

Family Services Saskatchewan Inc.
Chairperson's Report
June 23, 2017

This past year has been an eventful and productive year for the member agencies of Family Service Saskatchewan. The membership of Family Service Saskatchewan is currently 12 agencies including: Envision Counselling and Support Centre in Estevan, Family Service Regina, Catholic Family Service Regina, Moose Jaw Family Services, Society for the Involvement of Good Neighbors in Yorkton, Partners Family Service in Humboldt, Family Service Saskatoon, Catholic Family Services of Saskatoon, Catholic Family Services of the Battlefords, Catholic Family Services of Prince Albert, Fresh Start Program in Swift Current and Northeast Outreach in Melfort. This collaboration of family service organizations across the province has aided in promoting a shared vision and a collaborative voice for our organizations and the clients we serve.

In fiscal 2017, we came together to start discussing Walk-In Counselling Clinics and the development of a Family Service Saskatchewan Working Group to assist with this. It was believed that by working together on this initiative we can affect positive change provincially. Many of the Family Service Saskatchewan Agencies have implemented or had been thinking of implementing Walk-In Counselling Services to provide needed services to individuals and families when their needs arise. The purpose of the working group was to generate ideas, sharing logistics of models used in the province, a shared data collection and coordination and finally seeking possibilities for funding. Thank you to Family Service Regina for facilitating this process over the past year.

Although we did not host a MLA Reception this year, we believe it is integral to continue our discussions with government. By opening communication, we believe we can show the value of community based organizations and the work that we do each and every day. By utilizing a collective voice, we continue to look at broader provincial issues that we as a collective can work with government on.

Family Service Saskatchewan also provides a valuable opportunity for Executive Directors across the province to come together and provide support, mentorship and assistance to their peers. Discussions surrounding strategic planning, contract management, accreditation, human resource issues, amongst others are integral to the work of Executive Directors. We meet quarterly to discuss these issues, to share information from our respective organizations and work on broader goals to ensure sustainability of our organizations and to promote the value of community based organizations working in partnership with government to provide exceptional services in our communities.

Each of our agencies continue to grow and evolve and it is the support, the leadership, the knowledge and the dedication of Family Service Saskatchewan members which is integral to this growth. The value of our agencies to this province and the people we serve is invaluable. I would like to extend my personal appreciation for the member agencies around the table for their support, their knowledge and their commitment to helping others in their communities. The work that is being done is making a difference in the lives of individuals and families in Saskatchewan.

Respectfully Submitted,



Andrew Sedley, Chairperson
Family Service Saskatchewan

Family Service Saskatchewan Annual General Meeting

Minutes June 23, 2017

Conference Call

Attendance: Hayley Kennedy (Partners Family Services), Andrew Sedley (The Society for the Involvement of Good Neighbours-SIGN), Christa Daku (Envision Counselling & Support), Sally Wiens (Fresh Start Swift Current), Shellie Pociuk (Family Service Regina); Louise Schweitzer (North East Outreach), Karen Richard (Catholic Family Services of the Battlefords), Louise Zurowski (Catholic Family Services of Prince Albert), and Trish St.-Onge (CFS Saskatoon).

Absent: Family Service Saskatoon, Catholic Family Services of Regina, Family Service Bureau, Moose Jaw.

Regrets:

1. **Welcome:** Andrew welcomed people to the call.

2. **Motion to approve agenda:**

Motion: Louise Zurowski

Secunder: Christa Daku

Carried

3. **Motion to approve the minutes:**

Motion: Shellie Pociuk

Secunder: Haley Kennedy

Carried

4. **Reports**

Andrew reviewed his chairperson report stating that it was a productive year with 12 agencies contributing to the work. The collaboration that we have continues to be a meaningful one. The walk-in counselling program initiative has been an exciting development. Special thanks to Shellie and Kirk for taking a lead on this work. Andrew reiterated the value of the network to support our work as Executive Directors. Andrew extended a personal thank you to all of the ED's in the network for the work they do in the province. Full report is attached.

Louise Schweitzer thanked Andrew for his comments and reiterated the value of our network.

Trish provided a brief report on the activities of Family Service Canada during the past year. The full report is attached.

5. **Motion to accept the reports as presented:**

Motion: Louise Schweitzer

Secunder: Karen Richard

Carried

6. **Financial Report:** Shellie gave an overview of our financial position. Net assets were \$9,119

Motion to accept the financial report as presented:

Motion: Christa Daku

Seconded: Louise Zurowski

Carried

Motion that the signing authority for Family Service Saskatchewan be Shellie Pociuk of Family Service Regina and Sandi Urban of Catholic Family Service Regina.

