

RM OF MOOSE CREEK NO. 33

Minutes of the regular meeting of the Council of the R.M. of Moose Creek No. 33 which was held in the RM office, 118-5th Street, Alameda, SK on Wednesday, December 13, 2017 at 8:00am.

PRESENT: Howard Sloan, Jeremy Nielsen, Reed Gibson, Kimberley Dietze, Phil Yanchycki, Jeff Humphries, Kelvin Luedtke
Chief Administrative Officer Sentura Freitag, Assistant Administrator Michelle Needham

CALL TO ORDER:

This meeting was called to order by the Reeve at 8:15am

FOREMAN UPDATE: 8:15am – 10:30am

- Letters shall be sent to Larry Schnell and Wayne Valentine re 2018 return to work

Assistant Administrator Michelle Needham left the meeting at 9:00a.m.
CAO Sentura Freitag and Foreman Kirk Brooks left meeting at 9:25am
Reeve Howard Sloan declared a conflict of interest and left the meeting at 9:40am
All returned to the meeting at 10:00am

Wages

306/17 Luedtke:

That 2018 wages shall be raised 1.9% (Saskatchewan cost of living index), rounded up to the nearest five cents; furthermore that Slade Burnett, Shanise Sloan and Wayne Valentine shall receive a further \$1.00 per hour as a development adjustment, effective January 1, 2018:

Kirk Brooks	\$37.70 per hour
Chris Fee	\$32.40 per hour
Larry Schnell	\$29.10 per hour
Wade Duncan	\$29.10 per hour
Shanise Sloan	\$23.90 per hour
Slade Burnett	\$22.85 per hour
Wayne Valentine	\$22.90 per hour
Michelle Needham	\$32.40 per hour
Jennifer McNabb	\$25.65 per hour
Sentura Freitag	\$78,615.00 yearly salary

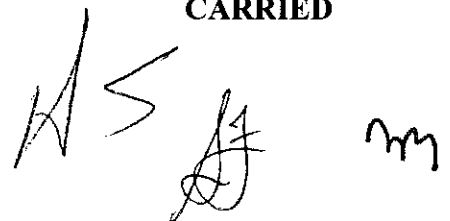
CARRIED

HR Comm

307/17 Nielsen:

That the Human Resources Committee shall be Councillors Nielsen, Dietze and Luedtke.

CARRIED

Handwritten signatures and initials, including a large 'AS' and a signature that appears to be 'JF', followed by the letters 'mm'.

OIL APPROVALS:

Oil Approvals **308/17** Gibson:

That the RM shall accept the oil approvals as attached excepting Astra Alameda HZ 102 07-08-04-03 W2M shall not be approved for an access road and approach as per RM policy. **CARRIED**

Councillor Jeremy Nielsen and Foreman Kirk Brooks left the meeting at 10:30am

Minutes **309/17** Gibson:

That the minutes of the regular meeting of November 3, 2017 shall be adopted as read. **CARRIED**

Minutes **310/17** Yanchycki:

That the minutes of the special meeting of November 17, 2017 shall be adopted as read. **CARRIED**

November Statement **311/17** Luedtke:

That the detailed financial report for the month of November shall be approved as read, as attached. **CARRIED**

Accounts Payable **312/17** Humphries:

That the statement of payments for the month of December, cheques #4852 – 4884 in the amount \$249,193.28 and online payments in the amount of \$20,864.28 for a total of \$270,057.56 shall be paid and shall be attached to the minutes. **CARRIED**

DELEGATES: APAS Duane Haave (General Manager) and Bill Neuman 11:00am-11:45am
Report for 2017 and 2018

OLD BUSINESS:

Fire Dept. **313/17** Dietze:

That the RM shall approve that the Town of Alameda/RM of Moose Creek Fire department provide the Village of Frobisher with backup services for 6 months at a cost of \$500.00 per hour plus consumables. **CARRIED**

MREP **314/17** Humphries:

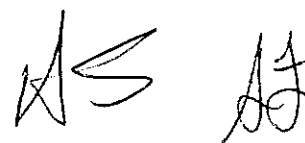
That the RM shall ratify applying for a joint MREP grant with the RM of Browning. **CARRIED**

