



STEWARTBY CLUB

Stewartby Bedford

Tel: Office 01234 768112

Clubhouse 01234 768261

APPLICATION TO HIRE CLUB HALL / LOUNGE

Hire Fees: Morning or Afternoon £50.00 + Refundable Deposit of £150

Evening £100 + Refundable Deposit of £150

All day £150 + Refundable Deposit of £150

A refundable £150 Deposit will be levied for use of the hired facilities which will be retained if the facilities are not left in a good order

Name:

Address:

.....

Mob. No. e-mail

Date Required: Function Nos. Expected.
(Wedding, Birthday etc)

Times Required: From To.....
(Normal Licensed hours apply)

If the application is granted:

It is understood, agreed and a condition of the grant that the facilities are to be used at my / our own risk and in consideration of such grant I / we hereby undertake to indemnify Stewartby Club against all claims and demands losses and costs, which may arise out of or be incurred in connection with such use and to make good at my / our expense any damage occasioned to Stewartby club or their property by such use.

Signed Date.....

Official Use Only: Hire Fee Due £..... Date Paid

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This Portion To Be Retained By Hirer

A list of the names of the guests expected to attend the function is required by the Club Secretary at least 48 hours beforehand email to fdisapia@btconnect.com

*** Payment of the Hire Fee and the Refundable Deposit is required at the time of Booking
In the event of cancellation 50% of the hire fee will be retained, if cancelled less than 30 days before the event then the full hire fee will be retained**

*** No pins, nails, Sellotape or Blu tack permitted to hang decorations from walls or ceilings. Please enquire about picture rail hooks available for this purpose**

*** All beverages to be supplied by the Bar (Special arrangements by request)**

*** Catering arrangements must adhere to Health & Hygiene Regulations
(In house catering: Shane Walker 01234 768261)**

*** Premises to be vacated 30 minutes after the Bar closes**

Date Of Hire..... Amount Paid £..... Rec'd By.....

Stewartby Club – Stewartby – Bedford – MK43 9NB – Tel 01234 768261