

**ROUND MOUNTAIN TOWN BOARD
REGULAR MEETING
DONALD L. SIMPSON COMMUNITY CENTER
650 CIVIC DRIVE, HADLEY SUBDIVISION
ROUND MOUNTAIN, NEVADA
rmtownadmin@gmail.com
TUESDAY, MARCH 22, 2016 – 4:30 P.M.**

MINUTES

Members Present: Greg Schoen, Chair
James Swigart, Vice Chair
Wesley Hubred, Member

Members Absent: Lisa Davila, Clerk
Roger Morones, Member

Also Present: Pearl Olmedo, Town Manager
Tini Mittelstadt, Administrative Aide

Citizens Present: Pearlene Nockideneh
Mitch Mittelstadt
Lily Lopez
Lisa Schwarz



CALL MEETING TO ORDER

Schoen called the meeting to order at approximately 4:30 p.m.

PLEDGE OF ALLEGIANCE

The pledge was recited.

GENERAL PUBLIC COMMENT (first)

There was none.

APPROVAL OF MARCH 22, 2016 AGENDA

Olmedo requested to table items 4 and 11; remove items 9 and 10.

Schoen noted the reason item 11 is tabled, without Morones and Davila here, especially Morones, it might be good that he be in the onset of some of the budget stuff. Pearl, when did you say we need to have tentative.

Olmedo noted approved in May, but if we can wrap these up by the end of April.

Schoen noted we should have plenty of time with our regular schedule or if we have to have a special meeting somewhere along the line we will have plenty of time to do it.

Olmedo requested to table item 5, Mr. Cuellar wasn't present.

It was decided if Mr. Cuellar arrived then it can be discussed.

ACTION: Hubred made the motion to approve the agenda as amended. Swigart seconded the motion; motion passed 3-0.

READING, CORRECTION, AND APPROVAL OF THE JANUARY 12, 2016 AND JANUARY 26, 2016 MEETING MINUTES

ACTION: Agenda item tabled.

JAMES CUELLAR REQUESTING USE OF TOWN BALLFIELDS

ACTION: Agenda item tabled.

UPDATE ON SWIMMING POOL

Olmedo stated it is pretty short and sweet, the pool may not open this year. The damage is too extensive on the bottom of the big pool and the baby pool. It was in the budget last year \$35,000 we thought that it would have been enough, but we have quotes coming in well over \$70,000. So we don't have the monies to repair the pool this year like we hoped to.

Schoen questioned do we not have money, or have enough money held in maybe other accounts?

Olmedo noted she can take a look at everything, in the pool and recreation budget. Pearl asked Mitch if they budgeted for painting the pool this year?

Mittelstadt responded we did, but would like to bring something up, the pool is seasonal for a three month opening period if that, plus the hiring of life guards, the gym floor is in need of retile so does the teen center side which sees a lot more use than the pool. If we had that extra monies if we couldn't put it towards the needed areas and then put the pool on a capital improvement for the pool.

Swigart asked how many quotes on the repairs?

Olmedo noted one. It's difficult trying to get other companies to come out to Round Mountain to give us an estimate. Also, informed Tonopah is starting to go through their bid award for pool repair. They are at \$70,000 to \$80,000 to repair their pool.

Schoen asked a re-plaster job?

Olmedo responded yes.

Swigart asked this is just for the kids pool?

Olmedo responded both sections and the heater.

Mitch noted a new sand filter, which is around \$30,000, and then pumping housing which is another \$5,000.

Schoen stated we are looking at \$105,000 to make it fully operational.

Hubred asked what does it bring in as far as revenue?

Olmedo responded last year or the year before, the Board asked for an analysis, revenues on average maybe, don't quote me on this, maybe \$5,000.

Swigart stated revenues are pretty small.

Olmedo noted revenues are pretty small, we spend a lot more money to have it running.

Schoen stated we say that it needs repaired, is it so far gone that we can't use it?

Mittelstadt explained the longer it keeps the way it is, it could lead to more serious damage, right now at the end of the season last year, the pump housing pretty much lost its seal, so it is like kind of a given. The sand filter has been going out for the last 5 years, to where it's blowing back sand into the main pool. We tried to get on it a couple years ago and that whole thing fell through. They had to make one special for that system.

