

**Village of Lily Lake**

Proposed Minutes of the Regular Meeting of the Board of Trustees  
Monday, December 18, 2017

**Call to Order**

President Overstreet called the Board of Trustees meeting to order at 7:00 p.m. with the Pledge of Allegiance.

**Roll Call**

Present – Pam Conn, Mary Damisch, Tim Dell, Rick Overstreet, Chris Vaughn, and Craig Walsh

Absent – Janet Marlovits

Also Present – Jesse Heffernan (Village Clerk), Alex McTavish (Village Attorney), Erik Hoofnagle (Village Public Works Director), Steve Zahn (Village Plan Commission Chair), Lisa Engberg (Village Treasurer)

Public Present – Mae Strobel

**Adoption of the Agenda**

Motion by Pam Conn, seconded by Tim Dell to adopt the December 18<sup>th</sup>, 2017 Agenda as presented. *Voice vote, motion passed unanimously.*

**Approval of the November 27, 2017 Regular Board Meeting Minutes.**

Motion by Chris Vaughn, seconded by Tim Dell to accept the minutes of the November 27<sup>th</sup>, 2017 Regular Board Meeting as presented with minor corrections provided by Mary Damisch. *Voice vote, motion passed unanimously.*

**Guests and Public Comment**

None

**Resolution 2017-43 Adopting a Policy Prohibiting Sexual Harassment**

Motion by Mary Damisch, seconded by Chris Vaughn to adopt Resolution 2017-43. "Illinois State mandates an adoption of a sexual harassment policy for all municipalities. Public Act 100-0554 (the Act) amends the State Officials and Employees Ethics Act, including Section 70-5, which pertains to government entities.

The Act mandates all governmental units adopt, within 60 days after the effective date of November 16, 2017, which is January 15, 2018, an ordinance or resolution establishing a policy prohibiting sexual harassment."

This policy has been provided by IML and is recommended for adoption. *Roll Call vote, motion passed unanimously.*

**Resolution 2017-44 Approving \$250 for the Purchase of Additional Security Equipment at Simon Anderson Park**

Motion by Tim Dell, seconded by Chris Vaughn to approve Resolution 2017-44. Plan Commission Chair Steve Zahn explained the additional funds needed for wireless router, some electrical equipment, and misc. items to complete the security project at the park. *Roll Call vote, motion passed unanimously.*

**Resolution 2017- 45 Approving the 2018 Meeting Schedule**

Motion by Pam Conn, seconded by Tim Dell to approve Resolution 2017-45. *Roll Call vote, motion passed unanimously.*

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**Approval of Monthly Bills**

Motion by Pam Conn, seconded by Tim Dell to approve the Monthly Bills for November-December 2017. *Roll Call vote, motion passed unanimously.*

**Old Business**

President Overstreet handed out current Zoning Ordinance page pertaining to Residential Zones and the storage of trailers, boats, etc. Currently only one boat and one camping/travel trailer allowed to be stored on side or rear yard. Trustee Damisch pointed out the fact that currently there is no limit on utility trailers. Plan Commission will be asked to review the current regulations compared to the proposed changes from last month.

Trustee Dell asked about tree on Rt 47 which is falling down – Clerk called IDOT and the tree is on private property.

**New Business**

President Overstreet informed the Board that on Wednesday the 13<sup>th</sup> of December, a petition was filed with the Clerk of the Village of Lily Lake to have a referendum item on the March 2018 General Primary election ballot. The topic is whether or not the Village of Lily Lake Clerk's position should be appointed or elected. Filing proceeded as required and the petition seems to be valid. Public Works asked about cost to referendum. Cost should be minimal, not too much time to file, but consequences of ballot results may cost the village in the future. Trustee Conn asked about the typical clerk's position in the area. Lily Lake Clerk inquired at the County and they reported that 25 Kane County villages/municipalities/cities have appointed clerks and 6 have elected. Those 6 are large communities with high populations. Trustee Damisch asked who submitted the petition. Clerk informed the Board that Mark Lindborg applied for the petition, Mike Carlson came in to file the petition, and Richard Johansen video recorded the entire transaction.

President Overstreet informed the Board that there was an additional key request from the Campton Township Supervisor's office for their clerk. Trustee Damisch asked if the clerk uses the building often. The clerk for the Township has not been seen in the building for several months. The President will review the request, but they have already exceeded the initial key policy limit. Campton Township Supervisor staff office hours at the Village Hall are Monday through Friday 9-4.

**Adjournment**

Motion by Pam Conn, seconded by Chris Vaughn to adjourn at 7:23p.m. *Voice vote, motion passed unanimously.*

*Respectfully submitted by Jesse Heffernan, Village Clerk*