

PRIVACY POLICY

This is the privacy policy of Elephant Engineering, ABN: 51627033587 (Bazalou1 PTY LTD). It is to inform you of how we use and protect your data when using our website.

We are committed to ensuring that your privacy is protected. Whenever you give us personal data, you are consenting to its collection and use in accordance with our Privacy Policy. We will not share your personal information for marketing or any other purpose without your consent except where it is required by law.

WHAT WE COLLECT

We may collect the following information:

- name and job title
- contact information including email address
- demographic information such as postcode, preferences and interests
- other information relevant to customer surveys and/or offers

WHAT WE DO WITH THE INFORMATION WE GATHER

We require this information to understand your needs and provide you with a better service, particularly for the following reasons:

- Internal record keeping.
- We may use the information to improve our products and services.
- We may periodically send promotional emails about new products, special offers or other information which we think you may find interesting using the email address which you have provided.
- From time to time, we may also use your information to contact you for market research purposes. We may contact you by email, phone, fax or mail. We may use the information to customise the website according to your interests.

COOKIES

A cookie is a piece of text that is entered into the memory of your browser by a website, allowing the website to store information on a user's machine and later retrieve it. Some Elephant Engineering pages use cookies so that we can better serve you when you return to the site. Cookies also enable us to track and target the interests of our users to enhance the onsite experience. Cookies are in no way linked to any personally identifiable information. If a user rejects the cookie, they may still use our website, although some areas may be functionally limited.

Most internet browsers allow the use of cookies to be enabled or disabled. For specific instructions to enable or disable cookies on your computer, please refer to the documentation for your browser software.

How does Elephant Engineering use my personal data? We use your personal data to provide goods and services to you and to let you know about other goods and services in which you may be interested. Personal information may also be collected for the purposes of improving our website content, providing goods and services, marketing, as part of our customer satisfaction surveys or for market research or other ancillary purposes.

We may also use your personal data to carry out research. Your personal data may be combined with data received from other survey submissions. This research is conducted for our internal business and training purposes and will improve our understanding of our user's demographics, interests and behaviour. This research is compiled and analysed on an aggregate basis and therefore does not individually identify any user.

Partners of Elephant Engineering may visit a specially allocated website. We may use information provided on that site to administer and develop our business relationship including the sharing of certain information (where permitted to do so) with associate companies' other business partners, customers or prospects.

Who might we share your personal data with?

We may pass your personal data to our associated companies or to our authorised resellers, partners and resellers, to provide you with the goods and services that you requested.

Elephant Engineering will take reasonable steps to ensure that any personal information disclosed to a third party is protected by that party in accordance with the Privacy Act(Privacy Act 1988).

Except as set out above, we will not disclose your personal information except where we are obliged to do so or allowed to do so by law, or where we need to do so in order to run our business. If you do not wish us to pass your information to any other companies, please let us know by sending an email to us at support@elephantengineering.com.au

LINKS

Elephant Engineering contains links to other sites. Please be aware that we are not responsible for the privacy practices of other sites. We encourage our users to be aware when they leave our site, and to read the privacy policy of other sites that collect personal data. This privacy policy applies to personal data collected by Elephant Engineering and our partner companies. Elephant Engineering is not responsible for the content on any other site outside the website and the sites of our associated companies.

SECURITY

In accordance with Australian law and our internal security measures, we take extra care in protecting and safeguarding your information throughout Elephant Engineering.

Unfortunately, information transmitted through the internet is not always 100% secure. Therefor, while we try our best to protect your information, we do not warrant the security of information transmitted by you. Any information you enter, will be at your own risk.

NOTIFICATION OF CHANGES

This privacy policy was last updated on 21 May 2020. We reserve the right to amend or vary this policy at any time and the revised policy will apply from the date posted on the website. You accept that by doing this, Elephant Engineering has provided you with sufficient notice of the amendment or variation.

CONTACT

This is the website of Elephant Engineering a company registered in Australia under ABN 51627033587.

It is possible to obtain a copy of the information that we hold on you, please contact our Privacy Officer (<u>support@elephantengineering.com.au</u>). We will endeavour to acknowledge a request for personal information within 14 days and provide the information as requested within 30 days. If you have any queries or complaints in regard to our collection, use or management of your personal information, please contact:

Elephant Engineering

385 Dennis Road, Cedar Vale, Queensland 4285 Tel. 0415463343 support@elephantengineering.com.au