

Approved  
8.23.18  
NP

**EMS PTA Meeting Minutes for May 7, 2018**

1. The meeting was called to order at 9:03 a.m. by President Dana Reif. Introductions were made for many new PTA members in attendance.

Ms. Tybi Finnegan was introduced and the 8th grade fun day to Cliff's was discussed. There are 29 chaperones including Tibby so they are in good shape for chaperones. She asked what the best way was to get information Chaperones and it was suggested to use a Sign up genius. She stated that chaperones should arrive approximately 15 minutes early. Victor also stated that he would put information into the Sunday letter. Lastly, Tibby thanked the PTA for all the help that was given to the 8th grade activities.

2. **President- Dana Reif**

- A. Dana stated that the 7th grade activities will take place on May 17 during 5, 6, and 7th periods. Kona Ice will be available for purchase
- B. Dana stated that Jo Anderson will be leaving the secretary position due to work demands. The PTA will be looking for a new secretary for the 2018-2019 school year.
- C. Dana mentioned that Kim Vigil will be moving this summer to Phoenix and nominated Vicky Stickland to be the new Treasurer for the upcoming 2018-2019 school year. Kailli seconded the motion and it was voted unanimously that Vicky would be the new treasurer. Vicky will have an incoming 6th grader from Georgia O' Keefe and has a background in finance. Because of the move, it will be necessary to remove Kim Vigil on the bank account and replace Vicky before the next fiscal year starts.
- D. Due to both Kim Vigil and Jo Anderson leaving their positions, it is necessary to remove Jo Anderson as a signer on the bank account and replace Kim Vigil with Vicky's name before the next fiscal year starts. This will be done ASAP!
- E. M&J Signs still had not come to fix the marquee. Victor will be calling to see what the status is and when it will get fixed.
- F. Dana stated that plans are well underway for the 8th grade recognition ceremony. Balloon arch was ordered from On The Rise and being brought the morning of. Flowers will be coming from Costco and 300 invitations were ordered from Canva.com for \$79. Jen Renfrom will be working on stamping and mailing out the invitations within the next few days. Jen Renfro has ordered the table skirting from AA Events and Tents.
- G. Dana made a motion to increase the 8th grade recognition budget from \$600 to \$1,000. Victor Sanchez seconded the motion and it was voted unanimously to increase the budge.
- H. Dana has a new sponsor for the PTA and it is T.A.P or The Athlete's Playground.
- I. Dana stated that the PTA received many thank you's from the staff for all of the PARCC snacks that were provided. It was suggested during the PTA convention that maybe a focus should be given on the students for snacks.
- J. This will be the last PTA meeting of the 2017-2018 school year and Dana thanked everyone for their time. Kuddos to Victor as well.



3. **VP of Fundraising- Paige Feuchter-** Paige stated that she starts obtaining sponsorships in July and August and if anyone knows of a business, please direct them to Paige.

4. **Treasurer-Kim Vigil**

As of this meeting, the statement was not in.

- a. There were \$60 in brick sales
- b. There was \$13.50 in PTA memberships
- c. There was \$34.62 from the APS Foundation.
- d. Colleen Nelson's \$500 check has cleared.
- e. There was a \$300 expenditure for Bunker supplies
- f. Kim stated that Quickbooks will be fully inputted from July 1, 2017 to May 1, 2018. Quickbooks reconciles directly to the bank statement. Three volunteers are needed to help with the audit. Jamie Rose and Linda Hauptman have volunteered to do this.

5. **Secretary- Jo Anderson-** Jo presented the minutes from April and took attendance. Kim Vigil motioned to approve the minutes, Jennifer Padilla seconded the motion and the minutes were passed unanimously.

6. **Committee Reports:**

**Eighth grade dance:** Dawn Russell/Jennifer Padilla

Dawn and Jennifer reported that everything is on track for the dance and ticket sales will start Wednesday during A Luncheon. The cost will be \$5. Haltom Orthodontics will be sponsoring the photo booth. Dana will be sending out a sign up genius for people to help out. Decorating can start on Thursday, May 17th.

