

**ROUND MOUNTAIN TOWN BOARD
REGULAR MEETING
DONALD L. SIMPSON COMMUNITY CENTER
650 CIVIC DRIVE, HADLEY SUBDIVISION
ROUND MOUNTAIN, NEVADA
rmtownadmin@gmail.com
TUESDAY, OCTOBER 23, 2018 – 4:30 P.M.**

MINUTES

Members Present: James Swigart, Chair
Craig Barber, Vice Chair
Mackenzie Musselman, Clerk
Robert Spivey, Jr., Member
Vacant, Member

Also Present: Pearl Olmedo, Town Manager
Rebecca Hansen, Administrative Supervisor

Citizens Present: None



CALL MEETING TO ORDER

James Swigart called the meeting to order at approximately 4:30 pm. Swigart, Mackenzie Musselman, and Robert Spivey, Jr. were in attendance. Craig Barber arrived at 4:51 pm.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

GENERAL PUBLIC COMMENT (FIRST)

None.

APPROVAL OF THE OCTOBER 23, 2018 AGENDA

Musselman motioned to approve the agenda. Spivey, Jr. seconded the motion; motion passed 3-0. October 23, 2018 agenda has been approved.

UPDATE ON WATER, SEWER, AND SERVICE CHARGE RATE INCREASE FOR ROUND MOUNTAIN PUBLIC UTILITIES – THIS IS TO DISCUSS RATE INCREASES FOR ROUND MOUNTAIN PUBLIC UTILITIES AND GATHER INPUT FROM THE PUBLIC

Rebecca Hansen mentioned that the rate increases have been proposed at an increase of \$3.75 to the sewer rate to only affect residential and commercial businesses that have sewer, and \$3.75 to the service charge for all customers. As the board requested the verbiage on the public notice was changed to include the cost of the sewer project which with help from the auditor comes out to roughly \$1.9 million. Hansen requested a date to make the increase effective. Pearl Olmedo recommends January 1 to be the effective date of rate increases. Once approved, will run public notice and mail out to customer base for knowledge of new rates including that rate increases will not affect December's use billed in January. Vacant lot fee's will be the most increase as they will either go from \$5 to \$8.75 or from \$3 to \$6.75.

November 13th will be on the agenda to get votes and approve the increase.

Olmedo mentioned the \$100 tamper fee. Working on letter to notify that customers will be billed these charges as there have been a couple meter box lids that have needed to be replaced due to customers getting in themselves and breaking the meter boxes. Swigart asked if they're tampered with if that is something that gets reported to the Sheriff. Olmedo & Hansen both mention that it hasn't been deliberate vandalism for the need to call a Sheriff. However, there are people that get into their meter boxes where the lids get broke or the wire for the wireless reader gets broken and the meter can't be read. Also, have had people that turn themselves on whether moving or non-payment. Olmedo mentions there is now an enforced lock system as we have the ability to lock out customers ensuring vacant lot owners have locks on their boxes.

Musselman asked if there has been a headway on collectors. Hansen mentioned that there has not. When it was initially being looked into most collection agencies wanted something in the policy or ordinance that stated due after how many days. Started implementing on final bills giving a 17-day due date. Hansen wants to bring back ordinances to approve changes with updated rates, updated verbiage about tampering, the updated collection agency information. That way it can be provided to a collection agency and then we can move forward with sending accounts to collections or getting board approval to write off bills too old to be collected.

APPROVAL OF SEPTEMBER 25, 2018 MEETINGS MINUTES

Musselman motioned to approve the minutes. Spivey seconded the motion; motion passed 3-0. September 25, 2018 meeting minutes are approved.

APPROVAL OF OCTOBER 9, 2018 MEETINGS MINUTES

Musselman motioned to approve the minutes. Spivey seconded the motion; motion passed 3-0. October 9, 2018 minutes are approved.

REVIEW AND DISCUSS HADLEY SUBDIVISION ROAD ESTIMATE

Olmedo presented two quotes from Robert Bishop for a two-phase project. 7703 and 7706 for crack sealing the subdivision at \$200,000 per phase.

