

# ST JOHN BOSCO BASC

## Term 1 Important Dates

13th Mar - April Vacation Care forms released  
20th Mar - Vacation Care forms due back  
27th Mar - Vacation Care places confirmed  
9th Apr - Term 1 concludes  
10th - 13th April - Easter Long Weekend  
14th - 24th Apr - April Vacation Care  
27th Apr - Pupil Free Day  
28th Apr - Term 2 commences



## IMPORTANT INFORMATION

**Uniting Outside School Hours Care  
Engadine located at Engadine Central  
Public School have spaces available  
for before and after school care.**

**Please contact for more information:**

**New Enquiries:**

**1800 864 846**

**ask@uniting.org**

**Current Families:**

**(02) 9548 2314**

**SFraser@uniting.org**

**Caring & Friendly  
Environment**

**Stimulating and Engaging  
Program**

**Qualified &  
Nurturing Educators**

**Action Packed Vacation  
Care**

**0407410161  
www.boscobasc.com**

***WHAT'S HAPPENING AT BASC*****New Kindy's**

The new kindergarten children are settling in well at BASC. They are enjoying the wide range of activities that we are offering and are becoming more confident every day.

**Room Layout**

To assist the new kindergarten children and all other new children starting at BASC, during Term 1 our three rooms will be separated into year groups. This is done to allow these children the best opportunity to settle in. Our reward sticker system has also started where children are rewarded with a sticker for a variety of good and helpful behaviours. Once 5, 7 or 10 stickers have been reached, children can choose a prize from our prize box.



**Welcome to all our families**  
**We look forward to a great year ahead**



## WHAT'S HAPPENING AT BASC



### Sport

Sport for Term 1 is running Wednesday afternoons. The children have been enjoying our sports program which is run by Finn from Play On Sports. We have been alternating the children by their years so that each child who attends on a Wednesday gets an opportunity to participate.

### QIP Updates

#### Quality Area 5

Children are supported to collaborate and help each other.

The Year 5 and 6 children at the service, assist staff in helping the kindergarten children off to school. This teaches them to think of their actions and role model good behaviour for our new children.

#### Quality Area 2

BASC is aiming to promote increased opportunities surrounding healthy eating and physical activity for each child. We will implement this in the beginning with the older children utilising Hanley more often of an afternoon. Feedback from the children has been very responsive and they are enjoying this time spent outside.



### BASC Christmas Party

Our BASC children's' Christmas Party was held on Wednesday the 11th of December and it was a real success! All children and parents who attended gave us some great feedback and joined in on the fun and games. During the party we were lucky enough to be visited by Father Mick, where all children participated in a candle lit prayer and some magic tricks. This was followed by some great food prepared by the BASC staff and games where the children could win all kinds of yummy prizes! Afterwards the children got a visit from Santa himself and his helper Elf.



## WHAT'S HAPPENING AT BASC

### Staff

We would like to welcome our newest staff member Shae to the team: Shae is studying a double degree in commerce and arts.

We finally said goodbye to Holly who is departing from the centre after completing her PhD in Animal Welfare. She is now off working for a big research company and getting to travel all around the world. We wish her all the best.

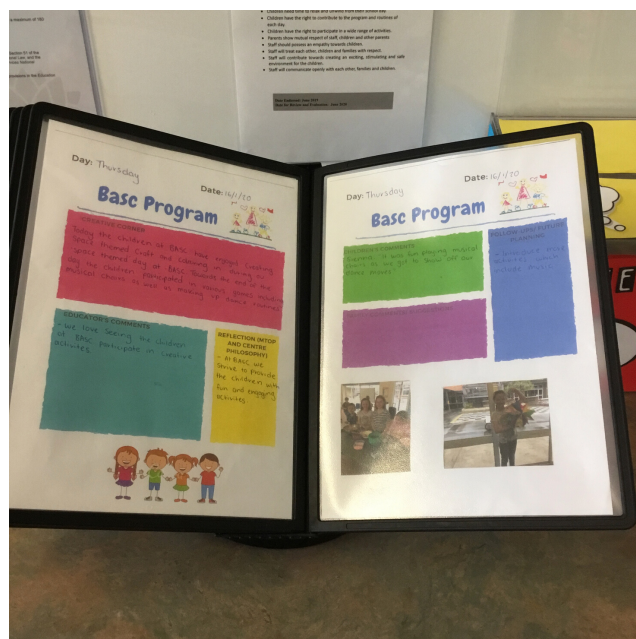
### Community Board

We have updated the community board. We now have a lot more information regarding local community events occurring nearby and even some great books that show the development of our community over time. Feel free to give our staff any additional resources to add to the board, it would be much appreciated.

Parents can also find the centre policies located next to our community board, if you wish to have a read.

### Program Stand

Along with our online Educa programming we also have a program stand in the foyer area near the sign in/out ipads. This displays and provides an insight into the activities occurring weekly at the centre. Please remember to regularly check this out, as your child may be featured!