7. **Principal/Assistant Principal- Victor Sanchez-**

- A. Principal Sanchez went over the teachers as of this meeting that will be leaving or retiring. Mike Peterson will be retiring and Principle Sanchez and Mr. Nesbitt will be conducting interviews with 3 candidates. Lisa Sahadeo will be leaving for Florida to be with her fiancée Linda Monier will be an online teacher. Ian Cooper is the new art teacher replacing Linda.
- B. Victor asked if the PTA could create a new line item for \$7,000 to train staff members for Kaegen Staff Training. Paige Motioned and Kim seconded the motion. It was unanimously approved.
- C. Victor also motioned to increase PBIS to \$1,000 in the budget. Jen Renfro seconded the motion and it was unanimously approved.
- D. Victor thanked the PTA for all of the support that he and other staff received this year from the PTA and volunteers.

9. **Adjournment-** Dana motioned to adjourn the meeting at 10:05 a.m. Kim seconded the motion.. Thirteen people attended this meeting.

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APPROVED  
5/7/18  
JLA

**EMS PTA Meeting Minutes for April 12, 2018**

1. The meeting was called to order at 9:05 a.m. by President Dana Reif.

**2. President- Dana Reif**

- A. May 8th will be Generals Night out at Starr Brothers Brewery; there was no feedback from Menchie's for April.
- B. Line Item needed for PARCC support for teacher snacks. Dana has created a Sign up Genius for people to sign up for snacks.
- C. Dana mentioned that Kim Vigil will be moving this summer to Phoenix and there is a need to replace the treasurer ASAP! Two people are interested in the position and one is particularly qualified. Kim is actively seeking her replacement. We will be advertising this in the 5 Star Friday newsletter.
- D. Dana has purchased Quick Books online; Monthly fee is \$17 for the first 3 months and then \$35 thereafter.
- E. Kona Ice will be coming May 17th for the 7th grade activity day; 6th and 8th grade will visit during their lunch periods.
- F. M&J Sign Company came out to evaluate the marquee sign and it was determined that there are 8 LED digits that are needed to fix the marquee. The cost for the repair will be \$2811.
- G. A vote was taken to approve the purchase of Quick Books, approval of March minutes, and fixing the Marquee. Victor motioned to vote; Colleen Ferrier 2nd the motion; all voted unanimously to approve those items.
- H. Ken Thiel (our 5 Star Friday writer) is leaving at the end of this school year. We are looking for a replacement to do the weekly newsletters.
- I. Jen Renfro who has done our PTA website is creating a craft fair site that will be linked to Paypal. Great job Jen!
- J. Paige found a sponsor for the photo booth for the 8th grade dance. Kim has not heard from People's Flowers for the 8th grade dance so looking for different options.

3. **VP of Fundraising- Paige Feuchter-** Paige had nothing to report this month.

**4. Treasurer-Kim Vigil**

D. We had the following deposits:

- a. Restaurant night- Buffalo Wild Wings: \$150
- b. Direct Donation-\$75
- c. PTA donation-\$10
- d. Merchant charges-\$44.99 \*fees were discovered in January but have finally been refunded.
- e. Kim is transferring everything over to Quick books and all should be in place by the end of school.
- f. Aaron Arner could possibly be a backup treasurer.

6. **Secretary- Jo Anderson-** Jo presented the minutes from March. Vote was taken and unanimously while voting on the 3 other topics. Victor motioned that we vote on all 3 at the same time.

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## **7. Committee Reports:**

### **Box Tops:** Dawn Russell

Dawn reported that Box Tops are done for the year but the Star Tickets have really as an incentive to bring box tops in to increase the numvber and has really helped. No check yet but should be receiving soon.

### **Eighth grade dance:** Dawn Russell/Jennifer Padilla

Dawn reported that the theme for the dance is a Hollywood theme. The cost for the DJ will be \$180 and will be paid that night. Black stars will be cut out and the 8th grade names will be written on them to be seen underneath a black light. Haltom Orthodontics will be sponsoring the photo booth. Dana will be sending out a sign up genius for people to help out. Decorating can start on Thursday, May 17th from 8-5. The committee is looking for any and all white lights to use that night for lighting.

