

**RIVENHALL PARISH COUNCIL.
MINUTES OF THE MEETING HELD ON 5TH OCTOBER 2010.**

Present: Cllrs. Abbott, Bills, Clark, Salmon, Brailey and Prime.

In the Chair: Cllr. Abbott.

Also present: Parish Clerk, 2 members of the public and PC Jason Corrigan.

364.. To receive apologies for absence.

An apology for absence was received from Cllr. Wright who was on holiday.

365.. Declarations of Interest relating to Agenda items.

Cllr. Prime declared a Personal Interest in item 368(v) as Secretary to the Millennium Steering Group.

366.. To approve and sign the Minutes of the meeting held on 31ST August 2010.

The Minutes were **unanimously approved** and signed by the Chairman.

367.. Public Forum for 10 minutes.

The following matters were brought to the attention of Members:

- Basketball Court perimeter growth - to be checked by maintenance contractor.
- Rickstones Road PC notice board - to be repaired by maintenance contractor.
- PC Corrigan gave a report upon local issues/incidents occurring since the last meeting.

368.. Matters for Discussion:

i. Collection of heavy domestic items.

Cllr. Bills confirmed the date of collection as 23rd October 2010, the locations and times as follows - Foxmead in from 10.00 and the recycling site in Oak Road from 11.00. 250 copies of a leaflet advertising this event will be produced and distributed within the Parish.

ii. Damage/repair to notice board inside the new bus shelter.

Proposed by Cllr. Prime, seconded by Cllr. Brailey and unanimously approved that the notice board be repaired and a combination lock be installed. The Clerk will endeavour to locate a suitable contractor and liaise with the Council's maintenance contractor.

Proposed by Cllr. Bills, seconded by Cllr. Prime and unanimously approved that all the PC's bus shelters be regularly inspected and maintained each March and October by the maintenance contractor.

iii. General maintenance required within the Parish.

(a) *VAS, Church Road.*

Members were made aware of the damage to the VAS in Church Road, which resulted in it being written off. The Clerk has registered a claim with Allianz Insurance Plc in the replacement cost of £3,995 as per the quotation received from Solagen. **Proposed by Cllr. Prime, seconded by Cllr. Bills and unanimously agreed** that the VAS be replaced. The Clerk will submit the claim to Allianz Insurance Plc. and place an order with Solagen accordingly. For the record, various motor parts and the VAS solar panel are in Members' possession.

(b) *General Maintenance.*

Some posts on the small village green require attention and the public footway along Oak Road has become overgrown and reduced in width. Both these matters will be dealt with by the Council's maintenance contractor.

Proposed by Cllr. Clark, seconded by Cllr. Prime and unanimously agreed that the Clerk contact Greenfields asking that they consider reimbursing the Parish Council for the cost of maintaining the posts surrounding the small village green. The Council's maintenance contractor has provided a quotation for cutting the grass at the entrance to Foxmead and at the junction of Oak Road with Henry Dixon Road. *This will be considered at the Council's Precept meeting in November.*

- iv. Ongoing provision of Parish Council Website
After discussion it was **proposed by Cllr. Salmon, seconded by Cllr. Bills and unanimously agreed** that Vistaprint undertake the website hosting for a monthly fee of £8.97, if possible payable annually.
- v. Contributions towards the provision of the RBL wreath and the Christmas Tree.
After discussion it was **proposed by Cllr. Prime, seconded by Cllr. Abbott and unanimously agreed** that £40.00 be paid to the RBL as and when requested. Also **proposed by Cllr. Clark, seconded by Cllr. Brailey and unanimously agreed** that £175.00 be paid to R. Turner towards the cost of providing this year's Christmas Tree.
- vi. Grass cutting by Greenfields.
The Chairman has discussed with Greenfields the poor standard of grass cutting by their contractor working within the Parish and will continue his enquiries with regard to Greenfields reimbursing the Parish Council's costs if they assumed responsibility for cutting these areas in the future. *This will be more fully examined at the Precept meeting.*

369.. Planning Matters:

Applications:

There were no new planning applications to be considered at this meeting.

