

**RIVENHALL PARISH COUNCIL
MINUTES OF THE MEETING HELD 5TH FEBRUARY 2013.**

Present: Cllrs. Abbott, Bills, Wright, Prime, Brailey, Turner and Clark.

In the Chair: Cllr. Abbott.

Also present: Parish Clerk and 1 member of the public.

722.. To receive apologies for absence.

There were no apologies for absence received.

723.. Disclosure of Pecuniary Interests relating to matters on the Agenda.

There were no Disclosures made at this meeting.

724.. To approve and sign the Minutes of the meeting held on 8th January 2013.

The minutes were **unanimously agreed** and then signed by the Chairman.

725.. Public Forum for 10 minutes.

The following matters were brought to the attention of Members:

- Flooding of the underpass to the A12 in Henry Dixon Road - reported to ECC.
- Footpath No.7 is flooded over a length of approximately 15 metres.

726.. Matters for Discussion.

i. A12/Oak Road junction.

Both ECC Highways and the HA were invited to attend either a site meeting or the PC meeting to further discuss this issue. No reply has been received from ECC Highways but Mr. Cooper (HA) has indicated on-going discussions between HA and ECC and that his attendance at the March PC meeting might be more appropriate. This has been agreed.

ii. Review of the Parish Plan.

Matters relating to this have been deferred until the June meeting.

iii. Highways Maintenance.

There is a pot hole appearing on the Zebra Crossing in Church Road. Surface water appears to be flooding from the Rivenhall Oaks Golf Course onto both Oak Road and Rickstones Road. This was reported to ECC some months ago and an investigation was promised but nothing has been forthcoming. The Clerk will request information.

iv. General Maintenance.

Appreciation has been paid to the Maintenance Contractor, Mr. Walsh, for his work to improve the footways in the parish.

Fly tipping continues to be a problem at various sites.

A bow saw is to be purchased so that work maybe undertaken to various trees within the parish.

A grass verge and the gateway to the plantation along Henry Dixon Road will require attention when the weather improves.

v. EALC Training Courses:

Employment Issues Course, 22nd March 2013 - No-one to attend.

727.. Planning Matters:

New Applications:

CC/BTE/02/13 - Expansion of Elm Hall Primary School.

Members commented as follows:

A number of trees are due for removal either because they are lost to the development (4) or are very poor specimens. Could ECC condition a consent to require on site or off site replacement.

The sustainability features are to be commended including solar PV and PIR sensors for internal lighting to save energy. However the external lighting details are thin - they specify bulkheads (a design with often poor directional control) with some sort of shielding but there are no drawings of the designs nor any indication of actual numbers. Request that lights are recessed beneath canopy or, where they are on walls, downlighters with no spill beyond boundary or above horizontal and on dusk/dawn sensors with timer override to switch off those not required out of hours. Also explore design options to use LED sources. The extension works could be an opportunity to replace all external lighting at the school to this specification to ensure best practice and reinforce the generally good sustainability features.

Planning Results:

There were no planning results to report at this meeting.

Planning Enforcement:

There were no enforcement issues to report this month.

728.. Ongoing Planning Issues:

- i. Local Development Framework.
Members agreed the Chairman's detailed response to the document produced by BDC and this will be submitted within the timeframe allowed for responses.
- ii. Rivenhall Airfield.
Nothing further to report at this meeting.
- iii. ECC Waste Development.
Nothing further to report at this meeting.
- iv. ECC Minerals Local Plan.
An 'open forum' was held prior to the commencement of the Council meeting at which a number of local residents attended.
Members agreed the Chairman's detailed response to the document produced by ECC and this will be submitted within the timeframe allowed for responses.
- v. Braintree District Local Highways Panel.
The next meeting of the BDLHP will be on 14th March 2013 at 6.00pm in Causeway House, Braintree.
Members expressed some confusion as to the current position of the matters relating to Rivenhall and Rivenhall End. The Chairman will seek clarification.
- vi. Tarecroft Wood.
The Clerk has received certain information from ECC regarding their Asset Transfer Policy Document and this will be included on the agenda for the March meeting.

729.. Correspondence received since the date of the agenda.

- Despite local objections BDC granted the application to vary the Premises Licence at Rivenhall Oaks Golf Centre with certain conditions attached, which the Clerk will notify to local residents. Residents are then requested to register any complaints regarding contravention to Cllr. Wright.

730.. Finance matters:

To agree accounts for payment.

Proposed by Cllr. Brailey, seconded by Cllr. Prime and unanimously agreed that the following accounts be paid. Cheques were then drawn accordingly.

879	D. Clark	£22.97	Flower bulbs
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880	Kempco Ltd	£143.12	Printing letters & notices
881	K. P. Taylor	£261.81	Salary/expenses (Jan)
882	A. Walsh	£320.00	Maintenance (Jan)

731.. Information exchange and items for the next agenda.

- BDC proposals for the future support to Parish Councils will feature on the March agenda and the Clerk will circulate documents to Members in advance of the meeting
- Replies accepting the invitation to attend the APA have been received from both BDC and Essex Police but a negative response received from ECC Highways.
- The Chairman reported that another crash had taken place in Park Road on 3rd February involving 2 cars near Park Gate.
- It was reported that further cutting had taken place in Rivenhall Thicks; the Chairman he would check if this was good forestry or general clearance.

732.. Dates of future meetings:

Tuesday 5th March 2013 in The Henry Dixon Hall and Tuesday 2nd April in Rivenhall Village Hall, both commencing promptly at 20.00 hours.
Items for the March meeting to the Clerk by 22nd February at the latest.

733.. Closure.

The Chairman closed the meeting at 21.30 hours.

Signed:

CHAIRMAN

Date: