**BOARD OF REVIEW MEETING Minutes**

**Thursday, May 23, 2019**

**10:00am to 12:00 noon**

**E913 Prairie View Ln**

**Waupaca, WI 54981**

Pursuant to Wis Stats 70.47, the Board of Review shall meet annually at any time during the 30-day period beginning on the 2nd Monday of May.

**Call to Order** by Caroline Murphy, Chair at 10:00am.

**Open Meeting Statement was given.**

**Roll Call:** Caroline Murphy, Chair; Craig Nelson, Supervisor I; Mark Jensen, Supervisor II; Jim Stephens Assessor, and appointed clerk-treasurer Danielle Taggart by Ordinance 3-19-07B(2007)

All 3 members of this Board have the required training by the state in the last 2 years.

Proper notice has been published as class I notice 15 days prior to Open Book and BOR in 3 required places. Open Book was held May 9, 2019 from 10:00am to 12 noon. Assessors Stephens was present.

Town has adopted policy regarding the procedure for sworn telephone or sworn written testimony.

Town has adopted policy regarding the procedure for waiver of BOR hearing requests.

Town has Ordinance 5-15-17A(2017) for the confidentiality of income and expense information provided to the assessor under state law (sec.70.47(7)(af)

What is the level of assessment? \_\_\_\_\_\_\_96.4%\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mr. Stephens delivered the affidavit regarding the assessment roll.

Certified that all corrections of error under state law (sec.70.43 Wis Stats. were attended to.

Verified with assessor that Open Book changes are included in assessment roll.

Any 48 hour prior request to attend hearing with objection form? \_\_\_\_No\_X\_\_\_

Adjourn.

Submitted by

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Danielle Taggart, Clerk-Treasurer

**Posted May 28, 2019 @ Farmington Town Hall**

**& Website www. Farmington-waupaca.com**

**& Sheridan Country Club**