**Waterford Township Supervisors**

**Regular Business Meeting**

**Wednesday, May 1, 2019**

The regular business meeting of the Board of Supervisors was called to order by Chairman Coffin at 7 p.m., followed by the Pledge of Allegiance.

Chairman Coffin presided over the meeting with supervisors Malinowski and Senger in attendance. Also present were Roadmaster Kevin Cromwell, Secretary/Treasurer Sharon Risjan, Larry Thompson, Marilyn Evans, and Dan Williams.

**PUBLIC COMMENT**

* Dan Williams, president of the Waterford Cemetery Association was present to voice his concerns about the water drainage issues at the Waterford West Cemetery (Old State Road). He explained that their financial status is sufficient to sustain the normal operation of both cemeteries, but they take a conservative approach on how monies are spent on projects such as this. Therefore, they are seeking help in resolving the water and roadway issues for a long-term solution. He asked the supervisors, with their expertise, manpower and equipment, if they would consider providing any assistance possible to ditch and/or help with road/lane maintenance at the Waterford West Cemetery. Discussion ensued on what the specific issues are and what needs to be done. Chairman advised that the Township will look into this. He does not have a problem helping, within reason.

**APPROVAL OF MINUTES**

**Motion by Senger, seconded by Malinowski, to approve the minutes of the April 17, 2019, Regular Business Meeting, as presented. Motion carried 3/0.**

**ROADMASTER REPORT** –

* They are trenching Dorman Road; 2700’ in. In front of Wise’s there is a steady stream of water running out.
* Kevin sent some pictures to the “expert” for our T&C roads. Moore Road is pretty much disintegrated. In places. He requested three different estimates for repair but has only had one response and that is for $18,000 to patch eight (8) areas. The hill was the worst. Trask Road has some areas in it but it’s flat so it doesn’t get the ruts. Would like to try cold patch and roll it. He thinks more of them need asphalt. Plank has its areas. By Fichthorn’s is worst. Hare has held up the best but it doesn’t get much traffic.
* Stone is being brought in for the tar and chip project.
* Truck #8 is still at Steveo’s getting exhaust work and clutch, and rear seal. May have it back tomorrow.
* Senger asked when he is gong to bring part time workers back. Kevin responded that Chuck Kennedy has been back for about a week. Not ready for the others.
* Malinowski asked when the seal coat project will begin. Kevin responded probably the middle of July.
* Malinowski asked about the agreement with Phil Spotts for the gravel pit on Wheelertown Road. Kevin responded that we gave him a lease agreement. He took it to his attorney to review. He has a meeting with his attorney on May 7.

**ZONING REPORT** –

Marilyn advised that the Board has a copy of her report.

* She received a request for a Conditional Use for a lighted sign at the old Dollar General facility. The sign does not meet the size requirement of 5’x10’; his sign is 4’x151”. She told him to try for a variance. Senger asked solicitor if we should make sure they can get a variance before he tries for a conditional use for a lighted sign. Solicitor said yes. Apparently, FastSigns took the 5’x10’ and its square footage but the sign ordinance says the sign can’t be more than 5’x10’. Coffin made a recommendation to have him get a variance first. Solicitor looked at our ordinance; 5’x10’ is for “one carrying on a profession”. This is for a business, so it’s okay since the ordinance permits the proposed sign for a business.

Motion was made by Senger, seconded by Malinowski, to advertise a conditional use hearing for the lighting of the sign.

Vote: 3/0

* Ann Hull advised Marilyn that she is buying more land so she can put a septic in that won’t be close to the water well.

**SOLICITOR’S REPORT** –

* **Warren Ferraro Property** – Solicitor was advised all offending cars had been removed. As of right now he is in compliance. The other part is the judgment for fees and costs is about $2,800 +/-. The last he checked, there is a foreclosure on the property. We should be able to get paid out of the sheriff sale. There were some additional costs but he would have to pay them to get the judgment satisfied.
* **Russell Standard**  - We continue to work to get the depositions rescheduled. Currently looking at May 7 for Kevin and for Pat Traut. With Russell Standard having been sold, it may be an issue later. Moore Road issue – we did have the pictures taken and Kevin Gorman agrees it is the result of poor workmanship. The Roadmaster to get the work done. Solicitor suggested we advise Russell Standard counsel that the work is going to be done and give them the opportunity to inspect before the work is performed. Estimate is at 3,800 yards. This is just for the worst spots. Chairman recommends we take the action. Kevin had asked Cross and two other contractors for proposals. Only Cross gave a quote. The others did not. Kevin is afraid that where there is just dirt, there is nothing underneath it. No structure. Discussion ensued. Malinowski would rather see it topped with tar and chip. Kevin indicated that Moore Road was done with double seal; the other ones with cold patch. Kevin will get quotes for tar and chip. He said that no one lays asphalt narrower than 8’ and he doesn’t need it that wide. Discussion on who can do this work. When we do the cold patch, we need to keep track of time and materials. At this point, Kevin must get the quotes and then all the information can go to Solicitor and then he would like them to know what we need them to do.
* **Armstrong Cable** – In order to stop work in progress by Armstrong, Kevin advised that he spoke to the foreman who let him talk to his boss, and was told that they are not providing video so they don’t need the franchise agreement. After a while the guys out there picked up and left. They are stringing on other poles and doing some bores. Solicitor advised that we can go to the district justice with a complaint. Chairman has a problem with them digging in the ROW, putting poles in the ROW; and would like to see an agreement where, when they are using existing poles, that the Township should be contacted.

**OLD BUSINESS** –

* **Ordinance – Logging/Oil & Gas Wells** – No discussion
* **Niemeyer Road Bridge** – Senger explained that he spoke with Judy Nelson who told him that there may be funds available from the historical society. Chairman explained that before, there were no issues with the funds being available. Now, there are questions and no one can give any answers. Now we are looking for funds and might have the burden and responsibility of the project. We were told that the price went up through the engineering. We need someone to find out what’s going on. Kevin asked Tom Alcorn why he didn’t bid the construction to see where the bids would come in at. The law says the funds have to be available before even bidding a project. That is why it never got bid; because they didn’t have extra funds to cover it. Malinowski explained to Solicitor about having someone local come in and repair the bridge. He feels it would be a liability for the Township. Solicitor agreed that we would be responsible. Kevin stated that we have the design; just waiting on money. If someone wants to take those designs and do it, would there be a problem. Chairman wants to ask PaDOT when they think they will have the funds to finish the bridge. Kevin will work on some of this. Solicitor suggested Mr. Petitt who works for Urban Engineers, and have Senator Laughlin make some inquiries for us.

**NEW BUSINESS** – NONE

**CORRESPONDENCE** - NONE

**RECEIPTS**:

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| --- | --- | --- | --- |
| 615000 | Berkheimer | Earned Income Tax | 1840.93 |
| 486401 | Berkheimer | Earned Income Tax | 3262.94 |
| 486402 | Zoning Office | Zoning Permits – April 2019 | 2735.75 |
| 486403 | Tax Claim Bureau | Delinquent Taxes | 1470.96 |
| 486404 | Berkheimer | Earned Income Tax | 2250.96 |
| 486405 | Berkheimer | Local Services Tax | 120.29 |
| 486406 | ADP | Employee insurance contribution | 376.15 |
| 486407 | ADP | Employee uniform contribution | 80.00 |
| 486408 | Berkheimer | Earned Income Tax | 8068.40 |

**BILL PAYMENT LIST**: See attached

Payroll Period 04/06/19 – 04/19/19 Check Date: 04/24/19

 Checks & Direct Deposits: $ 10,997.63

 Payroll Taxes: $ 4,372.62

 Total: $ 15,370.25

M**otion by Senger, seconded by Malinowski, to approve payment of the bills, as submitted. Vote: 3/0 Motion carried.**

**Motion by Senger, seconded by Malinowski, to adjourn the meeting at 7:55 p.m. Vote: 3/0**

Approved: Respectfully Submitted:

Bruce Coffin Date Sharon Risjan

Chairman Secretary