

Policy #2a/2011 – Fee for Records Open to Inspection (Section 117(2))

Purpose: To provide copies of adopted minutes as provided for by Section 117 of *The Municipalities Act* to rate payers at a reasonable cost recognizing the RM costs for fulfilling this service.

The Administrator shall furnish adopted minutes to any rate payer who has complied with the provisions hereinafter contained.

1. The annual cost of providing minutes to a rate payer shall be the lesser of \$10.00 for one set of minutes or \$100.00 for the year in which a deposit is made available.
2. The Administrator shall attempt to provide these minutes within 5 working days.

This Policy replaces Policy #4a/1998