

## R.M. OF MOOSE CREEK NO. 33

Minutes of the regular meeting of Council of the RM of Moose Creek No. 33 which was held in the RM office, Alameda, SK on Wednesday, December 10, 2014 at 8:00am.

**PRESENT:** Murray Rossow, Reed Gibson, Howard Sloan, Phil Yanchycki, Jeff Humphries, Scott Hewitt (Division One Vacant)  
Administrator Sentura Freitag, Assistant Administrator Michelle Needham

### CALL TO ORDER:

This meeting was called to order by the Reeve at 8:15 A.M.

### FOREMAN UPDATE: 8:15-8:55am

- Winter hours started November 10<sup>th</sup>
- Wade's last day Nov 21<sup>st</sup>; Larry and Doug still working
- Letters received from outside staff to return to work in the spring
- Culverts delivered; culverts for Division 4 will be delivered in a week

*Minutes*      **310/14 Motion Gibson:**  
That the minutes of the regular meeting of November 5, 2014 shall be adopted as amended. **CARRIED**

*Statement*      **311/14 Motion Yanchycki:**  
That the statement of receipts and payments for the month of November shall be approved, and that the cheques 3596 – 3624 in the amount of \$382,244.59 and online payments in the amount of \$32,046.93 for a total of \$414,291.52 shall be approved. **CARRIED**

*Accounts Payable*      **312/14 Motion Humphries:**  
That the accounts as submitted shall be paid. **CARRIED**

### TAX ENFORCEMENT:

*Tax Enforcement*      **313/14 Motion Humphries:**  
That the Administrator shall proceed with thirty day final notice on or after December 19, 2014, regarding total taxes outstanding on NE 03-04-03 W2; NW 03-04-03 W2; SE 03-04-03 W2 and NW 08-04-03 W2. **CARRIED**

### CONFERENCE CALL WITH AQUA TERRA REGARDING PROPOSED DEVELOPMENT

**10:00am – 10:25am Nick Haddow, Regulatory Specialist 403-889-4233** Proposed saltwater/wastewater disposal well and waste processing facility on NE 36-04-03 by Aqua Terra Water Management (Division 3)

*Proposed dev NE 36-4-3*      **314/14 Motion Hewitt:**  
That a public meeting shall be held on January 21<sup>st</sup> at 1:00pm at the Alameda Legion regarding the proposed development on NE 36-04-03 W2 and furthermore that it be advertised in The Oxbow Herald, The Carlyle Observer, the RM website and RM Facebook page. **CARRIED**

 

## OLD BUSINESS:

- Council reviewed meeting minutes for the paper and changes were made.
- SARM Convention update – Rossow, Gibson, Needham attended
- Councillors will email list of batteries in each division to Administrator
- Indemnity reminder

<i>Call for Nominations</i>	<b>315/14</b> Motion Humphries: That the RM shall post Call for Nominations By-Election for Division 1 to be received by 4:00pm on January 14, 2015 and that an election date be set for Wednesday, February 18th.	<b>CARRIED</b>
<i>Pension Buy-back</i>	<b>316/14</b> Motion Humphries: That the RM shall pay to MEPP the Administrator's Pension Buyback Employer's portion in the amount of \$5,172.96.	<b>CARRIED</b>
<i>Tax Collections</i>	<b>317/14</b> Motion Hewitt: That the RM shall authorize Western Municipal Tax Solutions to proceed with tax collection for Dawn Energy.	<b>CARRIED</b>
<i>Spartan Leases</i>	<b>318/14</b> Motion Hewitt: That the RM shall reject the offer from Spartan Oil regarding lease negotiations and furthermore that a letter shall be written stating that all oil requests shall not be reviewed or approved until all inactive wells on SW 25-06-02 W2 are abandoned.	<b>CARRIED</b>
<i>Sale of v-plows</i>	<b>319/14</b> Motion Yanchycki: That the RM shall ratify the sale of the v-plows at auction.	<b>CARRIED</b>
<i>Aecom Inv Highway 361</i>	<b>320/14</b> Motion Sloan: That the RM shall pay the final Aecom invoice for Highway 361 in the amount of \$727.64 plus GST.	<b>CARRIED</b>
<i>Security Cameras</i>	<b>321/14</b> Motion Humphries: That the RM shall accept the quotes Councillor Yanchycki received from Cabella's for 5 Spy Point at a cost of \$420.00 per camera.	<b>CARRIED</b>
<i>Christmas Party</i>	<b>322/14</b> Motion Yanchycki: That the RM shall set a budget of \$2,000.00 for Councillor Hewitt to obtain a liquor license and supplies for the RM Christmas party on December 20 <sup>th</sup> .	<b>CARRIED</b>

