

Farmington Town Board Meeting Minutes  
Monday, March 16, 2020  
Immediately Following Special Board Meeting to Open Road Bids AT 6:30 PM  
E913 Prairie View Ln  
Waupaca, WI 54981  
[www.farmington-waupaca.com](http://www.farmington-waupaca.com)

**Call to Order:** Meeting was called to order at 6:52 p.m. Chair Caroline Murphy presided. The opening statement was given. Notices were properly published and posted.

**Pledge of Allegiance**

**Roll Call:** Caroline Murphy-Chair, Craig Nelson-Supervisor I, Mark Jensen-Supervisor II, Danielle Taggart Clerk-Treasurer, and 2 citizens.

**Approve Agenda:** A motion by Craig Nelson seconded by Mark Jensen to approve the agenda. Motion carried by unanimous voice vote.

**Approve Minutes:** A motion by Craig Nelson seconded by Mark Jensen to approve the minutes of the February 17, 2020 Regular Board Meeting. Motion carried by unanimous voice vote.

**Approve Financial Report:** A motion by Craig Nelson seconded by Mark Jensen to approve financial report subject to audit. Motion carried by unanimous voice vote.

**Committee Reports:**

Board attended:

Caroline Murphy reported on the WTA meeting.

Mark Jensen: Park & Rec good turnout for the winter rec fest.

**Public Input:**

\* Phil Durrant asked what the Water Patrol recreation officer entailed and discussion followed.

\* Jerry Murphy (County Board Supervisor 14) from Human Resources Waupaca County meeting this morning about the Covid-19. Allowing those that can work from home do so. If employees come down with the virus and don't have enough vacation, they can draw into personnel leave days from next year. Brought forward were issues to the public about concerns and how to handle them and what the county will do in operation by the county. There will be a meeting tomorrow. Suggesting strongly to call different departments if they need some help before coming to the courthouse. Recommending business be done over the phone or email. Decided they will have a full board meeting even though most supervisors are in the age range that is at risk.

**New Business:**

- 1) Discuss/Approve Waupaca Cty. Zoning changes for 2020. A motion by Craig Nelson seconded by Mark Jensen to approve Waupaca County Zoning changes for 2020. Motion carried by unanimous voice vote.
- 2) Discuss/Approve Resolution 3/16/20(2020) Appointment of Plan Commission Member David Thoe – 1-year term. A motion by Craig Nelson seconded by Mark Jensen to approve Resolution 3/16/20(2020) Appointment of Plan Commission Member David Thoe – 1-year term. Motion carried by unanimous voice vote.
- 3) Discuss/Approve Rural Mutual Insurance policy for April 1, 2020 to April 1, 2021 for total of \$6,620.00. A motion by Craig Nelson seconded by Mark Jensen to approve Rural Mutual Insurance policy from April 1, 2020 to April 1, 2021 for the total of \$6,620.00. Motion carried by unanimous voice vote.

- 4) Accept CLA auditor's financial report. Clerk has not received this report as yet. A motion by Craig Nelson seconded by Mark Jensen to TABLE CLA auditor's report. Motion carried by unanimous voice vote. TABLED UNTIL APRIL.
- 5) Approve employment agreement with maintenance personnel. A motion by Mark Jensen seconded by Craig Nelson to approve employment agreement with maintenance personnel. Motion carried by unanimous voice vote.
- 6) Approve Resolution 3/16/20(2020) Fixed Asset Capitalization Threshold to \$5000 for financial statement purposes. The chair requested this be tabled until April because of the need to discuss two other financial resolutions that are all connected. A motion by Craig Nelson seconded by Mark Jensen to Table Resolution 3/16/20(2020) Fixed Asset Capitalization Threshold to \$5000 for financial statement purposes. Motion carried by unanimous voice vote. TABLED UNTIL APRIL.
- 7) Approve operator/retail liquor license application(s) received in the Clerk's office NONE
- 8) Land Use Permit Application(s) received from Zoning – informational
- 9) Intent to Cut Wood Products – Informational
- 10) Culvert/Driveway approval(s) if any received NONE
- 11) Roads-
  - a) Discuss/Approve Faulks Bros quote for 2020 sweeping. A motion by Craig Nelson seconded by Mark Jensen to approve Faulks Bros 2020 sweeping. Voice vote.  
Caroline Murphy Yes  
Craig Nelson Yes  
Mark Jensen Nay
  - b) Discuss Greater Waupaca Area Parks & Trails signage for Rural Rd.
- 12) Letters/phone calls/e-mails
  - Great Neighbor Shoot Out box set up in the town hall until end of April.
  - Violation letters from the Waupaca planning and zoning.
  - Monument company called chair requesting information on Sheridan/Salem cemeteries. Referred to our town website for more information.
  - Email Cap Services is having a bicycle ride starting at Central Waters Brewery. The 50-mile loop may come into the Town of Farmington if anything.
- 13) Bills A motion by Craig Nelson seconded by Mark Jensen to pay the bills. Motion carried by unanimous voice vote.
- 14) Adjournment: A motion by Craig Nelson seconded by Mark Jensen to adjourn at 7:56 pm. Motion carried by unanimous voice vote.

Submitted by Danielle Taggart

**Posted March 19, 2020 @ Farmington Town Hall  
& Website [www.farmington-waupaca.com](http://www.farmington-waupaca.com)**