex Reid, Yasemin Olcay, Bob Hessian, Guy Holland, Eric Bohm, Norman Machin, Susan Daenke, Diane Bohm

Item 2: Apologies received: Roger Evans

Item 3: Review of action points:

- Review declaration of interest - DB
- Action 6 – prize not yet awarded (from 5 returns) – suggest a 5-way split
- Minutes accepted

Item 4 (1):DB - Review of John Howell's remarks from the meeting 24th Sept – how his suggestions might shape our NP preparations.

Key objectives:

- Set a date for submission of our draft plan to work to; take advice from CDC on their time for evaluation and process, and then set the referendum date. Referendum date may be required for grant application. We should aim to submit before the end of 2016, or we risk losing control to the CDC.
- NM suggested we submit a 'pre-application' to make sure CDC know to expect our submission.

Brief review of Guiding Principles of the NP (taken from Woodcote NP) – adapted for WOTG: additional suggestions:

- strengthen support for business operations in the village
- consider the consequences of more housing (e.g. increased delivery traffic, more static vehicles)
- key aim is to reduce the speed and volume of through traffic while planning for a managed increase in local vehicles.
- can work with the Parish Council during the planning process to achieve small gains that will incentivise the community (eg WiFi, mobile reception) during the NP process.

Action: plan a workshop to discuss the principles for this village, plan our priorities and how to measure them.

Item 4 (2): after Oct 17th, outreach will be escalated

Item 5: Badges: DB and Yasemin to do this – simple design/laminated

Item 6: Plan a short rehearsal for speakers ahead of the meeting – Friday 16th evening Poster setup for each Working Group (Sections)

Section 1: What the plan is – lay the groundwork

Section 2: Village form and character – historical context; current landscape and buildings; traffic and streets; have your say with post-its.

Section 3: Social and Economic – social structure divided into population structure; households; housing; employment/commuting

Section 4: Traffic and transport – results of traffic meeting; identify data required to formulate the NP

Section 5: ?Communications – website, timetable, next events etc?

For Section 2 Village form and character: GH to print in house on A1 (maps); Roger's large map will be 2 x A0.

Other sections can be on A2 template;

- Deadline for poster copy is midnight Sat 10th Oct.
- Layout of room: central table (large map); workshop tables along windows; registration in foyer; poster boards around walls.
- Move posters to Church for further consultation opportunities

Item 7: Treasurer's report – quotes being obtained for publicity

Draft budget for this fiscal year by Wed Oct 14th – need a suggested Referendum date to help with grant applications post March.

Bank account is operational – need transfer of funds to be completed (Ecotown group, PC).

Have a budget of £3700 through to March 2016, then apply for grants.

Website is up and running, facebook wotgneighbourhoodplan.

Mike can provide recent photographs of the village.

More banners to go up in the village.

Item 8: date for rehearsal – Friday night after set-up – pizza and beer!

Item 9: Declaration of Interest –all Steering Group members must complete these.

Action: Circulate a list of 'prompt' questions for comment, then each facilitator will have a curated list to work with on the day. Aim for 6 per group with a facilitator and a note-taker if we have sufficient support.

Meeting closed 9.30pm.

Notes: S. Daenke

Attached:

Notes from Visit by John Howell MP September 24th, 2015

Guiding Principles: Draft for discussion (updated)

Meeting Dates

Declaration of Interest