Schoen asked do we have an estimate to replace it? Is it the \$30,000?

Mitch replied it is the \$30,000.

Schoen stated my question is if we had \$35,000, will the pool bottom last this summer? If we had money in the 2016 budget and then to shut it down after this summer and fix the bottom with 2016 dollars?

Mittelstadt explained what happens is, it is peeling up the plaster on the bottom, so when the kids are in the pool, they are pulling it up with their feet and digging it deeper, so it is kind of like...

Hubred noted it can be a hazard too. It could be a hazard for them right?

Mittelstadt responded yes.

Schoen noted Pearl if you could see if we have emergency funds or some access to 2015 dollar.

Swigart asked to do a field trip or maybe meet up with you Mitch sometime in the near future and take a look at it.

Hubred agreed on taking a look at it.

Swigart noted pumping and plumbing and filtration, to get a little bit of experience with that.

Olmedo noted they have capital outlay from last year, we saved roughly \$60,000 to \$65,000 dollars for the painting of the pool. We do have some contingency funds, but let me get a number for you. At the next meeting we can bring it back.

Schoen stated if there's money, how long would it take, if we awarded the bid on the pool bottom work and all of it, is that something that could be done between now June 1 or May 15 any idea?

Mittelstadt stated it would have to go through the bid process.

Olmedo noted once decided and a bid package is together, after advertising for two weeks, then we bring all the bids back, we could have bid openings and bid award on the same day.

Schoen asked last year we only had one?

Olmedo noted we only had one. Mitch reached out to one company and that is the one that gave a quote and the same one that Tonopah is using.

Schoen stated if we would save money if we tied in with them if they could do both jobs while they were out this way.

Olmedo noted there would be a portion, not a lot but there would be some cost savings.

Swigart asked a Vegas Company?

Mitch responded Tahoe, they did that pool resurface maybe twenty years ago.

Schoen replied maybe if we research the budget end of it, and get us something before the next scheduled meeting, so we kind of have a feeling

Olmedo stated they'll look into it

Swigart also noted maybe there is an outfit in Vegas or Phoenix, there is a lot of pools there and there might be some hungry contractors. Maybe there is some new technology after twenty years.

Olmedo noted in the meantime I will reach out to Tonopah's Admin. Manager, see who she contacted.

Schoen stated we don't have anybody from the Mine here but, once we get a firm idea of where we are on budget, we could possibly approach the Mine as to where we sit financially on it.

DISCUSSION AND POSSIBLE DECISION TO REMOVE EXTRA CHARGES IN AMOUNT OF \$305.25 ON A ROUND MOUNTAIN PUBLIC UTILITIES ACCOUNT, DUE TO USE OF 150,000 GALLONS AS REQUESETED BY JUDY CAMPBELL

Olmedo noted from last meeting an average usage from October was requested. In the packets are October, November, and December's usage. It looks like it has been going up, from 8,000 to 9,000 to 26,000 and she got the bill of \$156.00.

Schoen stated we determined this was not a Town of Round Mountain side of the meter or meter issue, it was on the resident's side of the meter. Have they gotten it fixed?

Olmedo replied yes, Christensen said he was monitoring it, and thought he had replaced the meter, he said no, he did not change the meter out, he has been monitoring it and has noticed that the meter has not moved much, he assumed that they got the leak fixed.

Schoen stated he's a little up in the air on this one. If the Town is showing that it wasn't a Town Utilities issue, then I would think. This is a rental house is it not?

Olmedo stated it is a rental.

Hubred noted in part of that rental agreement, does it say that they are responsible.

Olmedo replied not sure what the agreement is between the landlord and tenant.

Hubred stated his understanding that Ms. Campbell was told that there was an issue prior to this?

Olmedo replied the tenants were made aware and let the tenants know that they needed to contact their landlord, so yes there was contact to both parties.

Schoen asked who submits payment, does Judy Campbell?

Olmedo replied Ms. Campbell submits payment.

Schoen stated a 156,000 gallons of water, you would think somebody would see that.