Musselman asked if crack sealing will fix giant dents. Olmedo explains that it won't, it will only save in the integrity of the existing cracks and the cracks that have appeared. Spivey asks if the dents can be fixed like the one that was done on Electrum. Olmedo mentions that it can be done but we are too late in the season to start that project. It has been discussed but with the shortage in maintenance staff, we were unable to take on a big project. It will be something brought back next spring. For the seal overlay the company would recommend to wait until next spring for decent warm weather to cure the asphalt. Musselman asks if this gets done if the town will hand over the rights of the roads to the county again. Olmedo explains that if the rights are handed over that just gives one more step to contact the Nye County Board of Commissioners to get the roads done as they have access to RTC funds which they say we do not have access too because we receive a portion of our fuel tax monies. Swigart suggests that after the roads get fixed that we hand them over to the county. Olmedo mentions that cash and bank fund is \$423,000 unaudited for the road fund.

Olmedo mentions that if we go ahead with the two-phase project, she suggests a budget adjustment to officially go on record showing that the funds have properly been transferred into the expenditures accounts to pay out. Musselman asks if we could do one phase at a time to see how it turns out before the commitment of the other phase. Swigart asked where the roads are the worst. Olmedo explains that the worst is the north section of town.

Musselman motions to approve phase 1 at \$200,000. Spivey seconded the motion; motion passed 3-0. Bishop can start work on the roads.

Chair opened item up for re-vote.

Musselman motioned to hold off phase 1 at \$200,000. Spivey seconded the motion; motion passed 4-0. Hold off on crack seal is approved.

DISCUSSION, REVIEW, AND POSSIBLE APPROVAL TO PURCHASE WEBSITE FOR THE TOWN OF ROUND MOUNTAIN

Olmedo explains we'd not only be able to post community information but would also be able to post meeting minutes and meeting agendas. There was an instance where the county, who doesn't monitor emails regularly, was going to make us cancel our meeting. After researching and looking at NRS's it was found out that although we are without a website, we were within means of posting legally and there wouldn't have been an open meeting violation running the meeting. It's just another avenue to post meeting minutes and agendas. After the incident it was felt that it was time to get away from the county and just start with our own. It will be another resource for community information and things such as the Jag Turkey Trot coming up. When a resolution is passed it will be on the website, when online bill pay is approved the link will be provided to the community. Vistaprint is the most user friendly and allows 12 email accounts and right now we're utilizing Gmail and it would make us look more professional.

Musselman motioned to approve Vistaprint for the town website. Spivey seconded the motion; motion passed 3-0. Purchase for a website is approved.

DISCUSSION, DELIBERATION, AND POSSIBLE DECISION TO APPROVE, AMEND AND APPROVE DRAFT RESOLUTION TO RETURN FUEL TAX MONIES TO NYE COUNTY HELD IN TOWN OF ROUND MOUNTAIN'S GENERAL FUND

Olmedo requests to table to see what happens with the roads that are going to get done. Also, if the desire is to give the roads back to Nye County the process can be started. Spivey asked why we'd give it back if they're not going to fix it. Olmedo explains that if we keep our fuel tax monies with the little funds that we receive, the cost to look into a lawyer, and thought is it really worth fighting. The amount of revenue that the town receives can't sustain a road department, there are no road expertise within our department. Also, don't have the equipment, the proper vehicles to maintain the roads.

We are receiving the correct amount of tax money we are allotted which is pennies on the dollar, but that is what we asked the department of taxation for at the 1.75. There is a resolution 95-01 however it's vague and not what would have been written now and can be interpreted in many ways. Swigart believes that the money from the fuel tax should go to maintenance for new blades for snowplows and for the sweeper to maintain the roads. Tonopah does not keep their tax money and seem to be happy about it. Swigart suggests that we keep the fuel tax money and talk to Bishop about having them maintain the roads and give them the 1.75 in tax. It is estimated to cost around \$2 million to completely fix the roads.

Musselman asked Olmedo her recommendation as town manager. Olmedo thinks the easiest thing to do would be to give the County the money and the roads. Thinking of the town board, town manager, and the town collectively we could have to fight to get things done. Unfortunately, it won't be pretty and possibility of push back in the future for requests. And are we ready if there is because right now there is a dependency on the county for a lot of things, knowledge, resources. It's 50/50 with what to do. Do what's best for the citizens but lose the resources depended on for the town. There was someone within the County who is very vocal who stated the only way to win this fight is if RMGC backs us up. And we know that's not an option.

Spivey thinks that there has been nothing done and if we turn the money back over to the county, we're going to get what we've always gotten which is nothing. We could be in a mess if we turn over all the money and end up with a bad winter and don't have the means to clear the roads and are waiting on Tonopah. Olmedo mentions another avenue, as these factors were decided in 94-when the town went to the department of taxation for the tax money, is to could go back and ask for an increase.

