**Waterford Township Supervisors**

**Regular Business Meeting**

**Wednesday, June 19, 2019**

The regular meeting of the Board of Supervisors of Waterford Township was called to order by Chairman Coffin at 7:00 p.m. at the Waterford Township Municipal Building, followed by the Pledge of Allegiance.

Chairman Coffin presided over the meeting with Supervisor Senger in attendance, as well as Sec’y/Treas. Sharon Risjan, Roadmaster Kevin Cromwell, Ron Jagta and Ryne Rutkowski from Stancliff Hose Co., Adam Alexander from Armstrong Cable, and Ken T. Supervisor Malinowski was absent.

**PUBLIC COMMENT** –

* Stancliff Hose Company – Ron Jagta, 12884 Hood Road, presented a brief update from the fire department, such as Section 6, and PA Burning from March 1976. He indicated that new financial statements will come out at the end of June. Initiatives regarding grant opportunities, and possibly changing their category from 501C4 to 501C3. This needs to be evaluated before action would be taken, i.e. cost vs reward. They met with PNC business bankers to go through internal controls. They need e-mails so they can get in contact with the supervisors. Chairman advised sending them to the Township’s e-mail and then they will be forwarded to the supervisors. Ryne Rutkowski, 1475 Old Wattsburg Road, opened discussion on combining volunteer staffing with paid staffing. They need to get solidified with what their plans will be. It will come down to the money and where it will come from. Questions raised on what a paid EMT would do when down and there are no calls. Who would be the employer? They want to make sure the ball keeps rolling on this, and would like to further discuss the possibilities at a work session with the supervisors. Then they can go into more detail. Bruce feels they are steering in a certain direction and they must have something they are looking at. It was agreed that the supervisors would welcome them to their work session on July 24, 2019, at 7 p.m.
* Armstrong Cable – Adam Alexander, general manager of Armstrong Cable, was present to discuss the current situation between the Township and Armstrong. He indicated that he wants to get the agreement moving forward, and has a check to pay for the solicitor’s fees ($1,149.63). He realizes that this has been the sticking point between Armstrong and the Township. Chairman advised that there is no problem with the agreement; it has already been accepted. Once the fees are reimbursed, it is a go. We will need an occupancy permit application completed so we know where they will be working. We don’t need a permit for every location, but just need one permit with one bond and we will detail the areas where they would be in the ROW’s. The bond is based mainly on the footage because there is a fee for this. They need to be as close to the Township’s ROW as possible. We would like them deep enough so we don’t ever ditch them up. We will contact the solicitor and have everything ready for Adam to pick up and then he can leave the check to cover legal costs.

**Motion by Senger, seconded by Coffin, to approve the minutes of the June 5, 2019, regular business meeting, as presented. VOTE: 2/0**

**TREASURER’S REPORT**

**ROADMASTER’S REPORT**

* Cronin Road – five culverts installed and 1500’ tile in.
* Spotts’ Gravel Pit – The lawyers continue to work on this. Burroughs sent it to Phil’s attorney. Nothing back yet.
* Cross LLC to do the Moore Road project. He checked with McCormick and their numbers were right. Cross revised theirs to $18,369 for 3800 yards at 1.5”; 320 tons. He did not hear back from Waterford Paving. Cross will be here on Monday.
* New Ford F150 pickup was at the dealer for 10 days for starting issues under warranty. Now it’s starting the way it should. He is sending it out tomorrow with Marilyn to survey the mobile home parks.
* Regarding Moore Road, Senger asked if, as soon as we get the work done on Monday will we be ready for sealcoat? Kevin said yes, but the guys will go out and check them one more time for potholes.
* New roads will be graded by the end of the month and they will be ready.
* Grading – everything on the East side is done except Benson. Kevin got a call from Chivers who said it will be another two or three weeks before the bridge will be opened. There is an issue with the guide rails lining up. Bridge looks nice. They will get to the west side as soon as weather permits.

**PLANNING COMMISSION RECOMMENDATION**:

**Amacher Property Replot on Route 19N –** The Planning Commission recommended approval of the replot of property at 11056 and 11046 Peach St (Rt 19N). This is a basic line revision.

**Motion by Senger, seconded by Coffin, to approve the Amacher property replot plan on Route 19N (Peach St), upon the recommendation of the Waterford Township Planning Commission. VOTE: 2/0**

**OLD BUSINESS**

* **Millings Agreement** – ECATO was negotiating that and it will be an individual agreement with each township that wants in on it. Gus Neff suggested that we have our solicitor look at the agreement and see if it’s okay and go from there. They are going to try and spread the millings around. Kevin advised that he would use them instead of gravel and then cover it with something before chipping. Agreement will be sent to the solicitor for review.

**NEW BUSINESS**

* **Troyer Growers** – ECCD Approval of the west building NPDES General Permit Coverage, and the application to the Waterford Municipal Authority for sewer service.

**Motion by Senger, seconded by Coffin, to authorizing Chairman to sign the application for sewer service for Troyer Growers**. **VOTE: 2/0**

**Motion by Senger, seconded by Coffin, to grant conditional approval of the NPDES Permit, and the SWMP for Troyer Growers, upon the recommendations of the Township engineer. VOTE: 2/0**

**CORRESPONDENCE**

* Erie County Zoning & Code Enforcement Officials Minutes
* Russell Standard – Notice of Recent Changes

**RECEIPTS**:

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| --- | --- | --- | --- |
| 486444 | ADP | Employee Insurance Contribution | 376.15 |
| 486445 | ADP | Employee Uniform Contribution | 80.00 |
| 486446 | Beeman | Sewer Fee | 63.26 |
| 486447 | Lynn Hofius | Delinquent Sewer Usage | 200.00 |
| 486448 | Mag Dist 06-3-05 | Local Fines | 178.30 |
| 486449 | Recorder of Deeds | Realty Transfers | 3142.51 |
| 486450 | Margaret Amacher | Subdivision Bond and Fee | 135.00 |
| 486451 | Larry Kukuda | Mobile Home Park Annual Permit | 50.00 |
| 486452 | Waypoint Property Mgmt | Mobile Home Park Annual Permit | 50.00 |
| 486453 | Erie Insurance | Property Damage Rt 97/Flatts Rd | 160.00 |
| 486454 | Wtfd Twp Tax Collector | Real Estate Taxes | 5237.21 |
| 486455 | Beeman Estates | Mobile Home Park Annual Fee | 50.00 |

**MOTION TO APPROVE PAYMENT OF BILLS -- BILL PAYMENT LIST**: See attached

Payroll Period: 5/18/19 – 5/31/19 Check Date: 06/05/19

Checks & Direct Deposits: $ 9,512.98

Payroll Taxes: $ 3,525.33

Total: $13,038.31

**MOTION TO PAY BILLS   
Motion to pay the bills, as presented, was made by Senger, seconded by Coffin. Vote: 2/0**

**MOTION TO ADJOURN**

**Motion to adjourn was made by Senger, seconded by Coffin at 7:47 p.m. Vote: 2/0**

Approved: Respectfully Submitted:

Bruce Coffin Date Sharon Risjan

Chairman Secretary