Swigart noted that is 3.6 gallons a minute.

Schoen replied that is a lot of water going somewhere.

Olmedo noted Mitch can elaborate when we caught the issue.

Mittelstadt stated they were called out to read the meter and to let her know if it was on our side or on her side. After inspecting it they knocked on her door that it was on her side that it was leaking, as we were pulling away you could see it coming out of the back side of her house.

Schoen stated you could?

Mitch replied yes, so it was not a hidden water leak.

Swigart asked you think a busted water line?

Mitch replied he's sure it was, it was during that cold snap, so he was sure it was a busted water line underneath the house.

Schoen stated he personal feeling, it probably is not the Town's job to get in between the tenant and the landlord.

Olmedo agreed. Noting they have tried to get us involved. She was taught from the previous Admin. Supervisor, once the water goes through that meter and it is read, it is usable and chargeable. It is out of her hands, it is a high dollar amount and she has no authority to remove the charges.

Swigart noted we are making assumption here, until that party comes in here and addresses that is what he's going to think, that it was negligent, because as soon as it was brought to their attention it was repaired.

Schoen replied we have no idea, between tenant and landlord, what conversation they had.

Swigart asked what came first? Did the bill come first?

Olmedo stated she caught it, caught the usage, she's been notifying them, when noticed the month before when it was at 26,000, explained the process when Christensen brings in the reads, before we officially apply the charges, she takes a look at all four hundred accounts. Just to make sure it makes sense, if it is an issue with our meter the numbers read backwards, and that's when you get into the nine million. That is when there's an issue on our side, because the meter is starting to count backward rather than of forwards if that makes sense. She looks for those types of things but her meter was going forward, so is going to say that it is not faulty equipment. She noticed the high usage, and sent someone over to read the meter, ok so it is consistent and if not, that is when she notifies them saying you are going to be expecting a high bill.

Schoen asked did you notify the tenants or Judy?

Olmedo stated Judy, she is the account holder, so I let her know.

Schoen asked do you know about when you did that?

Olmedo replied we read the meter January 4th, so it was before I sent the bills out, the bills were sent out on January 5th. She was contacted to expect a high bill, maintenance made contact with the tenants and said there was something going on, they typically knock on the door and ask them to shut everything off to see if the meter is spinning with everything off in the house. That is when Mittelstadt let her know, if you have everything off like you say you do, you've got a leak.

Schoen stated the mere fact that she was notified in early January that there may be an issue, to me it's kind of like a red flag right?

Hubred stated on those dates, looking at the usage where it was showing 26,000, that's when she was notified, on the billing date it says December.

Olmedo explained the 156,000 would have actually been December's usage and notified her at the beginning of January when meters were read.

Schoen asked if 156,000 gallons was December's usage, what was January's usage?

Olmedo replied back to normal bill.

Swigart asked this was disconnected?

Schoen stated this means if you don't pay by that date, then you can disconnect.

Swigart replied ok.

Schoen noted it sounds like she was notified there was an issue, and somewhere along the line it got fixed. In his opinion the Town should not have to rebate somebodies water bill. They should be paying attention themselves. If it keeps going up and up, it is an indicator that maybe something is not right, when it jumped from eight or nine thousand to twenty-six thousand gallons, that's not like going from nine to ten.

Swigart noted it's not the big growing season either.

Schoen asked did she formally request an adjustment?

Olmedo replied she did by e-mail.

Swigart noted that was the one we looked at.

Hubred noted he would have to agree with Schoen, he didn't feel the Town is responsible, however agrees with Swigart if understanding him right, because once they were notified they made the effort to repair it, that is his understanding, right, because they repaired, and the bill went back to normal.

Olmedo replied the bill went back to normal yes.

Hubred stated it's one of those ones that they were notified and they fixed it, but were they aware of how much it was at the time? They should have been.

Olmedo stated her initial request (e-mail read). There was no time that she was told that it was faulty equipment. We told her that we would look into it, and that is when Christensen was sent over to look at the meter.

Swigart noted when she wrote that, she was just making an assumption the meter was bad?

