

REQUEST FOR EMPLOYMENT INFORMATION

From: Social Security Administration	Telephone Number:
Employer's Name and Address:	Date:
	Employee's Name:
	Employee's Social Security Number:
	Claimant's Name:
	Claim Number:

Dear Sir/Madam:

We need the following information regarding the above claimant. Please answer the questions below, sign and date this letter and return it in the enclosed envelope.

You may call _____ at the above telephone number if you have any questions.

Sincerely,

Office Manager

1. Is (or was) the claimant covered under an Employer Group Health Plan?

☐ Yes ☐ No

2. If yes, give the original date the coverage began. _____
(mm/yyyy)

3. Has the coverage ended?

☐ Yes ☐ No

4. If yes, give the date the coverage ended. _____
(mm/yyyy)

5. When did the employee work for your company?

From _____
(mm/yyyy)

To _____
(mm/yyyy)

Still Employed _____
(mm/yyyy)

Signature and Title of Company Official	Date	Telephone Number
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According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information is 0938-0787. The time required to complete this information collection is estimated to average 15 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: CMS, 7500 Security Boulevard, Attn: PRA Reports Clearance Officer, Mail Stop C4-26-05, Baltimore, MD 21244-1850.