Motion: Sally Wiens

Seconded: Haley Kennedy

Carried

7. **Election of Officers:**

Chairperson: Andrew Sedley

Vice-Chair: Trish St.Onge

Treasurer: Shellie Pociuk

Secretary: Sally Wiens

Motion to approve the officers:

Motion: Louise Zurowski

Seconded: Louise Schweitzer

Carried

8. No new business

9. Meeting adjourned at 10:15 a.m.

Motion: Christa Daku

Financial Statements of

**FAMILY SERVICE
SASKATCHEWAN**

Year ended April 30, 2017
(Unaudited)

FAMILY SERVICE SASKATCHEWAN

Statement of Financial Position
April 30, 2017, with comparative information for 2016
(Unaudited)

	2017	2016
Assets		
Current assets:		
Cash	\$ 9,119	\$ 5,337
Accounts Receivable	-	200
	9,119	5,537
Liabilities and Net Assets		
Current liabilities:		
Accounts payable and accrued liabilities	\$ -	\$ -
Accrued liabilities	-	-
Deferred revenue	-	-
	-	-
Net assets:		
Unrestricted	9,119	5,537
	\$ 9,119	\$ 5,537

See accompanying notes to financial statements.

On behalf of the Board:

_____ Director

_____ Director

FAMILY SERVICE SASKATCHEWAN

Statement of Operations and Net Assets

Year ended April 30, 2017, with comparative information for 2016
(Unaudited)

	2017	2016
Revenue:		
Community Initiatives Fund	\$ -	\$4,276
Conference fees	2,100	1,475
Membership fees	3,000	3,250
	5,100	9,001
Expenses:		
Consulting fees	-	3,276
Conference - Meals and entertainment	1,071	1,099
Professional fees	-	(250)
Conference - Facility	250	-
Facilitation and speaker fees	-	675
Office and general	31	348
Interest and bank charges	59	58
Member Recognition	107	-
	1,518	5,206
Excess (deficiency) of revenue over expenses	3,582	3,795
Net assets, beginning of year	5,537	1,742
Net assets, end of year	\$ 9,119	\$ 5,537

See accompanying notes to financial statements.

FAMILY SERVICE SASKATCHEWAN

Statement of Cash Flows

Year ended April 30, 2017 with comparative information for 2016
(Unaudited)

	2017	2016
Cash provided by (used in):		
Operating activities:		
Excess (deficiency) of revenue over expenses	\$ 3,582	\$ 3,795
Net change in non-cash working capital:		
Accounts Receivable	200	(200)
Accounts Payable	-	-
Accrued liabilities	-	(3,000)
Deferred revenue	-	(25,286)
Increase (decrease) in cash	3,782	(24,691)
Cash, beginning of year	5,337	30,028
Cash, end of year	\$ 9,119	\$ 5,337

See accompanying notes to financial statements.

FAMILY SERVICE SASKATCHEWAN

Notes to Financial Statements
Year ended April 30, 2017
(Unaudited)

1. Nature of operations:

Family Service Saskatchewan (the "Organization") is a provincial not-for-profit association of independent family agencies. The organization promotes learning and the exchange of expertise through the dynamic relationships between executive leaders of family serving organizations in Saskatchewan.

2. Basis of presentation:

The financial statements for the year ended April 30, 2017 have been prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organizations outlined in Part III of the CPA Handbook.

3. Significant accounting policies:

The Organization's significant accounting policies are as follows:

(a) Revenue recognition:

The Organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue of the appropriate funds in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

(b) Income taxes:

The Organization is a not-for-profit organization, and as such, no income taxes are payable on reported income under paragraph 149(1)(l) of the *Income Tax Act*.

(c) Financial instruments:

Financial instruments are recorded at fair value on initial recognition and subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Organization has elected to carry its investments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

FAMILY SERVICE SASKATCHEWAN

Notes to Financial Statements (continued)

Year ended April 30, 2016

(Unaudited)

3. Significant accounting policies (continued):

(c) Financial instruments (continued):

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Organization determines if there is a significant adverse change in the expected cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Organization expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future year, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

(d) Use of estimates:

The preparation of the financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates.

4. Risk management:

The Organization, through its financial assets and liabilities, has exposure to the following risks from its use of financial instruments: credit risk and interest rate risk.

Credit risk

The Organization's principal financial asset is cash, which is subject to credit risk. The carrying amounts of financial assets on the statement of financial position represent the Organization's maximum credit exposure at the year-end date.

5. Comparative information:

Certain comparative information have been reclassified to conform to the current year's presentation.