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| **Child in Mind Academy Ltd: Booking Form**  The Lodge, 716 Liverpool Road, Peel Green, Manchester, M30 7LW  Email: jayne.beetham-hatto@childinmind.co.uk  Tele: 0161 279 8430 |

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| **Name of workshop/training:** |  |
| **Date of workshop/training:** |  |
| **Name:** |  |
| **Address:** |  |
| **Tel No:**  **Email:** |  |
| **Job Title:** |  |
| **Company:** |  |
| **Invoice/Receipt Email Address:** |  |
| **Where did you hear about the workshop/training:** |  |

**Workshops are priced at £90 per person per day**

**Please return your booking form by email – if places are available you will then be requested to make payment either by bank transfer, or by credit or debit card.**

**Booking and Cancellation Policy:**

Bookings are provisional on receipt of the booking form.

Payment is payable on booking to secure your place.

**Book with confidence:**

Should your circumstances change we will refund your payment in the following ways:

Cancellation within 7 days of booking - Full refund.

Cancellation more than 14 days prior to training - Full refund less 25% admin fee.

***Substitutions can be made up to two days prior to the training at no cost.***

Child in Mind believe in equal access for all and welcome enquiries from minority groups