## ***VACATION CARE SUCCESS***

Our December/January vacation care program was filled with some exciting activities this time. Feedback from the parents and children was fantastic with some of the highlights being the big Christmas feast with bon bons and prizes, playing Putt Putt at Miranda around some really challenging courses, a trip to Sydney Aquarium where we got to see staff member Sarah working with the sea animals, some great craft activities, and a whole day of BASC Ready Steady Cook where the children cooked all kinds of goods!



## ***IMPORTANT INFORMATION***

### **Absences**

If you mark your child as absent on the morning roll via the iPad, this does not automatically roll over to the afternoon session. You must inform a staff member that your child will be absent for both sessions.

### **Change in Details**

Just a reminder that any change in details are to be updated via QK Enrol. This includes email, home address and phone numbers. Any contacts that you would like to pick up your child/children must be added via Qk Enrol and for their first time of picking up your child they must bring a photo ID.

### **Child Care Subsidy (CCS)**

Cancellation of care: it is important to note that if you choose to cancel care completely and your child is absent during the 14 days' notice period, the government will not pay the CCS on the days your child is absent.

### **Website**

Please take some time to look at our website [www.boscobasc.com](http://www.boscobasc.com), on there we have important information regarding our centre, fees, vacation care, newsletters and our staff.

## ***IMPORTANT INFORMATION***

### **Educa**

The Educa program app is available to all our families. Educa provides all families with regular updates on our programs. You will receive an alert every time anything new has been added to Educa. We invite all carers to keep up to date with our program and provide feedback. Please let us know if you have not received an invitation to Educa and we will send you one. **New families will receive their invitations throughout the first 4-6 weeks of Term 1.**

### **Vacation Care**

Vacation Care: The centre does not accept vacation care enrolments via QK Enrol. Vacation care forms must be handed to a staff member. No emailed forms will be accepted. Enrolments are done via forms which can be found on our website upon the release date. The program is also released before vacation care commences after places have been confirmed where you will find information regarding activities and their cost. We had many families who did not inform the centre of their child's absence during the January vacation care. The centre must be notified of all absences by 7.30am on the day of the required care.

### **Qikkids Kiosk**

Each contact chooses their own unique PIN which is attached to their mobile phone number. This PIN acts as a signature and all information regarding who signs the children in/out of the centre is sent to Centrelink.

Therefore, no contact must use another contact's phone number and PIN.

\* Under no circumstances are children permitted to use the iPads to sign themselves in or out.



## ***IMPORTANT INFORMATION***

### **Asthma, Allergy and Anaphylaxis Forms**

We please ask that all parents regularly check and update their Asthma, Allergy and Anaphylaxis Action Plans. These forms are available from our website, under important forms. It is a requirement that you have the correct form (as per our website) when handing these to staff, or your child may not be able to attend the service. Please do check our website regularly for new forms as updates occur regularly. There is currently a new 2020 Asthma form available on our website now.

### **Notification of Absences**

We kindly ask that all parents notify the centre of their children's absence, for both the morning and afternoon sessions. Parents can notify a staff member, send a text message/call 0407410161 or even send an email to **boscobasc@bigpond.com**. If you do not notify the centre of any absences you will be charged a \$10 fee. It is very important that we know where children attending the centre are at all times and your co-operation is appreciated. **Please do NOT send emails regarding absences to Helen-boscobookkeeping@bigpond.com.**

### **Vacation Care Clothing**

Could parents please ensure that their child/ren wear completely enclosed shoes when attending Vacation Care. Crocs, sandals and thongs are not acceptable footwear and this may result in your child being unable to attend the planned activities. Please also ensure that children are wearing clothing that has sleeves.

## ***IMPORTANT INFORMATION***

### **Late Pick-up**

Please remember that Bosco BASC closes at 6.30pm. If you cannot pick your child/children up by that time, please arrange for someone else on your contact list to collect them.

### **Procedures for Cancelling and/or Adding Days**

**Cancelling days** - To cancel days for either the Before Care session or After Care session or to cancel care completely, a Cancellation of Care Notification Form which can be found on our website under the important forms tab or in the foyer of the centre must be filled out and signed by a staff member. Please note that cancellation of sessions cannot be done via QK Enrol.

**Decreasing or Adding Days** – To decrease or add days to your current bookings, please log in to QK Enrol and scroll down to the bottom of your home page where it says current bookings and click on the edit button on the right hand side. From there you can choose your new days.

### **Contacts**

**Sheilagh: Centre Director – [boscobasc@bigpond.com](mailto:boscobasc@bigpond.com). Please email for absences, casual positions and queries regarding your children.**

Helen: Administration/Accounts – [boscobookkeeping@bigpond.com](mailto:boscobookkeeping@bigpond.com). Please email for account queries and change of days but not absences.