



Special Educational Needs Co-ordinator (SENCo) and/or SEN Consultant

We are looking to work alongside enthusiastic, knowledge and forward thinking SENCOs on an associate basis to work part time hours. Our associate SENCOs will be given set contracts with flexibility over working hours and days to suit the individuals and schools involved.

For further information please email Claire or Clare: info@adyss.co.uk

This role is subject to the relevant Safeguarding checks which will include an Enhanced DBS check and right to work in the UK checks.

Responsibilities and Duties

- To act as SENCO in a small school setting and/or support an existing SENCO in their role
- To use the ADys Specialist Ltd formats for SEN paperwork across your settings
- To comply with SEN Code of Practice 2015
- To support staff in planning and teaching for neurodiversity
- To work within the ADys Specialist Ltd ethos in compliance within the contract for associate SENCOs
- To liaise with school staff and parents regarding progress of students and next steps
- To maintain effective communication with ADys Directors

Qualifications	Essential	Desirable
Qualified teacher status	<input type="checkbox"/>	
Relevant post graduate Level 7 SENCo Award	<input type="checkbox"/>	
Post graduate qualifications in SEN		<input type="checkbox"/>
Knowledge & Understanding	Essential	Desirable
A good understanding of how children develop & learn	<input type="checkbox"/>	
A good understanding of Safeguarding and child protection in schools	<input type="checkbox"/>	
An understanding of supporting diversity and equal opportunities	<input type="checkbox"/>	
A thorough understanding of the Code of Practice 2015 and the Children's and Family Act 2014	<input type="checkbox"/>	
A thorough understanding of a range of recommendations to support neurodiverse learners across primary and/or secondary phases	<input type="checkbox"/>	
An understanding of health and safety and confidentiality	<input type="checkbox"/>	
An understanding of the OFSTED framework and how to evidence effective SEN provision within school	<input type="checkbox"/>	
Skills	Essential	Desirable
Clear written and spoken English	<input type="checkbox"/>	
Good numeracy and literacy skills	<input type="checkbox"/>	
Confidence in communicating with students, staff, families and outside agencies	<input type="checkbox"/>	
Strategic vision	<input type="checkbox"/>	
Effective leadership and management of SEN in schools	<input type="checkbox"/>	
To have excellent organisation and time management skills	<input type="checkbox"/>	
Experience	Essential	Desirable
Experience of leading and managing SEN within schools	<input type="checkbox"/>	
Experience of supporting other SENCOs		<input type="checkbox"/>

Experience of using Office 365 and Onedrive		<input type="checkbox"/>
Experience of delivering CPD to staff on a range of SEN topics	<input type="checkbox"/>	
Working within the continuum of need and acting as lead professional on CAFs		<input type="checkbox"/>

Personal Attributes	Essential	Desirable
Flexibility and creativity in your approach to tasks	<input type="checkbox"/>	
Ability to build good relationships with children, teachers, parents and carers	<input type="checkbox"/>	
Patience and a positive attitude	<input type="checkbox"/>	
Ability to adapt to changes quickly	<input type="checkbox"/>	
Ability to work as part of a team	<input type="checkbox"/>	
Ability to work independently on prescribed tasks	<input type="checkbox"/>	
A commitment to continued professional development	<input type="checkbox"/>	
Safe-guarding & Child Protection (COMPULSORY)	Essential	Desirable
A commitment to follow company and school policies, procedures and guidance	<input type="checkbox"/>	
A commitment to the protection and safeguarding of children and young people	<input type="checkbox"/>	
Successful Enhanced DBS Status	<input type="checkbox"/>	

