RM OF MOOSE CREEK NO. 33

Minutes of the regular meeting of the Council of the R.M. of Moose Creek No. 33 which was held in the RM office, Alameda, SK on Wednesday, October 16, 2013 at 8:00am.

PRESENT: Murray Rossow, Scott Hewitt, Reed Gibson, Howard Sloan, Phil Yanchycki, Jeff Humphries, Marlowe Brown
Assistant Administrator Michelle Needham

CALL TO ORDER:
This meeting was called to order by the Reeve at 8:05a.m.

APPOINT ACTING ADMINISTRATOR:

Acting Administrator

216/13 Motion Gibson:
That Assistant Administrator Michelle Needham shall be appointed as Acting Administrator until Glenda Johnston commences duties on November 6, 2013.
CARRIED

INCIDENT REPORT:
At 8:06a.m. Reeve Murray Rossow excused himself; Deputy Reeve Reed Gibson acted as chair. The Foreman's Incident Report of October 3, 2013 was read and discussed. Council requested that the Report and notes be filed. Reeve Rossow returned to the meeting at 8:25a.m. and continued as chair. The Roles and Responsibilities of Council, Reeve and Deputy Reeve as well as the RM of Moose Creek's Harassment Policy were reviewed.

FOREMAN UPDATE:

- the old service truck will be made into a trailer; plates shall be removed

2 mile road

217/13 Motion Sloan:
That Kari-On Trucking, of Oxbow, shall be contacted to finish gravelling the 2 mile road.
CARRIED

Rhinosnot

218/13 Motion Hewitt:
That the 6.5 unused totes of Rhinosnot shall be donated to Moose Creek Regional Park to be applied by them at their own cost.
CARRIED

Rescind 208/13

219/13 Motion Brown:
That Motion 208/13 shall be rescinded.
CARRIED

Minutes

220/13 Motion Hewitt:
That the minutes of the regular meeting of September 11, 2013 shall be adopted as amended.
CARRIED

Statement

221/13 Motion Humphries:
That the statement of receipts and payments for the month of September shall be approved, and that the cheques 3175 - 3211 in the amount of $102,206.55 and online payments in the amount of $27,795.54 for a total of $130,002.09 shall be approved.
CARRIED

JJ Trucking

222/13 Motion Sloan:
That the RM shall pay JJ Trucking's invoice for 30,000 yards of gravel crushing (over tender) in the amount of $127,500.00 plus GST and the invoice for 6,175 yards of gravel hauled in the amount of $43,225.00 plus GST.
CARRIED

MR AJ

Accounts Payable **223/13** Motion Yanchycki:
That the accounts as submitted shall be paid. **CARRIED**

Highway 361 **224/13** Motion Sloan:
That progress payment 1 for Highway 361 construction in the amount of $81,245.25 plus GST shall be paid to WF Botkin Construction Ltd. **CARRIED**

Dust Control **225/13** Motion Yanchycki:
That the RM shall pay Barr Water Hauling $3,528.00 for the water hauling for dust control. **CARRIED**

OLD BUSINESS:

- Council reviewed meeting minutes for the paper and changes were made
- Dust control update – Councillor Humphries
- 2 Mile road update – Councillor Sloan
- Manor road update – Councillor Yanchycki
- Lake Roy Watershed update – Councillor Gibson

NEW BUSINESS:

The Administrator presented performance reviews for the Assistant Administrator Michelle Needham and the Office Assistant Jennifer McNabb. The Administrator's wage was discussed and deferred until the November meeting.

Office Assistant **226/13** Motion Hewitt:
That Office Assistant Jennifer McNabb shall receive $21.50 per hour effective January 1, 2014. **CARRIED**

Assistant Administrator **227/13** Motion Gibson:
That Assistant Administrator Michelle Needham shall receive $28.53 per hour effective January 1, 2014. **CARRIED**

Wade Duncan **228/13** Motion Rossow:
That the RM shall purchase a $75.00 gift certificate as a memorial gift to Wade Duncan. **CARRIED**

CORRESPONDENCE:

Corresp. **229/13** Motion Hewitt:

1. Note from Mrs. Shirley Liable re: Fire Bill
2. Letter from Sask SPCA for donation (2013 membership of $250.00 paid previously)
3. Thank you from STARS
4. Letter from Ag Health and Safety re $1500 student scholarship deadline Feb 14, 2014
5. Sask Parks and Recreation AGM on Oct 25th @ Swift Current

That the correspondence having been read shall be filed. **CARRIED**

Adjourn 12:20pm **230/13** Motion Gibson:
That this meeting shall adjourn. **CARRIED**

Murray Rossow
Reeve

Acting Administrator