



Study with TCW Accountancy & Training Services Ltd

The level 3 diploma in Computerised Accounting for Business deals with more advanced knowledge and skills relating to cash flow management, preparing VAT returns, final accounts for sole traders and the principles of partnership accounting. Jointly developed by Sage UK in partnership with Skillsfirst, this RQF Accredited Qualification will give you the more advanced skills required to be the bookkeeper for a small firm or within an accounts department.

* Once you have purchased this course - Please allow up to 7 days in order to receive your login details. Usually this is much sooner, but there are occasions that the email may take some time to generate.

What subjects are covered?

You will study ten comprehensive mandatory units which give you an advanced understanding and comprehensive skills in bookkeeping and accounting.

- Responsibilities of a Finance Professional
- Principles of accounting concepts
- Principles of preparing basic financial statements
- Principles of Partnership Accounting
- Accounting for Not for Profit Organisations
- Cash Flow Management
- Introduction to a Cost Recording System within an organisation
- Prepare and complete a VAT return
- Standard and advanced budgeting using a computerised accounting package
- Using computerised accounting software

What do you get?

- Access to Sage 50 Accounts Professional software for six months (RRP £1,300)
- Enrolment on to the Sage Qualifications e-learning Portal, where you will be able to access all online learning materials with self-test activities, videos and tutorials.
- Practice simulations if you want to undertake some further exercises.
- Formative and summative testing that can be done in your own time at your own home.

What is the study mode and how long will it take?

All course materials and activities are provided online and can also be accessed via mobile, enabling you to study at times and locations that are convenient for you.

This course usually requires six months of study as it is a large qualification. Initially, you have access to the software and portal for six months, but this can be extended for a small additional cost.

How are you assessed and what qualification will you receive?

You must complete ten mandatory units and earn thirty-seven credits to gain certification. To achieve these credits, you will complete self-assessments and practice tests, followed by final online assessments which can be undertaken in your own home at a time of your choice

Upon completion, you will be awarded with a Computerised Accounting for Business Qualification and certification at Level three from Sage UK and Skillsfirst.

What could you do after this course?

After completing this course, you may wish to move on to the Computerised Payroll for Business qualifications. You could also go on to study our CPAA certificate level 3 and diploma level 4.

What are the software requirements?

age software is not compatible with Windows XP or Apple Macs - unless you are running Windows Vista or Windows 7 via Apple's Boot Camp utility.