## Courses

If you are not ready to turn over your accounting or you have realized you still need some help getting started, we are here to help!



## Accounting System Setup

Learn how to setup your Accounting System



## Daily Bookkeeping

Learn how to process daily transactions, create invoices, enter bills, pay vendors, record customer payments

## Month End Close

Learn how to create month end accruals, journal entries, identify errors & missing information, reconcile accounts & create financial statements

All courses are \$250.00 per person and include printed material.