Musselman requests to revisit number 8, Hadley Subdivision road estimate to and to revote

Swigart mentions we can sit on the money like we have for 20 years or use it. For 17-18 years the county took care of the roads and then we got a new manager and they looked at the money we had and wanted the money to

take the roads. But the money should've been used every year. It wasn't budgeted well and now they say they won't do the roads at all.

Board members requested Tim Dahl and Lorinda at next meeting.

Barber would like to keep a good neighbor with the County. Barber discussed spending money on sealing and then having no money to fix our roads and no county that's going to cooperate with us. We could potentially stick to our principals and still end up with bad roads, no money, and no help.

A new resolution has been drafted to define some things, but at that time the town wanted to keep the money. Spivey suggests we use the percentage to maintain the snow plows to maintain the roads as we answer to the towns people even if it angers the county. Suggestion of keeping some money and taking less. Money has to go into the towns account first then gets transferred into road funds. Olmedo suggests if we go that route that it is drafted in the resolution that we see the invoices, revenues, and expenditures so we know exactly how much money is coming in, and where it's going too. Spivey mentions that if we decide to take less, we need to be protected and have it in writing. Swigart mentions that there needs to be an understanding that the money be spent in Round Mountain, NV and not Pahrump, NV. The county would have to provide a revenue expenditure report if that's the route to be taken.

Item tabled.

CORRESPONDENCE, AWARDS, ANNOUNCEMENTS, AND DEPARTMENT UPDATES

1. Tonopah Town Board & Library Board of Trustees meeting agenda from 10/10/18.
2. Notice of Vacancy Round Mountain Town Board.
3. Board Application from Kayla Musselman.
4. Tonopah Town Board & Library Board of Trustees meeting agenda for 10/24/18.

Audit of RMPU and expenditures happened the week of 10/15/18. Auditor had made a note of chairman's request to get the audit done ASAP so we are not in default with the Department of Taxation, however Nye County Treasurers office has been severely shorthanded since December 2017. There hasn't been a reconciliation of cash deposited into accounts. So this year there will be a delay in getting our audit out but it will not be Town Board's fault nor RMPU's fault, and it affects all the Towns in Nye County.

Generator should be delivered the week of Oct., 29 to RMGC. Cashman will get with us once it's delivered on site to start scheduling when it works with TRM maintenance, and the electrician hired to install. Won't see SCADA until January of 2019 as it is currently being built.

Utility operator passed the water distribution test. Closed for Nevada Day. Jag Turkey Trot Nov., 24. All proceeds go to Jag. Winner of age groups will receive a turkey voucher. Talk about a Christmas Parade with a tree lighting that can be an annual thing one of the first couple weekends of December.

DISCUSSION AND POSSIBLE DECISION TO ADOPT DECEMBER 24, 2018 AS A PAID HOLIDAY

Per Town policy employees currently get Christmas Day as a paid holiday only. Talked about closing offices on Christmas Eve and employees taking the day as personal time, however there are a handful of are new hires that will not have accrued any personal time. Town Board did adopt Christmas Eve in 2013.

Musselman motioned to adopt December 24, 2018 as a paid holiday. Barber seconded the motion; motion passed 4-0. December 24, 2018 is adopted as a paid holiday.

REVIEW AND APPROVE INVOICES FOR THE TOWN OF ROUND MOUNTAIN

Musselman motioned to approve the invoices. Spivey seconded the motion; motion passed 4-0. Invoices are approved.

UPDATE ON STATUS OF SMOKY VALLEY AMBULANCE SERVICE

Mr. Klein was emailed meeting agenda but did not make it. Musselman suggests to cc Scott Lewis on emails.

Musselman explains medic 22 unit will be running 10/25/18. EMT refresher November 9,10, 11. Talk of another EMR class. Driver applications are being accepted. Mike Klein will be here doing CPR 11/16/2018 from 4-9pm. Musselman is currently the activity coordinator for Smoky Valley with 16 active EMT's.

GENERAL PUBLIC COMMENT (SECOND)

Olmedo reminded board of RMGC concert 10/25/18 going on until 10pm, along with some of the other events they are prepping for.

ADJOURN MEETING

Musselman motioned to adjourn the meeting at approximately 5:47 pm. Spivey Jr. seconded the motion; motion passed 4-0.