

**RIVENHALL PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON 3<sup>RD</sup> APRIL 2012.**

**Present:** Cllrs. Abbott, Bills, Brailey, Wright, Prime and Clark.

**In the Chair:** Cllr. Abbott.

**Also present:** Parish Clerk, 3 members of the public and Mr. Adam Jenkins From ECC  
Bridleways & Footpaths.

**587.. To receive any apologies for absence.**

There were no apologies received for this meeting.

**588.. Declarations of Interest relating to Agenda items.**

There were no Declarations made relative to this agenda.

**589.. To approve and sign the Minutes of the meeting held on 6<sup>th</sup> March 2012.**

The Minutes were **unanimously approved** then signed by the Chairman.

**590.. To approve and sign the Minutes of the meeting held on 19<sup>th</sup> March 2012.**

The Minutes were **unanimously approved** then signed by the Chairman

**591.. Public Forum for 10 minutes.**

The following matters were brought to the attention of Members:

- Questions were asked relative to the future ownership of Tarecroft Wood, but the Council has not yet received any further communication from ECC.
- The dangerous pot hole near the driveway to Ford Farm, Church Road has, and will be again, reported to ECC.

**592.. Matters for Discussion.**

i. Public Footpaths & the ECC P3 Scheme. (Introduction by Adam Jenkins)

Following a brief outline of the P3 Scheme by Mr. Jenkins, **Members agreed** to read the document relating to the scheme in general which will be circulated and be prepared to make a decision at the next meeting.

ii. Casual vacancy for Parish Councillor.

BDC confirm that a by-election has been requested in order to fill the vacancy and that this election will be held on Thursday 17<sup>th</sup> May 2012. The Clerk confirmed that all appropriate notices have been displayed as requested by BDC. The Clerk also confirmed that all election costs will be rechargeable to the Parish Council - estimated at between £600 and £1000.

It **was agreed** to request BDC to produce and deliver Poll Cards for any contested election.

iii. Local woodland - Tarecroft Wood & Rivenhall Thicks.

The Chairman reported his understanding that the Green Light Trust were considering resubmitting a planning application for their building on the parking area off Rickstones Road.

It was reported that further tree felling had taken place in Rivenhall Thicks and that BDC had not granted any TPOs and were still reluctant to do so. **It was proposed by Cllr. Prime, seconded by Cllr. Bills and agreed by a majority** that BDC be again requested to place TPOs on the remaining Elm Trees in both Rivenhall Thicks and Tarecroft Wood.

iv. Former play area in Henry Dixon Road.

All requests made by the landowner have been finalised with the exception of the seat removal, which is currently being undertaken. It **was agreed** that the seat would be relocated on land in Oak Road, Rivenhall End. The Clerk confirmed that there were no outstanding payments required by the landowner relevant to the former lease.

- v. A.P.A. & Annual Report.  
Subject to a few minor amendments, Members agreed the format of the Annual Report. Copies will be distributed to every household in the parish and copies of the Community Information leaflet will be available at the Annual Assembly.
- vi. ECC repair work to Rickstones Road.  
At the commencement of the remedial works the Clerk contacted ECC Highways asking if the verges were to be kerbed so as to prevent future erosion by vehicles. The reply from ECC Highways was that "...there are no plans to extend the width of the Rickstones Road and any scheme would likely be prohibitably expensive."  
Local residents have complained that only one weekend's notice was given to them so that alternative vehicle arrangements could be made. This will be related back to ECC with the request that more reasonable notice be given to local residents in the future.  
ECC are to be notified that one drain cover has already been broken by either a HGV or Bus.
- vii. BDC MiCommunity funding.  
An explanatory letter has been received from BDC as to why the Council's application for funding under this scheme was unsuccessful. A copy of the letter is included in the circulation box.
- viii. General maintenance matters.  
The following matters will be referred to the Council's Maintenance Contractor for attention:  
\* Weatherproofing seats  
\* Survey/inspection of all bus shelters  
**Proposed by Cllr. Brailey, seconded by Cllr. Wright and unanimously agreed** that the Clerk obtain 2 Litter Picking warning signs at a cost of £44.20 each (excluding VAT) for use by the Maintenance Contractor.
- ix. Training Courses.  
(a) EALC, General Power of Competence - April/May 2012.  
The Clerk will attend an initial course on 27<sup>th</sup> April 2012.  
(b) EALC, Freedom of Information Act & Data Protection Workshop 30 May 2012.  
No attendees.

