

**RIVENHALL PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 7th AUGUST 2012.**

Present: Cllrs. Abbott, Bills, Brailey, Wright, Prime, Turner and Clark.

In the Chair: Cllr. Abbott.

Also present: Parish Clerk and 7 members of the public.

643.. To receive apologies for absence.

No apologies were received at this meeting.

644.. Disclosure of Pecuniary Interest relating to matters on the Agenda.

Cllr. Wright discloses a non-pecuniary interest in item 648(12/00976) and Cllr. Abbott disclosed a non-pecuniary interest in item 648 as a member of the BDC Planning Committee.

645.. To approve and sign the Minutes of the meeting held on 3rd July 2012.

The Minutes were **unanimously approved** then signed by the Chairman.

646.. Public Forum for 10 minutes.

The following matters were brought to the attention of Members:

- The Parish election
- St. Mary's Road car parking issues - item for inclusion on the next agenda
- St. Mary's Road street lighting - see item 647(ii)
- Receipt of a framed photograph and certificate for the Best Kept Village Competition
- Thanks for the Council's financial support for the planter and plants at Rivenhall End

647.. Matters for Discussion.

i. Code of Conduct for Members under the Localism Act 2011.

Further to Minute 625(ii), dated 12th June 2012, it was **proposed by Cllr.**

Wright, seconded by Cllr. Brailey and agreed unanimously to formally adopt, subject to the amendment of typos, the Code of Conduct for Members, required under the Localism Act 2011, as recommended by Braintree District Council and produced as being relevant to Rivenhall Parish Council by the Parish Clerk; a copy of which has been given to each serving Member of the Council.

Members had also completed and signed their individual Register of Members' Interests Forms, which the Clerk will countersign and forward to BDC, retaining a copy for the Parish Council records.

ii. ECC Part-time street lighting proposals.

After considering the ECC proposals it was **unanimously agreed** that the following street lights remain lit all night:

- 4 high pressure sodium lights in the centre of the village
- 2 high pressure sodium lights at the Oak Junction
- lights next to the Railway Bridge in Oak Road, Rivenhall End and the lights above the signs on the Bridge
- lights on the HGV warning signs in Church Road, one of which does not appear to be in place any more
- the lit bollards in Henry Dixon Road, Rivenhall End at the crossing where the island is located
- 2 lights in St. Mary's Road (at the junction with Tusser close and outside 41 Mary's Road)
- light opposite the steps up to the bungalows at the Oak Junction

iii. ECC Parish Partnership Scheme (P3).

Matters continue to progress with the PC's participation in this scheme with a training session having taken place on 1st August 2012. Public Rights of Way

Survey Forms have been submitted to the ECC Public Rights of Way Officer (Adam Jenkins) for footpaths 38,39,40 and 42; others will follow in due course.

- iv. HGV/RTA monitoring in Oak Road, Rivenhall End.
Although some information has been obtained from Essex Police, it would appear that in most cases non-injury collisions are not recorded on their system.
The Clerk will continue to collate information.
- v. Proposals for Tarecroft Wood.
Green Light Trust has indicated their withdrawal from any further consideration of developing its work in Tarecroft Wood.
A copy of the Draft ECC Community Asset Transfer Policy paper has been received and included in the current Circulation Box so that Members can become fully appraised prior to discussion at the September meeting.
- vi. BDC - Open Spaces Action Plan.
The Clerk had, prior to this meeting, submitted this document to the Chairman for perusal. It was **proposed by Cllr. Clark, seconded by Cllr. Prime and unanimously agreed** that BDC be requested to register as open space/play area the land at the rear of the dwellings along Oak Road, and that the play area shown in Henry Dixon Road be deregistered.
- vii. Half-year Newsletter.
Members were requested to bring any written contributions for inclusion in the Half-yearly newsletter to the September meeting.
- viii. ECC Highway maintenance issues.
ECC confirm that Rickstones Road is due to be surface dressed (tar and stone chippings) on 15th August 2012 and Church Road repairs completed by 10th August 2012 with Henry Dixon Road being subsequently repaired.
ECC Highway Rangers have been requested to trim back the trees on the Oak Junction triangle and Mr. Siggers has trimmed back the trees/hedges along Church Road to improve awareness of the highway warning signs in the locality.
A request has been made for ECC to reduce and trim the hedge along Rickstones Road that separates the highway from the footpath.
- ix. General maintenance matters.
 - Repair to the bus shelter on the Village Green requires further investigation
 - The bus shelters on the A12 require inspection.
- x. Training Courses.
 - (a) EALC Chairmen's Day 1 - 13th September. No one to attend.
 - (b) EALC Roles & Responsibilities - 18th September. Cllr. Clark to attend.