### **IC Report:** Kaiili Butare

Talked about (formulatting and implementing) the 90 day plan. Kaiili reported that they spent a lot of time talking about testing for PARCC, ACCESS, SBA, and iReady. The PARCC testing will be starting soon. Students and teachers are more involved in collaboration.

- 4. Principal/Assistant Principal- Victor Sanchez-** Principal Sanchez went over the budget for the upcoming year and explained that the process of waiting on teacher allocations. He mentioned that feedback from teachers at EMS is mostly positive.

**9. Adjournment-** Dana motioned to adjourn the meeting at 10:12 a.m. Paige seconded the motion.. Twelve people attended this meeting. Ten people attending this meeting. Colleen Ferrier and Linda Raybould were needed for voting purposes.

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# Eisenhower Middle School PTA Budget

For School Year: 2017-2018

March 2018

Bank Account Balance

34,440.13

	Projected		Actual	
	Income	Expense	Income	Expense
Totals:	\$21,815.00	\$21,800.00	\$22,828.89	\$12,489.62
Net Balance:	-\$15.00		\$10,339.27	

Category	Projected		Actual YTD	
	Income	Expense	Income	Expense
Box Tops for Edu	\$700.00			
Craft Fair Bake S	\$3,000.00	\$200.00	\$5,005.00	
Dinners Out	\$500.00		\$853.42	
Direct Donations	\$7,000.00	\$150.00	\$7,431.00	\$272.00
Fundraisers	\$400.00		\$64.24	\$20.00
Membership	\$900.00	\$500.00	\$860.00	\$401.50
Smiths	\$1,200.00		436.45	
Spirit Gear	\$1,000.00	\$700.00	\$2,215.00	\$1,835.16
Amazon			\$25.56	
Corporate Sponsorship			\$150.00	
APS Foundation	\$300.00		\$133.63	

MTD Income

6th & 7th Grade Activity Day		\$60.00		
6th Grade WEB Day		\$450.00		\$314.75
8th Grade Activity Day		\$1,000.00		
8th Grade Recognition		\$600.00		
8th Grade Social	\$1,800.00	\$1,800.00		
Bonding & Insurance		\$400.00		\$395.00
Library Book Fair	\$5,000.00	\$5,000.00	\$4,981.99	\$2,299.81
Field Trip Buses		\$400.00		
Mini Grants		\$5,000.00		\$4,653.67
Media for Teachers		\$1,500.00	\$667.92	
Officer Training		\$500.00		
PARCC Support		\$250.00		
Science Fair Medals				\$250.00

\$150.00

\$75.00

\$10.00

-\$926.24

-\$2,545.35

-\$250.00

quorum vote to increase Media by \$500 approved 3/8/18 and treasurer reversed purchase of \$408.04 from Media line as it should have been charged to ??

(NMPTA Convention)

EMS Agendas		\$1,375.00		\$1,375.00				
Staff Appreciation & Luncheons		\$400.00		\$105.17		-\$29.22		
Student Support		\$650.00		\$460.27			(Reflections, Geo Bee, Straight A Lunch)	
PBIS		\$200.00		\$74.52				
Brain Pop		\$300.00						
Supplies, Postage, etc.		\$95.00						
Tax Prep/State Filing		\$250.00						
US Bank Interest	\$15.00	\$20.00	\$4.68	\$32.77		-\$2.95		

APPROVED  
4/12/18  
JLR

**EMS PTA Meeting Minutes for February 22, 2018**

1. **Welcome and Introductions-** The meeting was called to order at 9:08 a.m. by President Dana Reif.
2. **Principal/Assistant Principal- Victor Sanchez-** Principal Sanchez introduced Troy Hughes who is within Zone 4-Eldorado, La Cueva, Del Norte, and Sandia high school feeder schools. Mr. Hughes said the PTA is a blessing to any school. Dana extended the invitation to Mr. Hughes to see what our PTA does and how well we work with the current administration. **Holly Hargrove-** Holly stated the Star Tickets are now being used as "currency" in a sense. The Bunker is up and running with trinkets and other items. Holly requested from the PTA to purchase more "fun" things. Dana Reif proposed to add The Bunker as a line item in the budget and designate \$500 in that line item. Linda Raybould seconded the motion and it was passed unanimously!
3. **President- Dana Reif-** Dana went over the calendar of events. Stressed the need for Book Fair volunteers.
  - A. Incoming 6th grade parent night 2/27 in new gym. PTA will be selling t-shirts
  - B. Dana gave kudos to Jen Renfro for all of the hard work on the new PTA website. It looks phenomenal and very well done. Jen stated that there is one more thing to add and then it will be done and will send Victor the URL to give to Kelly Lee. Victor also stated that all teachers will need the link to rebuild their websites.
  - C. Dana mentioned that the PTA would be hosting a Spring Carnival on April 25, 2018 from 5:30-7:30 in the gyms. Possible activities would include; Dunk tank, games, music, photo booth and possibly a chance for corporate sponsors to be present and promote their businesses. This carnival would be a chance to bring the community together. Dana has also talked with Menchie's about providing a pack of frozen yogurts and toppings for \$4. They would provide a donation of 15% of proceeds. Kona Ice is also another possibility. The PTA will be deciding that later.
  - D. Restaurant nights are going well. PTA received \$400 from Starr Brothers Brewery. Next restaurant is an all day event March 13th at Il Vicino.
  - E. Dana said that the 8th grade end of year activities will be a Hollywood Theme.
  - F. Mini Grants have went out to all of the teachers and the committee will be reviewing them as they come in.
  - G. Golf Club will start back up in March.
4. **VP of Fundraising- Paige Feuchter-** Paige reported that we have added Jesse Dompereh as a new corporate sponsor. He donated \$150 and are awaiting his logo to be added to Five Star Friday. Victor also announced that he may have another sponsor from Farmers Insurance.



**5. VP of Finance-Kim Vigil**

**A.** Kim was absent for this meeting so Jo Anderson gave her report.

**B.** The account balance as of 1/31/18 was \$38, 033

**C.** We had the following deposits:

- a. Box Tops-\$207.10
- b. Rock n Brews-\$125.96
- c. Donations-\$175
- d. Membership-\$30 net after NMPTA fees
- e. APS Foundation Donation-\$41.67

**D.** We had the following expenses:

- a. Donation to EMS from Craft Fair \$1602.90
- b. Vendor refunds-\$325
- c. Mini Grants-\$281.62
- d. Media-\$408.04 (Mr. Bergman's initial request from October)
- e. Merchant charges-\$44..99 \*fees were discovered in January and have been discussing with the bank. As of 2/12/18 the fees will be waived before March statement.
- f. Web Training-\$1822.10 (approved in quorum vote by board in January board meeting)

**6. Secretary- Jo Anderson-** Jo presented the minutes from January and also an addendum to the October minutes that was left out regarding the approval of books for Mr. Bergman for a vote. Jen Renfro motioned and Jennifer Padilla second the motion. Minutes were passed unanimously.

**7. Committee Reports:**

**Box Tops:** Dawn Russell

Dawn reported that Box Tops are coming to an end for the year. She will be sending in 1,000 next week. She said that more than likely we should expect approximately the same dollar amount as last year. She is assuming that she will continue with Box Tops next year and would like to do more promoting.

**Eighth grade dance:** Dawn Russell/Jennifer Padilla

Dawn reported that the theme for the dance is a Hollywood theme. There will be a walk of fame and weather permitting they would like to use the patio area and add tables and lights. No Time has been set definitely yet but Dawn suggested it be from 6-8. Kelly Lee said that it normally has been 7-9 in the past. There will also be a photo booth and area where the students can take selfies. A Sign-up genius will be sent out to sign up for supplies. A DJ has been secured and is the DJ that plays the music that students like.

