

**Village of Lily Lake
Plan Commission Minutes
Monday December 3, 2018**

1. Roll Call:

The Plan Commission was called to order at 7:10 PM by Chairperson, Steve Zahn. Dan Turner and Cheryl Pollak were present. Glenn Bork and David Stieglitz were absent.

Guests

Mae Strobel and Karl Pollak

2. Approve Agenda:

Motion to approve the agenda for the December 3rd Plan Commission meeting by Dan Turner and second by Cheryl Pollak – all in favor. Motion passes. (Plan Commission chair person voting)

3. Approve the Meeting Minutes from the November 5th Plan Commission Meeting

Motion to approve the meeting minutes from the November 5th Plan Commission meeting by Dan Turner and second by Cheryl Pollak – all in favor. Motion passes. (Plan Commission chair person voting)

4. Public Comment:

No public comment.

5. Old Business

a. Review Accessory/Temporary Structures Ordinance

Discussion of the accessory/temporary structures continued. From discussions, the Commission desired defining temporary storage structures in the following formats:

PODs or Comparable Types of Mobile Storage Devices

- ✚ Permit or simple notification to the Village required.
- ✚ The storage device will be maintained on the driveway or improved surface adjacent to the driveway.
- ✚ The storage device will be permitted up to 30 days.
- ✚ Storage containers or overseas shipping containers are not permitted.

Temporary Accessory Structures

- ✚ Permit required.
- ✚ Site plan required for engineering review and will include the accessory structure installation procedure.
- ✚ Accessory structure will be commercially produced.
- ✚ Structure size limited to 10 ft. by 24 ft.
- ✚ Structures to be located in the side or rear yards and not exceeding the front of the primary structure (home).
- ✚ Structure will be part of the total area comprising other accessory structure(s), patio, pool, and like impervious surfaces and limited to 1.5% of the total lot area.
- ✚ Structures will be permitted to a maximum of one year.

The Commission will now direct the outline above to the Village attorney for assembly of an amended ordinance.

6. New Business

Chairperson Steve Zahn introduces to the Plan Commission to the process of updating the present Village Land Use Comprehensive Plan. With the present Plan approaching nine years in age, it may well be time to update the Plan. Cheryl Pollak noted that the previous Plan was preceded by a Village survey and asked if that would occur again? Steve Zahn said that the question of a survey will be introduced at the December Committee meeting.

Steve Zahn closed by commenting that the Plan updating will begin at the January Plan Commission meeting.

7. Adjourn:

Chairperson Steve Zahn calls for a motion to adjourn. Dan Turner motions to adjourn, second by Cheryl Pollak – all in favor. The meeting adjourns at 8:13 PM.