

## Agenda & Minutes

RNAO Essex Chapter Executive Meeting  
Monday September 12th, 2011 ~ 19:00-20:30

Location: Armando's Pizza 326 Cabana Rd.

Meeting over Dinner

Attending: Jen, Lynda, Kelly, Veronika, Kim, Amanda, Pat

Regrets: Carolyn

Budget Update:

Veronika reported that there is \$4528.35 in Essex chapter account

Update on WRH Payroll Deduction:

Veronika reported that she had a booth advertising RNAO payroll deduction & had one person sign up, but that there were others interested. She will follow up with them.

Veronika also found out from WRH that sign-up for payroll deduction will just be at the beginning of RNAO's fiscal year. Lynda stated that HDGH also has payroll deduction.

Gifts have been sent to Karen McCulloch, Gisele Sullens & Jim Cross for their help with this endeavour.

Chapter Banner:

Jennifer showed the invoice from Allegra for approximately \$160. Everyone was in agreement that we should order it. We will have just the RNAO logo on it.

Fall Events:

Politicians Breakfast:

- Several local politicians are attending, as well as David McNeil from RNAO central. Jen to arrange for the media advisory. Other tasks were divided up between the executive. Plan is for us to arrive at 06:30am to get prepared for the event.
- Jen will arrange for David to go on a tour of WRH Met campus, University of Windsor Faculty of Nursing, & Windsor Essex Community Health Centre after the event on Friday.

-Student Events:

Kelly & Kim (along with the student rep Krystal Hepburn, presented about RNAO to the 1<sup>st</sup> year nursing students at the University of Windsor last week. They were well received & had 38 students sign up right away.

Pat presented to the 2<sup>nd</sup> year students at the U of W Tuesday. There were no students who signed up right away, but some took membership application forms.

Veronika found out that there is funding available, up to \$100 per event / year? for refreshments at recruiting events. She will find out if any funds are available retroactively.

Patient Safety Conference Booth:

Pat will set up the RNAO booth alongside the WECHC's table at the conference. Jennifer will give her the materials for it after the Pancakes & Politician's event.

### Protect Your Practice Workshop:

Veronika has spoken with Koolini's & they will supply small sandwiches for \$6.95 per person. She has also been in contact with Lee Minty, from RNAO central & found out that they will pay \$1000 towards the event if they arrange the speaker. Veronika is going to follow up with her & remind her that Monica Staley is both a nurse & a lawyer, & will let her know the topics that she will cover. She will advocate to have some funding since it will be much less costly for RNAO, as Monica is from the Windsor area. She will let us know what Lee has to say.

### -Essex Chapter AGM +Daisy Award

Tentative date is Wednesday, Nov 16. Lynda will check if Essex Golf & country club is available & what the prices would be.

Standard Daisy award nomination forms are available through the Daisy award website. A member of the Essex Chapter will tailor the form which will be sent out to members the Tuesday after Thanksgiving. The award will be given out at the AGM.

### Round Table:

Jennifer reported that Crystal Avolio is not able to be involved with the RNAO executive at this time due to other commitments. Kim Miller is willing to become the Policy & Political Action executive officer in place of Crystal. Welcome Kim!

Kim reported that CHNIG is meeting in October & will review our request to partner with them to set up a bursary at St Clair College.

Action item: need to check with Jody Smith as to when the application for the "Chapter of the Year" award needs to be submitted and if our Chapter has any member Emeritus or Quarter Century Members.

Adjournment at approx. 8:30 pm

Next Meeting Scheduled for: Monday October 17<sup>th</sup>, 2011

Location: Jen's House

### Scheduled RNAO Executive Meetings 2011

Monday January 10<sup>th</sup> Pat's House

Tuesday March 1<sup>st</sup> Crystal's House

Monday March 21<sup>st</sup> Mini Restaurant

April Meeting – Essex Golf & Country Club

Monday May 16<sup>th</sup> – Jen's House

Monday June 20<sup>th</sup> - Veronika's House

July – Summer Break

Thursday August 25<sup>th</sup> – Armando's on Cabana

Monday September 12<sup>th</sup> – Armando's On Cabana

Monday October 17<sup>th</sup> – Jen's House

Monday November 21<sup>st</sup>

Monday December 12<sup>th</sup>