**IC Report:** Kaiili Butare

Talked about the 90 day plan. Kaiili reported that they spent a lot of time talking about testing for PARCC, ACCESS, SBA, and iReady. These tests will be starting mid March.

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**9. Adjournment-** Dana motioned to adjourn the meeting at 9:48 a.m. Victor seconded the motion. Twelve people attended this meeting.

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**EMS PTA Meeting Minutes on January 17, 2018**

1. **Welcome and Introductions-** The meeting was called to order at 3:04 p.m.. by President Dana Reif. Dana welcomed everyone to the meeting and everyone introduced themselves.
2. **Principal/Assistant Principal- Victor Sanchez-** Principal Sanchez announced that he has set up a twitter account; #ADayInSchool and is following all middle schools, Eldorado and La Cueva. He stated that all important information will still go out via email, phone, etc. Holly Hargrove announced that The Bunker opened last Friday, the 12th. There were 4 students during A Lunch and 8-10 students at B lunch. The bunker is still stocking board games and video games. It was also announced that all student registration forms will be moved to Parent Vue for parents to fill out.
3. **President- Dana Reif-**
  - A. Dana reported that Jennifer Padilla has taken over the coordination of the book fair and also that Jennifer and Monica Manginell will be alternating working in the workroom on Mondays.
  - B. Restaurant nights have been set for 1/31 from 4-8 at Starr Brothers; Buffalo Wild Wings on 2/21 all day.
  - C. EMS PTA has received a check from Rock n Brews from October for \$125.
  - D. Jen Collins reported on Craft Fair that in her observation of working it that coffee is needed all day for both workers and vendors and ASAP. at the beginning of the morning. The coffee truck and food truck had long lines and it took a long time. Jen also noted that there needed to be more savory items available at the bake sale.
  - E. A vote was taken for the PTA to provide awards for the science fair. Kim Vigil motioned, Jen Collins 2nd. All approved.
  - F. A vote was taken to add WEB training as a line item in the budget. The PTA would cover one teacher. Kim Vigil motioned, Victor 2nd. All approved.
  - G. A vote was motioned by Dana Reif to retract the PTA's previous vote to drop Brainpop from school wide down to individual classrooms. Dana researched with Brainpop and it was found that it is actually being used in both the classroom and possibly at home. It was in the best interest of the school and PTA budget to keep Brainpop as school wide. The vote was 2nd by Paige Feuchter. All approved.
4. **VP of Fundraising- Paige Feuchter-** Paige reported that in January there was a Direct Donation of \$175 that came in. Paige is also looking for any individuals or businesses for Corporate Sponsorships. She is willing to
5. **VP of Finance-Kim Vigil**
  - A. Kim reported that the beginning PTA balance was \$29,040 and at the end of the year the PTA budget is at \$41,348.07. At the time of the meeting there was no January statement.
  - B. Craft Fair brought in \$8, 014 and the PTA is donating 20% to EMS for WEB training this year. The Bake sale brought in \$343.95 but there were 5 vendor refunds due to illness or other circumstances.
  - C. Kim said that the PTA would be sending out vendor "Thank You" postcards offering discount if they commit for 2018.

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- D. Kim stated that the PTA learned a lot from this years' craft fair as to what needs to be done differently. An alphabetized check in list, site map, repeat vendors get their usual both, and additional advertising were all mentioned.

**7. Secretary-Jo Anderson-** Jo gave everyone the chance to review both the November and December minutes and asked if any questions. Jo motioned to approve the minutes. Paige seconded the motion. Minutes were passed unanimously. Jo went over the calendar of events

**8. New Business-**

- A. IC Rep, Kaili Butre was present for IC report. iReady scores were really good. They were up 8% for 6th grade, 8% for 7th grade, and 7% for 8th grade. Comprehension and phonics were also up from last year. There may be a possible Coding elective, will see how much interest there is.
- B. The PTA would like to have a spring carnival with a possible date of 2/28. Young Life willing to bring in volunteers for this event. We would like to get the teachers and principals involved with various fun activities like pie in the face. We are open to any and all suggestions and Linda Raybould said that in past years it worked well in conjunction with the book fair.

