***Middletown High School PTSA Meeting***

***November 18th 2019 6:30pm***

*Dawn Henson called the meeting to order at 6:35pm. Introductions were made. Along with Dawn, in attendance were Bernard Quesada, Kim Liebendorfer, Jo Nylen, Dawn Downing, Jeff Downing, Samantha Dillard, Collin Delauter, Laurel Carroll and Krista Jarosak. Dawn handed out the agenda for the meeting.*

*The minutes for the October PTSA meeting were reviewed and approved.*

***Treasurer***

*Tien was not in attendance so Kim read the Treasurer’s report previously forwarded by Tien. Tien relayed the message that she had contacted the County PTA Treasurer. These were Tien’s questions and their response:*

*1) Reflections – can they hand out gift cards to students (PTSA would be purchasing them) – No, PTSA may not purchase them.*

*2) If gift cards are donated to us can we use give them out? – Yes.*

*3) PTSA can’t buy gift cards of any sort correct? We also can’t reimburse gift cards either right? Please advise. - Correct.*

***President***

*Dawn informed the board that this year’s audit report was received and accepted. There is an issue with last year’s audit report but that is working on being taken care of.*

*NBC4 News emailed the PTSA board requesting an interview from anyone available asking for opinions regarding the exploration of virtual school on snow days. Nobody was available the day requested by NBC4.*

*Dawn announced that the Maryland PTA has a vacancy for the Vice President of Leadership and Development. Also, the Maryland PTA is pushing out a new way of doing online memberships called “Member Hub”. Dawn will research more into this.*

***Principal***

*Principal Quesada started by saying that the Administration is doing very well. The 2nd term has started, fall sports are almost completed and winter sports are getting ready to start. Also, the Leadership Club has started.*

*Last month Principal Quesada mentioned that the Awards Ceremony was going to be held during the daytime and possibly in November but now it will most likely be held on December 10th during the daytime. He will check on the deadline for the service hours.*

*The staff Christmas Lunch will be on December 20th. The social Committee is providing the main dish. Principal Quesada asked if we could do a sign up for side dishes. Dawn Downing will do a sign up genius for this closer to the event date.*

***Committee Reports***

***County Delegate***

*Mandie was not in attendance.*

***Membership***

*Tien was not in attendance but she had previously forwarded the membership totals to Kim. There are 43 adults and students and 33 staff- staff is at 30% right now which is great.*

***Hospitality***

*There was nothing to report.*

***Reflections***

*Jeff handed out a reflections information sheet to the attendees of the meeting which covered all the information so far put together by Jeff and Dawn. It highlighted the categories and judges so far, the Deadline of December 13th for entries to be turned in, current tasks that needed to be addressed, the suggested timetable and awards.*

*They have a judge for the Dance category (Dee Buchanan) and for the Photography/Visual Arts (see Mrs. Lehman). Sam said she will check with staff for the other categories and Krista Jarosak mentioned that she was a music teacher and would inquire regarding a judge for the Music Composition category.*

*It was discussed how the information is to get out to the students etc. Jeff said he would write something up for the newsletter that would go out Friday 22nd November.*

*Jeff said he would make certificates for the top 3 of each category with a photo or description of their entry. It was decided that a $25 Amazon gift card to be given to the top entry and $10 for the other 2 entries. (FCPS told Jeff that gift cards were ok for this). The awards will be given at a reception during Knights Quest and an image of their entry will be placed on a collage on a wall in the school.*

***Scholarship***

*Nothing to report*

***Baccalaureate***

*Laurel Carroll said she would be interested in helping with the Baccalaureate. It was explained what was involved in a brief outline but Kim said she would reach out to Susan Lagnese to connect with Laurel. Sam also said she will follow up with Mrs. Boyle the senior class advisor.*

***New Business***

*Dawn asked Principal Quesada to go into more detail about the School Improvement Team and the 3 main categories they focus on - 1) Academics, 2) School culture and wellness, 3) Professional development for teachers. The Principal said he would share a copy of the guidelines with Dawn. Also Dawn mentioned that it would be good to share the results of the survey that will come out in April/May to the PTSA.*

***Adjournment***

*Motion to adjourn the meeting at 7:50pm was made by Kim motioned to approve the adjournment of the meeting and Dawn Seconded.*