

Koel's Lawn & Landscape, LLC- Employment Application

Personal- (Please Print Clearly)

First Name _____ MI _____ Last Name _____

Cell Phone (____) _____ Secondary Phone (____) _____

Address _____ City _____ State _____

Email _____ Social Security # _____

Are you over 18? YES/ NO If not, birth date _____

Do you have a valid WI Drivers License? _____ Commercial Drivers License? _____

Employment Interests-

Position(s) desired: _____

Full-time _____ Part-time _____ Date available to start: _____

Salary Requirements: \$ _____ per hour \$ _____ annually

Availability-

Hours Available:

	Mon	Tues	Wed	Thur	Fri	Sat	Sun
From							
To							

Total Hours per Week _____ Are you legally able to work in the US? YES/NO

How did you hear about this employment opportunity? _____

Education-

Name of School	Address	Did you Graduate?	Degree
High School-			
College-			
Other-			

US Military Service-

Branch of Service: _____ Date Entered _____ Date of Discharge _____

Highest Rank _____ Do you have service-related skills and experience applicable to civilian employment? YES/NO If yes, describe _____

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References- List three references, not relatives, who have personal knowledge of your training, experiences, and capability.

1. Name _____ Company _____
Address _____ Phone _____
_____ Relation _____

2. Name _____ Company _____
Address _____ Phone _____
_____ Relation _____

3. Name _____ Company _____
Address _____ Phone _____
_____ Relation _____

Additional Comments/ Training Experience: _____

Employment History- List below your last three employers, beginning with most recent.

1. Name and Address _____ Position _____
_____ Dates of Employment _____
_____ Salary _____ (hourly/biweekly/annual)
_____ Reason for leaving _____
Name of Supervisor _____
Duties _____

2. Name and Address _____ Position _____
_____ Dates of Employment _____
_____ Salary _____ (hourly/biweekly/annual)
_____ Reason for leaving _____
Name of Supervisor _____
Duties _____

3. Name and Address _____ Position _____
_____ Dates of Employment _____
_____ Salary _____ (hourly/biweekly/annual)
_____ Reason for leaving _____
Name of Supervisor _____
Duties _____

May we contact the employers listed above? If not, indicate which ones you don't want us to contact: _____

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Driving Record- Please record all traffic violations within the last three years, due to insurance reasons, you could be disqualified for employment if you are a high risk driver, or do not write down all violations.

1. _____ Date_____
2. _____ Date_____
3. _____ Date_____
4. _____ Date_____

The information on this application is correct and complete to the best of my knowledge. I authorize Koel's Lawn & Landscape, LLC to verify or investigate this information and also authorize the organizations, schools and persons named in the application to release information regarding me. I understand that my furnishing any false information will be reason for disqualification as a candidate for employment or cause of termination if I am employed. Additionally, I understand that Koel's Lawn & Landscape, LLC may request an investigative background report concerning my character, reputation, etc., and that if such an inquiry is made, that information about the nature and scope of that inquiry will be supplied to me upon written request. I understand that my employment status, if offered a position that is not governed by a union contract, shall be on an at will basis, I understand that a two weeks notice is mandatory for myself to give in written form and if not then I shall be terminated from employment.

Signature of Applicant

Date