There was further discussion on the notes kept on file and Olmedo noted Campbell has paid her water bill since then with the exception of the extra charges from the water leak; the account is otherwise in good standing.

ACTION: Schoen motioned Judy Campbell pay the bill in full in amount of \$305.25. Hubred seconded the motion; motion passed 3-0.

Schoen informed Olmedo to e-mail Campbell the response and Olmedo noted she will send the letter by certified mail.

CORRESPONDENCE, AWARDS, AND ANNOUNCEMENTS

1. Tonopah Town & Library Board of Trustees Meeting Agenda 3/23/16.
2. Tonopah Town & Library Board of Trustees Meeting Agenda 3/25/16

Olmedo noted reviewed the two items.

Schoen mentioned Tonopah's agenda item is to advertise a Nevada Travel Tourism guide. Have we ever looked at such a thing? He was curious.

Olmedo replied not that she is aware of, no. And mentioned all she could think of is when the Chamber of Commerce distributed their newsletter up until they disbanded.

Schoen noted the annual request from Round Mountain Gold for the use of the city park for the 4th of July Picnic.

Olmedo stated it will be on the next agenda and informed she requested quotes from Lantis Fireworks and Firework West, she received a quote from Fireworks West and pending Lantis Fireworks, hope that it will be on the next agenda for discussion. And no word from the County for the aerial display permit request. And this Saturday, is the annual egg hunt, starting at 9 a.m. at the white park.

NYE COUNTY COMMISSIONER'S MEETING REPORT

There was none.

PERSONNEL ACTIONS

There was none.

BUDGET WORKSHOP – THIS WORKSHOP IS TO DISCUSS THE 2016 – 2017 FISCAL YEAR BUDGET

Agenda item tabled until a full quorum is present.

GENERAL PUBLIC COMMENT (second)

Lisa Schwarz apologized she didn't get here in time and requested an update to the pool.

Schoen responded we can give you a quick recap on that, it is in need of quite a bit of repair to the bottom of both the main pool and the kids pool, the sand filter and the pump housing. Tentative dollar amount is in the range of \$105,000 thousand dollars. We are going try to reach out and maybe get a few more bids on the bottom repairs, and Pearl is going to look into the budget and see what capital money we had from the 2015 and see if there are emergency funds in other parts of the budget that could possibly be transferred or for use at the pool. We would have to run that by our auditor, because there are rules where you can and can't transfer funds around to different accounts. That is where it

stands, we think if we are able to find the monies or if money is available, is it conceivable, by June 1st. What is the normal opening the pool day?

Olmedo replied Memorial weekend would have been our opening day.

Schwarz noted it usually opens it early, because of the training of the lifeguards.

Olmedo noted Anna Berg usually started the pool beginning of April; history has shown the last two weeks of April is when she would have started training her lifeguards. She would have gotten everyone trained up and opened Memorial weekend. We would have started the process of hiring lifeguard mid-March; we are already past that point. And we don't have a certified pool operator, we don't have a certified water instructor to offer swimming lesson or to re-certify our lifeguards. Last year when we lost our certified pool operator and our water instructor, Sweeney asked the Town of Tonopah's Town Manager at that time, Jamie Eason, if he would help us out. She didn't know if the Town of Tonopah would aide us again, allowing us to operate under their license.

Schoen stated we should probably need to reach out to them.

Olmedo noted there are a lot of things that go hand in hand with that.

Schoen replied if we don't advertise for these things now, and we do find the money and we can fix the pool. Then we would have a good pool and no lifeguards to lifeguard it. We could also reach out to hire lifeguards without the real promise that there will be a pool to lifeguard. It is like the chicken and the egg, we have to get started doing something.

Swigart asked is that a state certification?

Schoen asked or is it a requirement through our insurance?

Olmedo replied we need to have the certified pool operator and also certified in CPR, water safety and we have to abide by guidelines through Red Cross.

Schoen asked how long it takes to get certified for something like that. Do they offer regular scheduled training?

Olmedo wasn't sure. The last person we had was Anna Berg. She maintained her certifications because she volunteered with Mr. DelaVega before she was hired on.

