

RIVENHALL PARISH COUNCIL
MINUTES OF THE COUNCIL PRECEPT MEETING HELD 14 DECEMBER 2016.

Present: Cllrs. Abbott, Anderson, and Prime.

In the Chair: Cllr. Abbott

Also present: Parish Clerk and 1 member of the public.

1376. Apologies for Absence.

Apologies were received from Cllrs. Wright and Clark.

1377. Declarations of Interest.

Cllr. Abbott declared a Pecuniary Interest in item 1379 (ii) re the Chairman's Allowance, but there was no discussion on this item.

1378. Adjournment for 10 minutes.

No matters were raised by the one member of the public

1379. Discussion and Agreement of the proposed budget items for year 2017/2018.

The Clerk had, with the agenda, distributed to each Member copies of his budget estimate to 31st March 2017 and for the year 2017/2018.

Following a brief discussion it was **proposed by Cllr. Prime, seconded by Cllr. Anderson and unanimously agreed** that the following Budget figures be agreed for the year 2017/2018.

- i.. Parks & Open Spaces...£5,525.00
- ii.. Administration...£8,032.00
- iii.. Payments made under Section 137...£145.00
- iv.. Reserve Fund...£7,000.00

1380. Requirements under the Audit Regulations.

- i. Appointment of Responsible Financial Officer (RFO).
Proposed by Cllr. Abbott, seconded by Cllr. Anderson and unanimously agreed that the Parish Clerk continue as the Responsible Financial Officer for the year 2017/2018.
- ii. Appointment of Internal Auditor.
Proposed by Cllr. Prime, seconded by Cllr. Abbott and unanimously agreed that Mrs Ann Clarke be reappointed Internal Auditor for the year 2017/2018.

1381. To set the Precept for the year 2017/2018.

Taking the budget figures at item 1379 above, the proposed budget for 2017/2018 is £20,702.00 , excluding £7,000.00 from reserve funds for any capital expenditure, and less the BDC's Localism Fund Grant of £1,209.00 and the estimated Street Cleaning Grant of £1,797.00 the estimated budget expenditure for 2017/2018, therefore, is £10,696.00.

Proposed by Cllr. Abbott, seconded by Cllr. Prime and unanimously agreed that a Precept amount of £9,500.00 be levied for the year 2017/2018.

This gives an estimated Band D equivalent Council Tax of £35.93, £0.30 less than for 2016/2017.

This Budget and Precept was **recommended for final approval** at the next Parish Council meeting on 3 January 2017.

1382. To consider any planning applications with decision date prior to the January meeting.

There were no planning applications requiring immediate consideration at this meeting.

1383. Date of the next meeting.

Tuesday 3 January 2017 in Rivenhall Village Hall, commencing at 20.00 hours.

1384. Closure.

The Chairman closed the meeting at 20.22 hours.

Signed: Date:
CHAIRMAN