

Biweekly Time Sheet

Platinum Protection Service

Street Address _____
 Address 2 _____
 City, ST ZIP Code _____

Job Name & Location: _____

Pay period start date: _____

Pay period end date: _____

Pay Rate: _____

Employee Name: _____

Employee phone: _____

Manager: Terry Chandler

Employee e-mail: _____

Day	Date	Regular Hours	Overtime Hours	Job Name/Location	Notes	Total
Saturday						
Sunday						
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Sunday						
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Total hours						
Rate per hour						
Total pay						

 Employee signature

 Date

 Manager signature

 Date