

## RM OF MOOSE CREEK NO. 33

Minutes of the regular meeting of the Council of the R.M. of Moose Creek No. 33 which was held in the RM office, Alameda, SK on Wednesday, January 13, 2016 at 8:00am.

**PRESENT:** Murray Rossow, Howard Sloan, Phil Yanchycki, Jeff Humphries, (**Division 1 vacant**)  
Administrator Sentura Freitag, Assistant Administrator Michelle Needham

**ABSENT:** Reed Gibson, Scott Hewitt

### CALL TO ORDER:

This meeting was called to order by the Reeve at 8:10A.M.

### FOREMAN UPDATE: 8:10am-8:20am

- Ford ½ ton needs starter, exhaust leak
- Tires on semi tractor need to be replaced
- Tandem tires to be replaced in June
- Check washboarding on roads
- Start pushing trees and bush

At 8:20 Foreman Kirk Brooks left the meeting.

*Minutes*      **04/16** Humphries:  
That the minutes of the regular meeting of December 9, 2015 shall be adopted as read.  
**CARRIED**

*Minutes*      **05/16** Yanchycki:  
That the minutes of the special meeting of January 6, 2016 shall be adopted as read.  
**CARRIED**

*December Statement*      **06/16** Sloan:  
That the detailed financial report for the month of December shall be approved as read.  
**CARRIED**

*Accrual Acct Payable*      **07/16** Yanchycki:  
That the following 2015 accrual accounts as submitted shall be paid:

- |                   |          |
|-------------------|----------|
| • Alameda Co-op   | \$235.46 |
| • CU Mastercard   | 1,198.77 |
| • Girard Bulk     | 3,912.04 |
| • Sasktel         | 1,037.98 |
| • Fire & Auto Ent | 137.50   |
| • Midwest Surveys | 6,676.38 |
| • Oxbow Tire      | 886.26   |
| • Loraas Disposal | 233.79   |

**CARRIED**

*Accounts Payable*      **08/16** Humphries:  
That the 2016 accounts as submitted shall be paid.

**CARRIED**

**OLD BUSINESS:**

- Report*      **09/16** Yanchycki:  
Council shall accept the report of the December meeting with the requested changes.  
**CARRIED**
- Debit Services*      **10/16** Humphries:  
That the RM shall cancel the First Data debit machine and replace with a different provider.  
**CARRIED**
- Library*      **11/16** Yanchycki:  
That the RM shall pay the Town of Alameda one-half of the Alameda Library contents insurance as per the Joint Venture Library Facility Agreement upon invoice.  
**CARRIED**
- SARM*      **12/16** Humphries:  
That the SARM 2016 Long Term Disability Renewal Report, Excess Liability Insurance and Membership fees be submitted.  
**CARRIED**
- Resolution for SARM*      **13/16** Sloan:  
That the Administrator shall prepare and submit a resolution for SARM's annual convention in March to lobby the Ministry of Environment to replace the controlled burn hotline phone number.  
**CARRIED**
- Grader Tender*      **14/16** Yanchycki:  
That the RM shall tender for a new grader by advertising on SaskTenders with a closing date of February 9<sup>th</sup> at 4:00pm; and furthermore that RM Tender Policy shall apply.  
**CARRIED**

**ADMINISTRATOR'S REPORT:**

- S.Sloan*      **15/16** Yanchycki:  
That the RM shall pay for Shanise Sloan to attend Heavy Equipment Operator Course at South East Regional College at Estevan.  
**CARRIED**
- Admin Report*      **16/16** Sloan:  
That the RM shall accept the Administrator's Report as presented.  
**CARRIED**

**OIL APPROVALS:**

- Oil Approvals*      **17/16** Sloan:  
That the RM shall accept the oil approvals as attached.  
**CARRIED**

**CUSTOM WORK RATES:**

*Custom Rates* **18/16** