

Valley Community Services Board
85 Sanger's Lane, Staunton, VA
January 22, 2020
5:30 p.m.

Members Present

Phil Floyd, Chair
Mike Hamp, Treasurer
Dan Sullivan
Linda Czyzyk
Lisa Dunn
Debbie Pyles
Misty Cook
Anna Leavitt
Nichole Nicholson
Cynthia Burnett
John Hartless

Members Absent

Aaron LeVeck
Miranda Ball

Staff Present

Dave Deering
Tammy DuBose
Tina Martina
Cindi Johnson
Kathy Kristiansen
Dana Fitzgerald
Lauren Gearhart
Dr. Steven Kessler
Jane Fetterman

Visitors

CALL TO ORDER Chair, Phil Floyd, called the meeting to order at 5:30 pm.

ESTABLISH QUORUM Mr. Floyd established a quorum.

PUBLIC COMMENT No public comment.

MINUTES **Cynthia Burnett motioned to approve the December 4, 2019 Board meeting minutes. Linda Czyzyk seconded. Motion carried.**

ELECTION OF OFFICER Debbie Pyles, Chair of the Nominating Committee, announced that the committee nominates Dan Sullivan as Vice Chair. There were no additional nominations from the floor. **Ms. Pyles motioned on behalf of the Nominating Committee to elect Dan Sullivan as Vice Chair of the Board. Motion carried.**

CLOSED SESSION **Mr. Floyd moved that the Valley Community Services Board of Directors go into closed session pursuant to Section 2.2-3711(A)(1) of the Code of Virginia, as amended, to discuss personnel matters related to specific individuals and to protect the privacy of the individuals in personnel matters. Mr. Sullivan seconded. Motion carried.**

Mr. Floyd moved that the Valley Community Services Board of Directors reconvene in open session and that only public business matters lawfully exempted from open meeting requirements and only such business matters as identified in the motion by which the closed meeting convened were heard, discussed or considered. Ms. Burnett seconded. Motion carried.

Certification:

- ✓ Cynthia Burnett
- ✓ Phil Floyd
- ✓ Mike Hamp
- ✓ Lisa Dunn
- ✓ Dan Sullivan
- ✓ Debbie Pyles
- ✓ John Hartless
- ✓ Nichole Nicholson
- ✓ Linda Czyzyk
- ✓ Misty Cook
- ✓ Anna Leavitt

Ms. Burnett motioned that the Board of Directors accept Mr. Deering's request to retire on April 22, 2020. Ms. Czyzyk seconded. Motion carried.

Mr. Hamp moved that the Valley Community Services Board of Directors go back into closed session pursuant to Section 2.2-3711(A)(1) of the Code of Virginia, as amended, to discuss personnel matters related to specific individuals and to protect the privacy of the individuals in personnel matters. Ms. Burnett seconded. Motion carried. Mr. Floyd requested that members of the Executive Leadership Team (ELT) remain in the meeting.

Ms. Dunn moved that the Valley Community Services Board of Directors reconvene in open session and that only public business matters lawfully exempted from open meeting requirements and only such business matters as identified in the motion by which the closed meeting convened were heard, discussed or considered. Ms. Burnett seconded. Motion carried.

Certification:

- ✓ Cynthia Burnett
- ✓ Phil Floyd
- ✓ Mike Hamp
- ✓ Lisa Dunn
- ✓ Dan Sullivan
- ✓ Debbie Pyles
- ✓ John Hartless
- ✓ Nichole Nicholson
- ✓ Linda Czyzyk
- ✓ Misty Cook
- ✓ Anna Leavitt

Mr. Sullivan motioned to accept the recommendation to close the Clubhouse program. Mr. Hartless seconded. Motion carried.

Mr. Floyd motioned to accept the recommendation to close the Developmental Services Group Day Service. Ms. Burnett seconded. Motion carried.

Anna Leavitt motioned that a Representative Payee Fee Schedule be established. Mr. Hamp seconded. Motion carried.

Consent Agenda

- Mr. Sullivan motioned to approve the consent agenda consisting of reports from the following:
 - Human Resources Committee
 - Quality and Compliance Committee
 - Communications and Advocacy Committee
 - Executive Committee
 - Finance Committee- including financial reports for November.
 - Executive Director's Report.

Ms. Pyles seconded. Motion carried.

COMMITTEE REPORTING

Please review committee minutes for detailed information

MEETING ADJOURNED

Ms. Leavitt motioned to adjourn. Mr. Hartless seconded. Motion carried.

The Next Scheduled Meeting of the Board of Directors is February 26th at 5:30 pm

**Respectfully Submitted,
Tammy DuBose**