

Village of Lily Lake

Approved Minutes of the Regular Meeting of the Board of Trustees
Monday, January 25, 2016

Call to Order

President Jesse Heffernan called the board meeting to order at 7:01 p.m.

Roll Call

Present – Jesse Heffernan, Pam Conn, Mary Damisch, Tim Dell, Janet Marlovits, Rick Overstreet, and Chris Vaughn.

Absent – none

Also Present – Stacy Groesch (Village Clerk), Erik Hoofnagle (Public Works Chair), Alex McTavish (Village Attorney) Ed Sydlowski (Zoning Officer), and Steve Zahn (Planning Commission Chair) Lisa Engberg (Village Treasurer).

Public Present – Mike Hughes and Mae Strobel.

Adoption of the Agenda

Motion by Pam Conn, seconded by Tim Dell to adopt the January 25, 2016 Agenda as presented. *Voice vote, motion passed unanimously.*

Approval of the December 30, 2015 Regular Board Meeting and the January 7, 2016 Special Board Meeting Minutes.

Motion by Chris Vaughn, seconded by Mary Damisch to accept the minutes of the December 30, 2015 Regular Board Meeting and the January 7, 2016 Special Board Meeting. *Voice vote, motion passed unanimously.*

Guests and Public Comment

Mae Strobel asked for an update on her complaint. President Heffernan explained that the citation is written and sent, it's up to the Leonardis on how they proceed. If they do not respond to the citation, a hearing will be set and fines can apply, explained Attorney McTavish. Mae asked when the fence was inspected; date of inspection was July 1, 2015. Mae requested that the fence ordinance be amended to require the "good side" of fences toward the neighboring side. Mae asked why she did not receive notice regarding local area construction. Neighbors only receive notice when a zoning change or variance is requested, not for general building permits.

Resolution 2016-02 Accepting Resignation of Village President

President Heffernan presented her resignation letter to the Board. She expressed her deep honor in serving the community for the past 8+ years and her great respect for the Board of Trustees. President Heffernan recognized each Trustee as honorable and trustworthy, all fitting to lead as Acting President, but recommended Rick Overstreet for the position. She recalled a conversation with Trustee Overstreet when he supported a project which would have inconvenienced his routine, but saw the benefit for the Village. She thanked the Board for their independent views yet uniform support for the village over the years.

Motion by Janet Marlovits seconded by Pam Conn to approve Resolution 2016-02. *Roll Call vote, motion passed unanimously.*

Village of Lily Lake

Approved Minutes of the Regular Meeting of the Board of Trustees
Monday, January 25, 2016

Election of Acting Village President

Attorney McTavish explained that the Board will need to appoint an Acting President until the April 2017 elections. This trustee will act as president, yet remain a trustee with voting privileges – there will be no vacant Trustee position. Janet asked about a tie vote; the voting will continue until there is a win.

Motion by Tim Dell seconded by Pam Conn to nominate Rick Overstreet as Acting President, no other nominees presented. *Roll Call vote, motion passes unanimously (Rick Overstreet abstained from vote).* President Overstreet took the seat and led the meeting, Mrs. Heffernan retired to the audience. Congratulations given to Trustee Overstreet.

Ordinance 2016-01 Ordinance Amending the Zoning Ordinance (42W322) Highway 64 – Bell Fuels Sign Variation

Attorney McTavish spoke on the Variance hearing for the Bell Fuels Gas Station. No guests appeared to speak for or against the request at the hearing. Mr. Hughes is present to answer questions regarding the signs and the variance. No further discussion. Attorney McTavish recommended granting the variance to Bell Fuels for the signs.

Motion by Mary Damisch seconded by Pam Conn to approve Ordinance 2016 -01, *Roll Call vote, motion passed unanimously.*

Resolution 2016-03 Approving Payment to Builders Paving, LLC for Road Paving pursuant to the 2015 Road Program

Motion by Janet Marlovits seconded by Tim Dell to approve Resolution 2016-03, *Roll Call vote, motion passed unanimously.*

Resolution 2016-04 Approving Payment to Builders Paving, LLC for the paving of the Village Hall Parking Lot

Motion by Mary Damisch seconded by Christopher Vaughn to approve Resolution 2016-04, *Roll Call vote, motion passed unanimously.*

Resolution 2016-05 Approving Contract with Karrison, LLC for preparing the 2016 Audit

Motion by Christopher Vaughn seconded by Janet Marlovits, *Roll Call vote, motion passed unanimously.*

Re-Appointment of Village Treasurer

President Overstreet requested to reappoint Lisa Engberg as Village Treasurer. Motion by Janet Marlovits seconded by Mary Damisch to reappoint Lisa Engberg as Village Treasurer for another 4 year term. *Voice vote, motion passed unanimously.*

Village of Lily Lake

Approved Minutes of the Regular Meeting of the Board of Trustees
Monday, January 25, 2016

Re-Appointment of Village Public Works Chair

President Overstreet requested to reappoint Erik Hoofnagle as Village Public Works Director for another 4 year term. Motion by Janet Marlovits seconded by Mary Damisch to reappoint Erik Hoofnagle as Public Works Director for another 4 year term. *Voice vote, motion passed unanimously.*

Resolution 2016-06 Accepting the Resignation of the Village Clerk

Stacy Groesch, Village Clerk, handed her resignation to the Village Board of Trustees stating the need for a full-time position. She thanked the Village for the opportunity to work as Clerk and enjoyed her time here. The Board and committee members recognized all her contributions to the Village and will miss her experience, hard work, and personality.

Motion by Pam Conn seconded by Mary Damisch to accept the resignation of the Village Clerk, Stacy Groesch, *Roll Call vote, motion passed unanimously.*

Appointment of Village Clerk

President Overstreet requested to appoint Jesse Heffernan as new Village Clerk.

Motion by Pam Conn seconded by Janet Marlovits to appoint Jesse Heffernan as Village Clerk, *Voice vote, motion passed unanimously.*

Approval of Monthly Bills

No questions or comments.

Motion by Tim Dell, seconded by Mary Damisch to approve the bill summary as presented for December-January 2015-2016. *Roll Call vote, motion passed unanimously.*

Old Business

Mary Damish stated gas station should open mid-February and store about a month later, according to Mike Hughes.

New Business

None.

Adjournment

Trustee Dell on behalf of the Board and Committee members presented Jesse Heffernan and Stacy Groesch with flowers of appreciation for their service.

Motion by Tim Dell, seconded by Pam Conn to adjourn at 7:28 p.m. *Voice vote, motion passed unanimously.*

Submitted by Stacy Groesch/Jesse Heffernan, Village Clerk