**Monthly Board Meeting –Thursday, January 16, 2020**

**5:00 pm, Main Market Co-op, community table main floor**

**Minutes**

1. Call to Order – President 5:10pm
   1. Review of the Agenda
   2. Roll Call: Tamy, Martee, Amber, Dana, Laura; Absent - Tim. Also present Shannon & Megan. 5:15pm
   3. Committee Updates: Board Perpetuation – no official meeting, however 3 applications are on their way in. We must have a minimum of 2 new board member applicants. To stay on schedule Board of Directors will review all applications Feb 8th at BOD retreat.
   4. Retreat Planning: Saturday February 8th, 10:00am - 4:00pm Community Building conference room. Agenda: Board applicants review 30 min.

Board Consultants Nita & Lindsey strategic planning roadmap 2 hours

Lunch catered by MMC deli

Monthly MMC board meeting 1 hour

Non Violent Communication presentation 1 hour

To assist Board Consultants please fill out emailed questionnaire; Tamy will contact Lindsey and request their presentation to be a basic foundation for strategic planning that we can learn to be most effective as a board of directors.

1. Approval Items
   1. November Minutes, **Motion to approve Martee, Amber 2nd, All in favor** 5:42
   2. D- global BOD management. In compliance. **Motion to approve Amber, Dana 2nd, All in favor** 5:45
   3. Calendar adjustments for 2020. No need for approval during current period.
   4. FYI Report, Shanon:

Holidays were different this year. All the departments took really good notes to help with holiday ordering next year. (Extra turkeys) New Baker and Bakery dept did really well! Other numbers were good with exception of wellness dept. Projected growth next year is modest.

Joe will be leaving after training Holly for a month. Brooke is making Bulk Expansion happen Jan 26 to start off February with a new look.

Security company has been hired to do 4 walkthrough checks in the store every day and be on call 24/7. Company has a good presence downtown and their service should really assist store safety procedures.

Grocery is taking advantage of more NCG promos. Over all store numbers have been ok.

1. Regarding Unclaimed Property money in the bank. Vote to approve Reverted Equity Procedure to be Amended as recommended by legal staff. **Motion to approve Amber, Laura 2nd , All in Favor** 6:02
   1. B2 -Budgeting and Planning report – Megan and Shanon

Annual Plan - Focus to make margin and labor good. Finance committee – Dana will be meeting EOM with Nancy and Shanon, continuing to work in Quickbooks organizing the accounts so they can be audited and P&L monthy statements will be clear.

Growing stakeholders, looking into WIC, low income membership options

Considering Good Better Best food choices, including conventional staple items.

Lumen new downtown charter high school, potential to impact students (pregnant and parenting teens) with classes.

Planning to implement Bulldog Bucks in the Fall. Easy to track useage, sign up cost $600

Deli layout needs to be redesigned for optimizing customer flow and converting sales

Bylaws mandate equity only be used for capital investment

Bulk Expansion also redesign going forward.

Wellness Dept need to see numbers improve. Bulk herbs and body care currently moving into wellness dept.

Megan’s job role is shifting to data management.

In compliance, excepting projected out of compliance co-op reinvestment.

**Motion to Approve Amber, Martee 2nd All in favor 6:23**

1. **Executive Session 2nd Floor Main Market Coop** 6:30
   1. HR discussion - issues are resolved
   2. 2019 MMC ended in the Black! Celebration!!

Meeting Adjourned  **6:45**

**Upcoming Meetings:**

**Next Board meeting and Board Retreat, February 08, 2020**