### 593.. Planning Matters:

#### Applications:

**12/00432/FUL:** Erection of single storey extension to front elevation plus erection of single storey carport to the east elevation - Barley Croft, Oak Road, Rivenhall End.

Members raised no objection to this application.

**12/00468/FUL:** Change of use from allotments to garden - 321 Rickstones Road.

Members raised no objection to this change of use, but BDC will be informed that it would appear that additional land had been shown as being included on the site layout plan when it was not part of the allotment site.

#### Results:

**ESS/32/11/BTE/1/1:** Bradwell Quarry.

Letter from ECC giving approval to Condition 1 - Commencement date within 5 years of date of permission.

**Enforcement:**

Nothing to report at this meeting.

**Ongoing Planning & Highway Matters:**

- i. Local Development Framework.  
BDC will consider the Witham sites on 11<sup>th</sup> April 2012 commencing at 18.30 in Witham Public Hall.
- ii. Rivenhall Airfield.  
ECC indicate that Condition 1 of the planning consent regarding the Bradwell Quarry has been approved.
- iii. ECC Waste Development.  
Nothing to report.
- iv. ECC Minerals Development.  
Nothing to report.
- v. Braintree District Local Highways Panel.  
Correspondence is on-going regarding the revised parking restrictions in Church Road, the regulatory system at the Railway Bridge in Oak Road and the weight restriction along Oak Road.  
The next Liaison Panel meeting is scheduled for 10th May 2012 when a further reorganisation is expected to be announced.

**594.. Correspondence received since the date of the Agenda.**

No correspondence had been received.

**595.. Finance Matters:**

- i. To agree accounts for payment.

**Proposed by Cllr. seconded by Cllr. and unanimously agreed** that the following accounts be paid. Cheques were then drawn accordingly.

817	E.A.L.C.	£175.47	Affiliation Fees 2012/13
818	D. Clark	£31.88	Tree stakes
819	J. Abbott	£21.96	Compost for new planters
820	E.ON UK plc	£13.04	Christmas tree lighting
821	R.P.F.A.	£45.00	Hire of Hall
822	H.M. Revenue & Customs	£159.20	P.A.Y.E.
823	K.P. Taylor	£360.97	Salary/expenses (March)
824	A. Walsh	£268.38	Maintenance (March)

- ii. To review the end of year 2011/2012 budget statement and accounts.

The Clerk produced the balanced and reconciled accounts for the year ended 31<sup>st</sup> March 2012.

With income totalling £17,522.00 and expenditure at £16652.00, the balance carried forward into 2012/2013 is £20642.00; a slight increase from last year.

**Proposed by Cllr. Prime, seconded by Cllr. Wright and unanimously agreed** that these accounts be accepted.

**596.. Information exchange and items for the next Agenda.**

- A request was made that any sites of protected wild flowers be identified.
- The Chairman reported yet another motoring accident on Park Road.

**597.. Dates of future meetings:**

Tuesday 1<sup>st</sup> May the A.P.A. at 19.00 hours and the A.P.C.M. at 20.00 hours both in the Rivenhall Village Hall and Tuesday 12<sup>th</sup> June at 20.00 hours in The Henry Dixon Hall, Rivenhall End.

**598.. Closure.**

The Chairman closed the meeting at 21.50 hours.

Signed: ..... Date: .....

CHAIRMAN