Schoen asked could you do a little research and see what certifications and how easy or hard they are to get?

Olmedo explained a past employee was certified in Salt Lake City, and wasn't sure if it was difficult to obtain.

Hubred asked Anna was all of that as well?

Olmedo replied yes, Anna was all of that, she had professional CPR, certified pool operator, and she was our water safety instructor.

Swigart noted we may be able to get some help with CPR certification either through the either the fire department or the ambulance service. They have instructors for that.

Olmedo stated that should be easy enough to do, it is the water side that is going to take longer, noted they probably wouldn't have somebody qualified this year to offer the swimming lessons, because not only do you need that certification, you also have to have hours under a currently certified person.

Schoen asked what do we have to have at a minimum to be able to operate the pool without swimming lessons, just to be able to operate the pool?

Olmedo replied CPO license.

Schoen asked we have to have certified pool operator?

Olmedo stated yes.

Schoen noted we need to know what those specific requirements are, or if there is specific training offered, when where and how much, because that way if we do find the money. Then we can find candidates or somebody and could send them to class. At least we could open the pool, maybe not offer swimming lessons, but we could open the pool for use. Does that make any sense?

Olmedo noted Sweeney entertained the idea, to send someone from maintenance, so that we had someone from in staff all the time.

Schoen stated that would be fine, if someone wants to volunteer and go get trained.

Swigart asked that would be filtration, chlorine testing?

Olmedo stated yes to make sure our levels are within guide lines.

Hubred asked is that something that could fall under Christensen's job title?

Olmedo stated it could, wasn't sure if other towns had their water operator involved in the pool operation part of it, we were so lucky that we had Mr. DelaVega in the past, he just did it all.

Schoen noted maybe as the new Town Manager you could poke at that one for us.

Olmedo noted she will look into it and research the classes.

Schoen suggested talking to the staff and see if someone would be willing.

Olmedo stated it probably is in our best interest to have the water operator certified.

Schoen suggested or maybe even a couple people.

Schwarz noted the other thing was the school schedule changing so much, she thought August 8th was when school started again. So would like to put forth, it is probably likely that you are not going to be able to get the pool open for more than a couple weeks this year, if you can even do that. So that is no swim team, and the important thing about the swim team in the spring was because you can have some one pass the life guard test, you have to have a certain amount of physical endurance. This is what she did in collage, she ran a pool. What she would love is that it is made a real high priority for next year, to make sure the pool is opened maybe in March. So there would actually be a season we could have a swim team to make sure there is people that could feed into the lifeguard department, and be certified as lifeguard, if you have a lifeguard for three years, then they graduate and go on to do other things.

Schoen noted he had no idea how early in the season one could activate the pool and keep the water swimmable.

Olmedo replied Anna would start the pool mid-April, getting the pool running. That is turning on and filtering the water.

Schoen stated that's the chemical, but what about the temperature inside the building?

Olmedo wasn't sure but it took roughly a week to get the water to temperature.

Mittelstadt noted it is not heated in the main pool area, so they put a cover on the pool when it is not in use to keep the heat in the pool itself.

Schoen asked those are propane heaters?

Mittelstadt replied it is a big boiler.

Olmedo noted they are run by propane.

Schoen asked what it cost to fire the heater for a month?

Olmedo noted average bill was roughly six thousand per week.

Schoen noted the reason for asking, is if we are going to entertain the idea for next year to open a little earlier, we need a budget estimate for that additional amount of propane and utilities to see if that would fit into the budget then to open it a month or so early so we can get that in the 2016 budget.

Schwarz stated she mentioned that because it used to stay open till Labor Day and slowly over the years it has cut back, and cut back, so has it gone past the first week in August the last couple years?

Olmedo replied yes, right up until school started we were open. The school started the 10th of August, so we stayed open until the 8th or 9th.

Schwarz stated she would just like to say, the Rec. Department. you've done an amazing job here, considering she ran it in an urban area and it was tough to find life guards, so the way that they been running it, it's been well done.

Olmedo commended the past staff, she was excellent. She put a lot of work into training our life guards.

