**Facility Policies**

Every Advantage Health Care Staffing employee is required to review the following policies at each facility they agree to an assignment at.

* First Aid
* Housekeeping/Sanitation
* Hazard communication Program
* Health Hazards
* Laboratory Safety
* Safe Lifting
* Office Safety
* Ergonomics
* Alcohol and Controlled Substances Policy

Our company policy for Alcohol and Controlled Substances is as follows.

* It is forbidden for employees to report to work and/or work under the influence of alcohol or any controlled substances.
* It is forbidden for an employee to bring alcohol or controlled substances to a facility.
* An employee taking prescription drugs for an illness or other legitimate medical need must notify their direct supervisor in writing of the possible effects of the medication which may impair the individual’s physical or mental capabilities and/or impaired ability to perform their job functions. The notification should also include the length of time expected to take the medication.
* Violation of this rule may subject an employee to disciplinary action, including immediate termination.