Planning Results:

10/00938/FUL: Durwards Hall - Erection of temporary timber framed shed.

Application granted.

10/00965/REM: New Rickstones Academy - Erection of modular nursery.

Application granted.

10/00994/FUL: Unit 7 Rosewood Business Park - Change of use to A1 retail for sale of fishing tackle.

Application refused

Ongoing Planning Matters:

- i. Local Development Framework.
The decision of BDC with regard to its LDF consultation is that the site in Forest Road will remain within their Core Strategy. Witham Town Council has agreed to employ the services of a consultant to assist with the preparation of their case to be put to the Inspector at the Inquiry.
Proposed by Cllr. Prime, seconded by Cllr. Bills and unanimously agreed that the remaining sum of £500.00 continue be allocated should the PC join with Witham TC for a joint representation, and that the Chairman and Cllr. Wright liaise with Witham TC and continue to attend the relevant meetings, if possible, on behalf of the PC.
- ii. Rivenhall Airfield.
There was nothing factual to report regarding this item.

- iii. ECC Minerals & Waste Development Framework.
ECC consultation documents should arrive shortly and all Members were encouraged by the Chairman to read them thoroughly.
- iv. New Rickstones Academy.
A local liaison meeting was held, with the Chairman and Cllr. Brailey in attendance, where the concerns regarding litter and general site maintenance were raised. It is intended that a site meeting will be held during November 2010.
- v. Planning enforcement at Holland's Café/Car Wash.
It has been reported that BDC has successfully prosecuted its case.

370.. Correspondence received since the date of the Agenda.

BDC Parish Summit on 3rd November 2010.

The Chairman and Clerk will, if possible, attend this summit hosted by BDC in the Braintree Institute.

371.. Finance Matters:

- i. To agree accounts for payment.
Proposed by Cllr. Bills, seconded by Cllr. Clark and unanimously agreed that the following accounts be paid; cheques were drawn accordingly

717	E.A.L.C.	£120.00	'Election Day' course fees
718	R.P.F.A.	£20.00	Hire of Village Hall.
719	E.A.L.C.	£72.00	'Role & Responsibilities' course fees.
720	R. Turner (R.M.S.G.)	£25.00	Donation towards 'Race Night'.
721	Henry Dixon Hall	£10.00	Hire of Hall.
722	Audit Commission	£158.63	Audit Fee 2009/10.
723	K. P. Taylor	£318.82	Salary/expenses Sept. 2010.
724	A. Walsh	£439.98	Maintenance Sept. 2010.

- ii. Notice of completion of the external Audit for 2009/2010.
The Clerk informed Members that the external audit for the year ending 31st March 2010 has been concluded with no adverse comments made by the external auditors. The statutory notices have been displayed on all the Council notice boards.
- iii. Half-year financial review.
Members considered and approved the half-year financial figures, which appear to be within the budget forecast.

372.. Information exchange and items for the next Agenda.

- Cllr. Prime apologised for not attending the EALC AGM, due to a confusion over dates.
- Cllr. Brailey will inspect various footpaths and report problems back to the Clerk.
- Cllr. Bills undertook to remove litter from the spinney below the Playing Field.
- Questions were raised concerning the apparent closure of the Cluster Meetings.
- No action has been taken regarding the extension of the parking restrictions outside the School - the Clerk will contact ECC Highways again.
- Concern was expressed regarding a dog being let loose to run around the Playing Field.
- ECC verge cutting has been undertaken without prior litter collection.

373.. Dates of future meetings:

Tuesday 2nd November in Rivenhall Village Hall and Tuesday 7th December in The Henry Dixon Hall, Rivenhall End, both meetings commence at 20.00 hours.

Items for the November meeting to the Clerk by 22nd October at the latest.

The Parish Council Precept meeting is scheduled for Thursday 18th November 2010, commencing at 19.30 hours in the Committee Room at The Henry Dixon Hall.

374.. Closure.

The Chairman closed the meeting at 21.50 hours.

Signed: Date:
CHAIRMAN