Suburban Fuel Company, LLC

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703-971-2444 phone • 703-971-4621 fax 5604 Oakwood Road • Alexandria, VA 22310

APPLICATION FOR CREDIT

PERSONAL INFORMATION

| Last Name | First Name | Social Security Number *Required in order to be billed* | |
|--------------------------|---|---|--|
| Home Address | | Own or Rent | |
| City | State | Zip | |
| Home Phone Number | Cell Phone Number | Email Address | |
| Billing Address (if diff | erent from above) | | |
| | | | |
| City | State | Zip | |
| Employer | an an a | Phone Number | |
| FUEL INFORMATI | ON (Please check all that apply) | an 18 - Allerina an a' Cherne 18 e - Ar Artifice ≩laster tractica (Marte an a' Fa | |
| Type of Fuel: | □ 1-Kerosene □ 2-Fuel Oil □ P | Propane (<u>shop use only</u> - no deliveries) | |
| Tank Size: | □ 1,000 gallons □ 550 gallons □ 500 gallons | □ 275 gallons □ 250 gallons □ Other | |
| Type of Delivery: | □ Will Call □ *Automatic Does your | oil heat your hot water? □ Yes □ No | |
| *An Automatic Cust | omer is monitored by the office using a degree | day formula to determine each of your | |

*An Automatic Customer is monitored by the office using a degree day formula to determine each of your oil deliveries. You, the customer, will not have to call to schedule oil deliveries or worry about running out of oil. Our driver will leave a copy of the ticket with your gallons on it at your house. Then we will take care of your account as indicated below. Please read the terms for Automatic Customers on this form.

| Account Type: | □ C.O.D. | Bill Me Net 30 Days | □ ** Charge to my Cre | dit Card | | | |
|--|-------------|----------------------------|-----------------------|----------|--|--|--|
| C.O.D. requires Cash, Check, Credit Card or Money Order to be paid at the time of service. | | | | | | | |
| Billed Net 30 Day | ys - 🛛 Pape | r Statement (regular mail) | Emailed Statement | □ Both | | | |
| **Credit Card Terms - By marking "Charge to my credit card" and filling out your credit card | | | | | | | |

information below, you authorize Suburban Fuel Company, LLC to charge your personal credit card for each purchase made on this account. Suburban Fuel Company, LLC will notify you when your card is coming up for renewal.

Please note that if you are uncomfortable listing your entire card number, you may list the type of card, the last four digits and expiration date. You are then required to email or call our office and provide your entire credit card number as well as the three digit security code on the back of the card.

| Credit Card Information: | Type of Card: \Box MC | 🗆 VISA | Three Digit Security Code: |
|--------------------------|-------------------------|--------|----------------------------|
| | | | |

Card Number: _____- Expiration Date: _____

Billing Address (must match credit card billing statement)

City

State

Zip

~ACCOUNT TERMS~

- Net 30 days from the invoice date or your account will compute a late charge of 1.5% monthly to all accounts past due. Past due accounts are subject to be placed on hold for any and all deliveries until payment is received in full.
- IF YOU ARE AN AUTOMATIC CUSTOMER It is <u>YOUR RESPONSIBILITY</u> to let us know if you move, rent your property or convert to gas or electric heat. YOU MUST CALL THE OFFICE AND STOP YOUR OIL DELIVIERIES. If you do not inform Suburban Fuel Company, LLC immediately, you will be responsible for any additional oil deliveries made to the property. **WE ARE JUST LIKE ANY OTHER UTILITY COMPANY!**
- CREDIT CARDS If you have filled out the credit card information on this application, you authorize Suburban Fuel Company, LLC to charge your credit card for every purchase made on your account. You may change this status at any time as long as a credit check has been done unless you choose to pay COD.
- I further agree to pay for a collection cost of at least 33 1/3% and/or any reasonable attorney fees or court costs incurred by Suburban Fuel Company, LLC, if made necessary by failure to comply with the payment terms of sale.
- Checks returned due to insufficient funds or checks written on a closed bank account will be assessed a flat fee of \$25.00 each time they are returned, limited to a \$50.00 total fee assessment for each check.

By signing this application for credit, you hereby state that all of the information is true and correct and give your consent to check any information necessary in processing this credit application. You promise to pay for all purchases in accordance with the terms of sale. You also agree to the above collection terms should your account become past due.