

**ROUND MOUNTAIN TOWN BOARD
SPECIAL MEETING
DONALD L. SIMPSON COMMUNITY CENTER
650 CIVIC DRIVE, HADLEY SUBDIVISION
ROUND MOUNTAIN, NEVADA
rmtownadmin@gmail.com
MONDAY, APRIL 17, 2017 – 4:30 P.M.**

AGENDA

**James Swigart, Chair
Roger Morones, Vice Chair
Wesley Hubred, Clerk**

**Lisa Davila, Member
Liandra Dutton, Member**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

NOTE: Below is an agenda of all items scheduled to be considered. All items are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Items on the agenda without a time designation may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

PUBLIC COMMENT: During the Board Meeting on April 17, 2017, will be for all matters, both on and off the agenda, and be limited to three minutes per person. Additionally, public comment of three minutes per person may be heard during individual action items. The Board reserves the right to reduce the time or limit the total time allowed for public comment. The Board may prohibit comment if the content of the comments is a topic that is not relevant to, or within the authority of, the Board, or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comments on that item at the Board meeting.

Pursuant to NRS 241.020 , the Agenda for the Board Meeting Cancellation Notice has been posted at the following locations: Round Mountain Town Hall, 100 Hadley Circle, Hadley Subdivision, Round Mountain, NV; U. S. Post Office, 83 Hadley Circle, Hadley Subdivision, Round Mountain, NV; Round Mountain Public Library, 73 Hadley Circle, Hadley Subdivision, Round Mountain, NV; Donald L. Simpson Community Center, 650 Civic Drive, Hadley Subdivision, Round Mountain, NV; Round Mountain Fire House, Round Mountain, NV; Nevada Public Notice Website <https://notice.nv.gov>

Support documentation for the items on the agenda, provided to the Round Mountain Town Board is available to members of the public by writing to rmtownadmin@gmail.com, calling (775) 377-2508, or in person at 100 Hadley Circle, Hadley Subdivision, Round Mountain, Nevada.

Action may be taken to those items denoted (FOR POSSIBLE ACTION).

ITEM#	SUBJECT
--------------	----------------

Special Note: Any member of the public who is disabled and requires accommodation or assistance at this meeting is requested to notify the Round Mountain Town Hall in writing or call (775) 377-2508 three (3) business days prior to the meeting.

- 1. Call meeting to order/roll call.**
- 2. Pledge of Allegiance.**
- 3. PUBLIC COMMENT. (Three minute time limit per person.) No action will be taken by the Board until specifically included on an agenda as an action item. (first)**
- 4. Approval of April 17, 2017 agenda. (For possible action)**

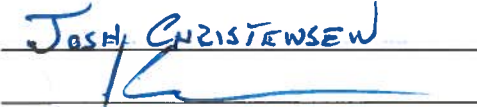
5. Discussion, deliberation and possible decision for the Board to change meeting minute format. (For possible action)
6. Reading, correction, and approval of the March 14, 2017 meeting minutes. (For possible action)
7. Discussion, deliberation and possible decision to change the day and/or time of regularly scheduled Round Mountain Town Board meetings. (For possible action)
8. Sara Sweeney requests to consider the conduct of the Town Manager in relation to the hiring of the Recreation Director. (For possible action)
9. Andrew Swazey requests to formalize the hiring process. (For possible action)
10. Discussion, deliberation, and possible decision on adopting a Round Mountain Town board by-laws. (For possible action)
11. Discussion, deliberation, and possible decision on a mission statement for the Town of Round Mountain. (For possible action)
12. Discussion, deliberation, and possible decision to hire part-time, full-time, stipend, or remain as a volunteer for the fire chief position. (For possible action)
13. Adoption of Town of Round Mountain Personnel Policy Manual as reviewed by POOL Pact. (For possible action)
14. Discussion and possible decision to designate Daniel C. McArthur as the town's auditor for fiscal year 2017-18. (For possible action)
15. Correspondence, awards, announcements, and department updates. (Discussion only)
16. Closed Meeting pursuant to NRS 241.030 Discussion to consider alleged character, professional misconduct or competence of the Administrative Aide, Daleana Mittelstadt. (Discussion only)
17. Personnel actions:
 - a. Discussion and decision to award 3% merit increase for Administrative Aide. (For possible action)
18. Review and approve vouchers. (For possible action)
19. Budget Workshop – This workshop is to discuss the 2017 – 2018 fiscal year budget. (Discussion only)
20. GENERAL PUBLIC COMMENT. (Three minute time limit per person.) No action will be taken by the Board until specifically included on an agenda as an action item. (second)
21. Adjourn meeting. (For possible action)

DECLARATION OF POSTING

STATE OF NEVADA

COUNTY OF NYE

The undersigned deposes and says: That he/she is over the age of 21 years; that he/she posted at the places below mentioned, the Agenda for the Round Mountain Town Board Special Meeting for April 17, 2017, not later than 9:00 a.m. on April 12, 2017.

Name: JOSH CRISTENSEN
Signature: 
Title: UTILITIES MANAGER

POSTED: Round Mountain Town Hall, 100 Hadley Circle, Hadley Subdivision, Round Mountain, NV
U. S. Post Office, 83 Hadley Circle, Hadley Subdivision, Round Mountain, NV
Round Mountain Public Library, 73 Hadley Circle, Hadley Subdivision, Round Mountain, NV
Donald L. Simpson Community Center, 650 Civic Drive, Hadley Subdivision, Round Mountain, NV
Round Mountain Fire House, Round Mountain, NV
Nevada Public Notice Website <https://notice.nv.gov>