## ADMINISTRATOR'S REPORT:

- Office Assistant and Assistant Administrator's hours have returned to before the Administrator's maternity leave
- Website is active and updated
- Oil map will be updated after 2015 assessment
- Library Trustee Report
- Meal Policy to be brought to January meeting
- Harassment Policy Review

Kevin Lakeman attended the meeting at 11:50am  
The meeting broke for lunch from 12:15-12:50pm



*Cell phones*      **323/14** Motion Humphries:

That the office staff shall receive the following for work use of their personal cell phones: Administrator \$50.00 per month; Assistant Administrator \$50.00 per month; Office Assistant \$25.00 per month. **CARRIED**

The Administrator presented an incident report against Reeve Murray Rossow, dated December 2, 2014. Council requested that the Reeve prepare a defense and that this issue be reviewed and resolved at the next regular meeting.

*Administrator Report*      **324/14** Motion Humphries:

That the RM shall accept the Administrator's Report as presented. **CARRIED**

*Oil Approvals*      **325/14** Motion Sloan:

That the RM shall accept the oil approvals as attached; with the exception of the following: NE 36-04-03 W2 – Proposed disposal well and waste processing facility by Aqua Terra; all requests by Spartan: SW 27-06-01 W2; NE 15-06-01 W2 & NW 14-06-01 W2; SE 01-06-01 W2; SE 23-06-01 W2; SE 26-06-01 W2; SE 34, W1/2 35 & NE 36-06-02; SE 34-06-02 W2 and N1/2 35-06-02 W2; furthermore all future requests from Spartan Energy will be held in the office until the next meeting of council. **CARRIED**

#### **NEW BUSINESS:**

*February Meeting*      **326/14** Motion Humphries:

That due to the RM audit on February 12<sup>th</sup> the February meeting will be held on Wednesday, February 18<sup>th</sup> at 8:00am. **CARRIED**

*Office door*      **327/14** Motion Humphries:

As the RM door is not closing and locking due to ice, the RM shall have the front door and window repaired or replaced, whichever is necessary. **CARRIED**

*Gravel*      **328/14** Motion Gibson:

That the RM shall not invoice the Town of Alameda for 75 yards of gravel delivered to the Elevator Road. **CARRIED**

*Board of Revisions*      **329/14** Motion Yanchycki:

That the RM shall retain Gord Krismer & Associates for the 2015 Board of Revision and pay the \$125.00 retainer fee when received in January. **CARRIED**

*PCO calls*      **330/14** Motion Hewitt:

That the RM shall pay the ADD Board invoice in the amount of \$7,800.00 for 157 PCO calls. **CARRIED**

#### **CORRESPONDENCE:**

1. APAS – 2% discount (\$249.30) if membership paid before January 1<sup>st</sup>
2. Carnduff Detachment RCMP - Community Feedback Form
3. 2015 Lieutenant Governor's Award for Outstanding Service in Rural Saskatchewan
4. Thank you from the Faber Family
5. Thank you from STARS
6. APAS elections update



*APAS* **331/14** Motion Gibson:  
*membership* That the RM shall pay the APAS 2015 membership fee of \$12,464.90 less 2% discount of \$249.30 if paid before January 1<sup>st</sup> for a total of \$12,215.60. **CARRIED**

*Corresp.* **332/14** Motion Gibson:  
That the correspondence having been read shall be filed. **CARRIED**

*Adjourn* **333/14** Motion Gibson:  
*3:10pm* That this meeting shall adjourn. **CARRIED**

  
Reeve

  
Administrator