

Symposium September 16, 2019

Jeanne called the meeting to order at 6:38pm and read the minutes from the last meeting.

Motion to approve the minutes by Jeanne. Seconded by Rita and Patsy.

Committee Reports

- Welcome—Marilyn—no change
 - Candy—Talked to Pauline at the Virginia Register –will place ad \$40 for Calendar of Events and 2"x2" ad in January/February issue, Tidewater Women—will call back, Daily Press—calendar of events; Rack cards \$84.90 for 500 at Home Depot; Jeanne asked the purpose of advertising—opening to other guild members since there may be conflicts with VCQ; Marilyn will print rack cards on colored card stock on her printer in black and white. Need postage on the budget to mail rack cards to different locations.
 - Door Prize—Donations are coming in; Budget will be decided at next meeting.
 - Hospitality-- Patsy—Lunch--\$10 per person and done by the church; dependent on how many people
 - Registration—can we take credit cards? Getting Square for that. When to start Registration? November/December? Classes need to be settled
 - Vendors—Two committed and paid vendors; (not included myself). Good variety of vendors—wooden seam rippers, paper pieced patterns, appliqué, fabric, quilting. Marilyn made motion to allow non-registered people to shop with vendors. Seconded by Jeanne. They can come through separate entrance.
 - Budget--\$700 Facility (\$500 church \$200 cleanup)
 - Classes—are the classes set? Need more half day classes.
 - Can't move forward with registration until classes and budget are set. Need another meeting to work on registration form and classes. Tuesday, October 1st at 6:30pm
- Meeting adjourned at 7:07PM