Farmington Annual Town Board Meeting Minutes

Tuesday, April 17, 2018

E913 Prairie View Ln

Waupaca, WI 54981

[**www.farmington-waupaca.com**](http://www.farmington-waupaca.com)

**Call to Order:** Meeting was called to order at 07:00 p.m. Chair Caroline Murphy presided. The opening statement was given. Notices were properly published and posted.

**Pledge of Allegiance**

**Roll Call:** Caroline Murphy-Chair, Craig Nelson-Supervisor I, Mark Jensen-Supervisor II, Danielle Taggart Clerk-Treasurer, and 24 residents only 23 voters because one is a renter. Resident came in at 7:46 pm. Not a part of the pay increase but was here to vote for the second per meeting increase.

**New Business:**

1. **Audit and Financial Report:**

Caroline Murphy presented the audit done by Schenk for the Town of Farmington. Summary information 2017 and 2016 fund balances are relatively similar. The board has received the complete audit and summary.

Fund balance 1,022.627 last year was 975,767 Levy limits 0.57% 2018 0.43 % Petty cash of $150.00 on hand. CD 393,215 unassigned committed 609,500

Questions/Comments on revenue and expenditures

-More building permits in the last year

-Why is Cemetery over budget?? It could be new mower but it doesn’t look that way. Funded by Chase account which should be in capital item.

-Why is maintenance over budget? Highway budget is for new signs. More “no parking” signs were requested and “high-water” signs as well. One high water sign stolen and got 6 new ones.

-Cultural and Park & Rec - the $5000.00 is what was paid to the Hockey Group WYHA.

-Why wasn’t there anything paid to the senior center? Never received an invoice.

Motion to accept audit by Kathy Kasza and seconded by Kevin Will.

Motion on the floor was to accept the audit prepared by Schenck. Raise of hand for all in favor - 24 yes and 0 no. Vote taken at 7:25 pm.

1. **Any other business that may be legally brought up.**

Various topics discussed, Caroline went over ELECTORS responsibilities.

1. Phil Durrant - When is the last time wages were addressed for board members? Town board last raise was in 2005 and took effect in 2007. Phil Durrant makes a motion to set the wages for all 3 supervisors for increase per month by $62.50 which is $750.00 a year. Seconded by Andre Waichilaitis. Vote taken by secret ballot- yes 19 and 4 no. Vote taken at 7:38 pm. The motion has passed and will go into effect next year April 2019. Motion to destroy the ballots by Victor Helbach and seconded by John Button. Motion carried by unanimous voice vote.
2. Phil Durrant makes a motion to compensate the board members per meeting from $45.00 to $50.00. Seconded by Andre Waichulaitis. Voted by secret ballot - 19 yes and 5 no. Vote taken at 7:45 pm. The motion has passed and will take affect in April of 2019. Motion carried by unanimous voice vote. Phil Durrant makes a motion to destroy the ballots. Kathy Kazsa seconded. Motion carried by unanimous voice vote.
3. Kathy Kasza made a motion to split clerk/treasurer into 2-part time positions. Seconded by Bev Lewis. Further discussion; Kevin Will- Currently we don’t collect taxes so what would the treasurer do if we are not collecting taxes? Are we talking different hours or same hours? Kevin Will is happy with the way the combined job is going. Board members are comfortable with an outside audit. Kathy Kasza-Financial does not need to be done by auditors because we have not borrowed any money. Phil Durrant- We have established that audits are a good thing. Phil Durrant’s concern with not finding someone qualified or would not want to work the hours. We would need to go through this again to combine again. Bev Lewis- How long will the outside consultant last? What is the status on that? Caroline Murphy-We want to make sure that the clerk/treasurer has the opportunity to learn. If consultant is willing to help, then we will continue. There is no plan on ending. In December, we had a consultant for AP and payroll. She was here until February and then the clerk/treasurer was comfortable moving forward. If consultant is willing, we will continue until we have an answer. Kevan Leaf -What are we paying Kathy Kasza? Caroline Murphy -We are not paying her per hour. She is usually here 2-3 hours and we pay her $50.00 per consultation fee. Kevan Leaf- Has what Kathy done helped the board? Caroline Murphy- Yes. We are going to vote by secret ballot- 5 yes and 19 no. Vote taken at 8:10 pm. Phil Durrant makes a motion to destroy ballot. Seconded by Bev Lewis. Motion carried by unanimous voice vote.
4. Kevan Leaf made a motion to make a resolution 4-17-18 to rescind resolution 11-21-1985. Seconded by Kathy Kasza with discussion. Phil Durrant- If there needs to be an extra levy, this body would be talking about that with a resolution. I don’t see anything in changing a procedure on taxes that may be levied. Kathy Kasza- The purpose Kevan Leaf is presenting is that town electors will participate with the levy. They could request a special meeting or exceed the levy. We are able to take an allowable levy. Phil Durrant- What if elector doesn’t want it and justification is not what we want. Kathy Kasza- The elector would be able to vote at that meeting. Phil Durrant- Will this alleviate the fight and endless meetings? Jerry Murphy- Stated that levy limits are based on the limits of the previous year. Then the next year we start lower to meet our levy limits. You may never catch up with the amount you need. Voting by secret ballot- 2 yes and 22 no. Vote taken at 8:30 pm. Phil makes a motion to destroy the ballots. Seconded by Kathy Kasza. Motion carried by unanimous voice vote.
5. Caroline Murphy-We have been approached to pay $500.00 for a brochure for visitors on how to preserve the natural resources of the Chain. John Miller approached me as a representive of the Chain Association and not the Town of Dayton. He is asking both Town of Farmington and Town of Dayton to give $500.00. Sharon Peterson-You as a Town are responsible to post the rules for the town. The Lake Association, Lake District, Town of Farmington and Town of Dayton are all involved. The goal here is someone needs to authorize and it is not a donation it is a responsibility. Caroline Murphy-Do you want to give permission to the board that when we get approached for donations that we have the right to decide? Kevan Leaf- Suggests add rules to the website. Caroline Murphy- Made a motion that the electors authorize the town board to decide on monetary requests that would fall under section 60.10 (3). Seconded by Joanne Fulcher. ?-Is there a cap on the amount? The motion can be amended and the board can give a maximum. Kathy Kasza-The organizations should come to the annual meeting. This is when this should be presented. Caroline Murphy took her motion off the floor. Joann Fulcher took her second off the floor. Kathy Kasza made a motion that all donations or appropriations be done at our annual the meeting so it can be included in the next year’s budget. Seconded by Phil Durrant. Vote by secret ballot- 18 yes and 5 no. Vote taken at 8:47 pm. Going into effect in April 2019. Resident left at 8:30 did not partake in this vote.
6. Caroline Murphy- Do we want to change town hours to included an evening or leave it as is? Called for voice vote to leave as is. Carried by unanimously.
7. Next year’s date is Tuesday April 16 2019.

**Adjournment:** Phil Durrant made aa motion to adjourn. Seconded by Kevan Leaf. Motion carried by unanimous voice vote. Adjourned at 8:59 pm.

Submitted by: Danielle Taggart

Posted April 19, 2018 @ Farmington Town Hall & Website www.farmington-waupaca.com