**9. Adjournment-** Principal Sanchez made the motion to adjourn was made to adjourn, Kim Vigil 2nd the motion Adjourned at 3:52 p.m. Twelve people attended this meeting.

Approved  
1/18  
JLA

**EMS PTA Meeting Minutes for December 7, 2017**

1. **Welcome and Introductions-** The meeting was called to order at 9:05 a.m. by President Dana Reif.
2. **Principal/Assistant Principal- Victor Sanchez-** Principal Sanchez announced that a new math teacher will be starting **January 2, 2018 and this will be for 6th and 8th grade math. We will also be adding 2 more custodians to the staff by end of January.**
3. **President- Dana Reif-** Nothing to report
4. **VP of Fundraising- Paige Feuchter-** Nothing to report
5. **VP of Finance-Kim Vigil**
  - A. Kim reported that in November we made a deposit of \$4,490.90 and had expenses of \$3, 425.83. The expenses were mostly due to mini grants, , media and expenses associated with the book fair.
6. **Secretary- Jo Anderson-** There were not enough people present to vote on the minutes.
9. **Adjournment-** Six people attended this meeting and was adjourned at 10:00 a.m. by Dana Reif. Kim 2nd.

APPROVED  
11/16/17  
JCE

**EMS PTA Meeting Minutes on November 16, 2017**

1. **Welcome and Introductions-** The meeting was called to order at 9:05 a.m. by President Dana Reif. Dana welcomed everyone to the meeting and everyone introduced themselves.
2. **Principal/Assistant Principal- Victor Sanchez-** Principal Sanchez announced that mid-year iReady testing will begin the end of November/December time frame. Principal Sanchez is very proud of the staff and the job they are doing to engage students and the tasks at hand.
3. **President- Dana Reif-** Dana went over the calendar of upcoming events and questioned whether we have enough chaperones for the Snowball dance, there is a sign-up genius if interested. Our next meeting is a potluck in the teachers lounge at 9:00 am on December 7. There are 115 vendors so far for the craft fair and there will be a food truck from Rock n Brews and also a coffee truck. Dana mentioned that the VP of Membership position is now vacant, Diane Lopez is no longer here. Asked for volunteers, Kaiii Butare volunteered. Dana asked for volunteers to be the chair or coordinator for brick sales and Jennifer Padilla volunteered for this position and also to help Linda Monier and Linda Raybould with Reflections. Thank you! Dana mentioned that the PTA will be doing some sort of a Spring Carnival between the two gyms and will put together a sign-up genius for that.
4. **VP of Fundraising- Paige Feuchter-** Paige reported that Generals Fund ended November 3rd but we will accept money at any time for those wanting to donate. To date, the total was \$7531 with the majority being raised during registration. Three teachers tied for a donut party during the campaign; Daniels, Thompson, and Nelson. Those donuts will be delivered to those teachers next Tuesday, November 23 during 7th period. Kumon is our latest corporate sponsor giving us \$300. Their advertisement will appear in the 5 Star Friday.
5. **VP of Finance-Kim Vigil**
  - A. Kim reported that there was an increase in the budget from \$32 K to \$38 K mostly from book fair and craft fair applications..
  - B. Book Fair produced \$5000 in sales, \$1200 down from last years fall book fair.
  - C. Kim explained that Amazon Smile does not work on mobile phones but with the holidays coming up it is a great way to earn money for our school.
  - D. PayPal is now up and running with a new account and the old account has been closed.
  - E. Mini grants have all been approved and everyone has been notified but checks have not been cashed.
  - F. Kim updated the membership count for Diane Lopez to 11 for October, giving a total of 110 members.
7. **Secretary-Jo Anderson-** Jo gave everyone the chance to review the October minutes and asked if any questions. Jo motioned to approve the minutes. Paige seconded the motion. Minutes were passed unanimously.
8. **New Business-**