Schoen stated we don't know the status of the pool, we are going to have to, we are going to have to get moving on pool people, that is just his thought cause if we find the money to fix the pool and we haven't hired anybody and got anybody in the pipeline, then we won't be able to open it anyway. Does the logic at all make sense?

Olmedo noted three hundred thousand dollars in administration, and that is for accumulated leave payouts. We've always had that money there in case worst case scenario we were having to layoff. A little bit of history for you, in case we would have to layoff everybody or we had to close down the Town, we set aside three hundred thousand dollars for the last five years to payout all the employees' accruals. So we do have that money. She noted the auditor would need to be contacted to make sure that the money could be used.

Schoen noted to contact Carson and see, legally if we can move that money around then we would have to move as a Board to put that money back, so essentially we are going to loan it from one department to another for a period of a few months and get it back into the 2016 budget and see where that takes us.

Olmedo noted the money would be a rolling amount into the next fiscal year.

Schoen replied he understood. If three hundred thousand is a good number to have in there and we pull one hundred five thousand out, we would be left with two hundred thousand. Somehow we have to get that back up to the 300, if we think that is a good amount to have in there. Maybe that is or isn't a good amount anymore.

Olmedo noted it was a good amount, it is well funded.

Swigart asked Mittelstadt in regards to the repairs, was that twenty-year guarantee on those repairs?

Mittelstadt wasn't sure what the warranty was on the it, but when it was done twenty-years ago, it has lasted until now, but it has slowly fallen apart over the years.

Swigart stated we need to know that. A year from now we don't want to be doing it again.

Schoen suggested to contact the Town of Tonopah, see what discussions they have had with whoever they are going to use, and get a feel for that, and from Daniel McArthur about the mechanism to tap that money in Administration. Speaking only for himself, the pool is a valuable asset for the community in the summer. It is worth seeing what we can do.

Swigart noted it brings a lot of joy to the youngsters, riding their bicycle with their towels, heading to the pool.

Olmedo noted in the meantime, if we are unable to get the ball rolling on repairing and opening the pool. She suggested, with the swim team a big deal, maybe we could offer recreation to haul them into Tonopah to do their practices, so that they can attend their three meets.

Schoen asked do they practice daily?

Olmedo replied they did, practiced daily Monday thru Thursday for an hour, and Friday depended on how many were available.

Schoen asked we would have staff drive kids to Tonopah, wait an hour or so, and drive them back. That would be a three-hour block of time. What time do they normally practice?

Olmedo noted 4 p.m. to 5 p.m. and mentioned last year, the pool was shut down for they had no pool operator and during that time parents stepped up and drove the kids in to Tonopah.

Schoen asked who was the swim team coach.

Olmedo replied Anna Berg; she also assisted with the help of Christian Hicks.

Schoen asked who was the swim team coach this year?

Olmedo replied this year we have no swim coach, unless one of the parents to step up.

Swigart asked how many swimmers?

Olmedo noted approximately twenty kids for practice, and half of that went to meets.

Schoen asked we have a bus big enough for twenty?

Olmedo replied a total of 12 passengers.

Schoen stated first things first, let see if we can get the money and let see if we can get staff, what it takes to get some of our Town employees trained up, if they are willing to do so. Also, making noted that one is good, but a couple would be better if that is a possibility.

Swigart also noted it would be good to have someone manage the pool and the activities, and the lifeguards.

Olmedo mentioned there was a young lady interested in stepping up. She was one of the lifeguards that accompanied her and she was capable to run swim team practice. If we do get the ball rolling, we do have a person that could handle the swim team.

Schoen asked is this outfit out of Reno?

Mittelstadt replied it is the ones that were awarded the bid to Tonopah pool, and he thought they were out of Tahoe.

Schoen noted it is about the same distance as Vegas, if there is anyone in Vegas. Not knowing what the schedule is for this outfit for Tonopah but if we could advertise and if they had interest, if we have the money to be able to tie the two jobs together it might save both towns a little money.

REVIEW AND APPROVE VOUCHERS

ACTION: Swigart motioned to approve. Schoen seconded the motion; motion passed 3-0.

ADJOURN MEETING

Meeting adjourned at approximately 5:30 p.m.