Crime Watch signs **315/17** Humphries:

That the RM shall apply to Saskatchewan Ministry of Highways and Infrastructure for crime watch signs, to be paid for and installed by the RM. **CARRIED**

Maps **316/17** Gibson:

That the RM shall accept and order 200 copies of the new RM map. **CARRIED**



NEW BUSINESS:

- SARM** **317/17** Humphries:
Insurance That the RM shall make no changes to the SARM Property Self-Insurance Program; Liability Self-Insurance Plan changes; Property Insurance of Mobile Equipment and Building and Contents; Extended Health; Long Term and Short Term Disability; and furthermore shall increase the SARM Excess Liability Insurance from \$3 million to \$5 million. **CARRIED**
- Dev Permit* **318/17** Humphries:
That the RM shall approve Development Permit request from White Acres Ltd. for a new shop on NW 32-05-02 W2M. **CARRIED**
- PCO* **319/17** Sloan:
Calls That the RM shall pay the ADD Board's invoice for 158 PCO calls in 2017 in the amount of \$5,925.00. **CARRIED**
- RCMP* **320/17** Humphries:
That the RM shall pay the 2017 RCMP Rural Policing in the amount of \$16,601.13. **CARRIED**
- SE Regional* **321/17** Yanchycki:
Library That the RM shall pay first installment of \$2,086.40 to the SE Regional Library on January 1, 2018 and the second installment of \$2,086.39 in June 2018. **CARRIED**
- APAS* **322/17** Yanchycki:
That the RM shall pay the 2018 APAS membership in the amount of \$12,464.90 less 2% discount of \$249.30 to be paid by January 15, 2018. **CARRIED**
- Outstanding* **323/17** Yanchycki:
A/R That the RM shall add the following outstanding accounts receivables to tax arrears: Invoice 2013-161 in the amount of \$440.00 for gravel delivered; Invoice 2016-97 in the amount of \$834.15 for dust control; and furthermore that Invoice 2016-34 in the amount of \$40.00 shall be written off. **CARRIED**
- Alameda* **324/17** Humphries:
Library That the RM shall authorize Councillor Dietze to approve library repairs up to the amount of \$2,000.00. **CARRIED**
- Professional* **325/17** Sloan:
Development That the Assistant Administrator Michelle Needham shall participate in the online Munisoft Yearend workshop on December 15th from 1:00pm to 2:30pm at a cost of \$100.00. **CARRIED**

Professional **326/17 Luedtke:**

Development That the Assistant Administrator Michelle Needham and Office Assistant Jennifer McNabb shall attend professional development workshop Respectful Workplace – Strategies for a Healthy Environment at Regina on February 14th at a discounted cost of \$209.00 per person per class. **CARRIED**

Professional **327/17 Sloan:**

Development That the Assistant Administrator Michelle Needham shall attend professional development workshop Conducting Effective Meetings at Regina on May 14 at a cost of \$225.00. **CARRIED**

Corresp. **328/17 Humphries:**

- SARM:
 - In Memoriam 2017
 - Deadline for submitting resolutions for 2018 SARM annual convention is January 26th
- Bow Valley Villa request for donation (\$3,000.00 given Nov. 2016)
- Choose Life Ministry update (\$300.00 given Jan. 2017)
- Municipal Hail Roll Commission \$2,188.41
- Southern Saskatchewan 2018 Vacation Guide
- Swayze Concrete 9/16" gravel sale

That the correspondence having been read shall be filed. **CARRIED**

Bow Valley **329/17 Sloan:**

Villa That the RM shall donate \$3,000.00 to the Bow Valley Villa. **CARRIED**

Choose Life **330/17 Luedtke:**

Ministry That the RM shall donate \$300.00 to Choose Life Ministry in January 2018. **CARRIED**


ADMINISTRATOR'S REPORT:

Admin **331/17 Dietze:**

Report That the RM shall accept the Administrator's Report as presented. **CARRIED**

Adjourn **332/17 Gibson:**

1:30pm That this meeting shall adjourn. **CARRIED**


Reeve


CAO