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- A. IC Rep, Kaili Butre was present for IC report. It was stated that at the last meeting, the PARC testing was talked about and the proficiency has went up as the grade level went up but that the test is harder than expected. They talked about ways to study and websites that could help with that.
- B. Erica Barrios from Young Life was our guest speaker. She explained that Young Life is a faith-based program for middle and high school students. The program provides a safe place for kids to learn about God, have adults care and step into their lives, and helps kids grow as leaders to have a voice and purpose in their community.. Meetings are held on Friday nights at 7:00 usually in a leader's home. Erica invited the PTA to attend a meeting. They also have summer camps.
- C. Ms. Finnigan talked about the 8th grade Science Fair that will be held on January 24, 2018. At present there are approximately 30 projects and meetings with the students are held every other Wednesdays in the library. Ms. Finnigan asked the PTA to help purchase backboards and help with prizes. Dana Reif suggested doing a signup genius and committee chair to help facilitate for those things. Needs will be revisited by our December meeting based on responses to the sign-up genius. Ms. Finnigan also asked the PTA for financial support for breakfast and lunch for the judges. Kim Vigil mentioned that Walmart often donates food for these events.

**9. Adjournment-** 13 people attended this meeting and was adjourned at 10:20 a.m. Kim 2nd the motion to adjourn by Dana.



APPROVED  
11/16/17  
[Signature]

### EMS PTA Meeting Minutes on October 18, 2017

1. **Welcome and Introductions-** The assameeting was called to order at 3:30 p.m. by President Dana Reif. Dana welcomed everyone to the meeting and everyone introduced themselves.
2. **Principal/Assistant Principal- Victor Sanchez-** Principal Sanchez is happy that 33% of the staff has signed up to be a part of the PTA. He announced the golf program is up and running smoothly. There are only 6 weeks left until Thanksgiving and he encouraged staff and students to keep up the good work. The teachers are responding to collaboration and interacting and engaging the students more. Principal Sanchez reported that overall the students are doing great with only a few behavioral problems to see to. Assistant Principal, Holly Hargrove was not present at this meeting.
3. **President- Dana Reif-** Dana went over the calendar of upcoming events and mentioned that we have a lot of volunteers but no one chairing some of the positions, need to do an outreach to fill those positions. The PTA board approved Ms. Sahadeo attending the educational math conference in Orlando but we will not pay transportation or overnight accommodations. Dana thanked Ken Theil for doing the newsletter!
4. **VP of Fundraising- Paige Feuchter-** Paige reported that Generals Fund started on October 16th and will run until November 3rd. To date, there was a total of \$4,031 that had come in. Paige thanked everyone for their donations so far. She also stressed that donating to the Generals Fund is 100% tax deductible!
5. **VP of Membership-Diane Lopez-** Diane reported that there were 10 new members for October which is 83 total. Out of 55 staff members, only 18 of them are staff. Diane will be working on a letter to try and gain new memberships.
6. **VP of Finance-Kim Vigil**
  - A. Kim reported that she had worked with the previous VP of Finance, Dan Dahl and the budget previously reported during the September was not accurate but it has been corrected and there was an increase in income based on what was spent last year. The cost of the EMS Student agenda's came to \$1375.
  - B. Mini grants were increased, Brainpop was decreased to a single subscription for the teachers wanting it. The after school golf program was added to the budget.
  - C. Kim reported that a new PayPal account needed to be created due to the change of officers and to not use PayPal at this point until it is completely changed over.
  - D. Kim is currently working with the credit card processing center to make our fee lower. As of now they are not charging us the non-profit fee.
  - E. Kim announced that as of the end of September the PTA balance was \$32,476.32
  - F. The PTA insurance renewal is due in November. Kim asked if we wanted the Terrorism rider added to the policy. It was voted to not have it added at this time.
  - G. Kim motioned to approve the updated budget. Principal Sanchez seconded the motion. It was passed unanimously.