648.. Planning Matters:

New Applications:

12/00976/FUL: Erection of storage building - E. H. Smith (Builders Merchants) Ltd. Glebe Yard, Forest Road, Witham.

Members raised no objection but did comment that any lighting to be flat to the ground with automatic timer controls.

12/01003/AGR: Erection of a steel framed agricultural storage building - Rivenhall Hall Farm, Church Road..

Members raised no objection to this application.

Planning Results:

12/00468/FUL: Change of use from allotments to garden - 321 Rickstones Road.
Application granted.

12/00707/FUL: Amendment to application for sun room and alteration of design and proposed store to sideway, also exterior render to ground floor - 116 Oak Road, Rivenhall.

Application granted.

12/00611/FUL: Change of use of existing vehicle parking to parking associated with Bartrums Road Services Ltd. - Appleford Farm.

Application refused.

Planning Enforcement:

Change of use - Former North Side BP Filling Station, London Road, Rivenhall End, for storage of materials/equipment of security items.

Owner to seek pre-application advice with view to submission of planning application.

Ongoing Planning & Highway Issues:

i. Local Development Framework.

Nothing further to report at this stage.

ii. Rivenhall Airfield.

Non-Material Amendment re ESS/37/08/BTE - Waste Management Facility.

The Clerk had, prior to the meeting, forwarded the relevant documents to the Chairman for perusal. It was **unanimously agreed** that the Chairman liaise with the Clerk to formulate the Council's objections to this application.

iii. ECC Waste Development.

Nothing further to report at this stage.

iv. ECC Minerals Development.

Nothing further to report at this stage.

v. Braintree District Local Highways Panel.

The Chairman reported that all the Rivenhall schemes remained on the list.

- Oak Road Bridge Traffic signal control: Members reiterated their request for this scheme plus a speed reduction to 30mph. . **Proposed by Cllr. Turner, seconded by Cllr. Prime** that the local MP be invited to a site meeting **was not agreed**.
- Oak Road/Henry Dixon Road weight restriction: Comments awaited.
- Rickstones Road kerbing: For consideration at the BDLHP meeting on 10th September 2012.
- Church Road revised parking restrictions: Scheme now with the Local parking Panel for consideration.

649.. Correspondence received since the date of the agenda.

- ECC notice of temporary closure of Footpath 35 (Durwards Hall) during construction works and an archaeology survey being undertaken. An alternative route will be via the new Public Right of Way along the edge of the site.
- ECC Consultation - Sustainable Drainage Systems Design & Adoption Guide
This document was included in the Circulation Box for Members' perusal prior to the next meeting.
- Invitation received for the BDVSA A.G.M. on 19th September 2012 - 12.00 to 14.00 hours. Cllr. agreed to attend ... No Member was free to attend this A.G.M.
- ECC public consultation on the Statement of Community Involvement (SCI) - First Review from 30th August to 25th October 2012. This document was included in the Circulation Box for Members' perusal prior to the next meeting.

650.. Finance matters:

To agree accounts for payment.

Proposed by Cllr. Prime, seconded by Cllr. Wright and unanimously agreed that the following accounts be paid. Cheques were then drawn accordingly.

844	RCCE	£25.00	Training Course fee (11 July 2012)
845	D. Clark	£76.33	Planters/plants & plaque
846	K.P. Taylor	£277.86	Salary/expenses July
847	A. Walsh	£386.86	Maintenance July

651.. Information exchange and items for the next agenda.

- Community Speedwatch - volunteers required. Item to be included in the half-yearly newsletter.
- Sunday Bus service survey - item to be included in the half-yearly newsletter.
- BALC A.G.M. - Cllr. Prime reported two matters for future discussion: (1), To review the Parish Plan; (2), BDC and changes to Social Security Benefits as they may affect Parish Council finances/the PSG. Both to be included on the next agenda.

652.. Dates of future meetings:

Tuesdays 4th September, in The Henry Dixon Hall, and 2nd October in Rivenhall Village Hall, both commencing promptly at 20.00 hours.

Items for the September meeting to the Clerk by 24th August at the latest.

653.. Closure.

The Chairman closed the meeting at 22.00 hours.

Signed: Date:

CHAIRMAN