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**7. Secretary-Jo Anderson-** Jo gave everyone the chance to review May and September minutes and ask any questions. Jo motioned to approve both of those minutes. Diane Lopez seconded the motion. Minutes were passed unanimously.

**8. New Business-**

- A. No rep was present for IC report. It was stated that they meet the 2nd and 4th Tuesdays.
- B. Ms. Monier reported that she will be the Reflections and has enough support from the language arts departments. There will be no dance, film, or music, just photography and literature. The deadline for this is January 2018. She will distribute criteria for Reflections.
- C. Ms. Spiess talked about the science fair. It is not mandatory and only for 8-10 students. She stated that they will need judges and asked the PTA if this was something the PTA could help with. She also stated that it is 2 months long.

**9. Adjournment-** 14 people attended this meeting and was adjourned at 4:10 p.m.

Addendum to October 2017  
Minutes

The following was omitted from the official minutes from the EMS PTA meeting held on October 18, 2017.

In September of 2017, Ross Bergman requested from the PTA to purchase books for his science classroom. The total cost of these books was \$408.04. A vote was taken during the October 18th PTA meeting and it was unanimously approved to accomodate Mr. Bergman's request. The books were ordered and the invoice paid.

Respectfully submitted by,

Jo Anderson

APPROVED  
10/18  
JUE

**EMS PTA Meeting Minutes on September 14, 2017**

1. **Welcome and Introductions-** Dana Reif, President welcomed everyone to the meeting and made introductions.
2. **Principal/Assistant Principal-** Principal Sanchez thanked the PTA board for what has been done so far. He is excited to be here and be a part of the Eisenhower community. He expressed that Eisenhower performs well even with turnovers. He is working on the following areas within the student body.
  - A. Student engagement and interaction
  - B. Policy and Procedures
  - C. Culture-Parents should always feel welcome at this school..
3. **President-** Dana Reif
  - A. Poll was taken to see when to hold our general meetings; 11 people voted mornings, 4 voted for afternoons, 3 voted for evenings. It was decided to try an afternoon and the next meeting will be held on October 18th at 3:30.
  - B. A Golf club meeting was held and 27 students attended. The PTA will do the initial start up funding for that.
  - C. Craft Fair-PTA is taking this over and it will be held on December 9th. Watch for more details! Volunteers are needed and this is a great fundraising event.
  - D. Brainpop-It was recommended that instead of offering it school wide it would be offered to individual teachers. It is more cost effective to offer to individual teachers instead of school wide.
  - E. We have had many volunteers sign up via Sign Up Genius
  - F. Make sure that if you are volunteering, you have your APS background checks done. They are good for 2 years.
4. **VP of Fundraising-** Paige Feuchter
  - A. There are 2 corporate sponsors
  - B. Direct Donation has been renamed from 5 Star Fund to Generals Fund
5. **VP of Membership-** Diane Lopez
  - A. There were 45 registered parents in August, 19 parents in September
  - B. Please see Diane for your PTA Membership card
6. **VP of Finance-** Kim Vigil
  - A. Kim announced that we received a check for \$213 for our first Generals Night Out
  - B. Kim reminded members that she is not allowed to reimburse tax on items bought without using a tax exempt form. If you purchase items on your own, then tax would be a donation on your part.
  - C. Look for opportunities to give back; Amazon Smile, Smith's, Shoparoo
  - D. Checking information was updated for the new board.
  - E. Working to update PayPal to put Kim's name on the account.
  - F. Principal Sanchez motioned to approve the 2017/2018 budget; Diane Lopez seconded the motion.
  - G. Unanimously passed.

*"To make every child's potential a reality by engaging and empowering families and communities to advocate for all children."*



**7. Secretary-**Jo Anderson

- A. Jo went over the calendar for the rest of the month.
- B. We will have a liquidation of Student Store items-date TBD

**8. Adjournment-** Twenty-six people attended this meeting.

*"To make every child's potential a reality by engaging and empowering families and communities to advocate for all children."*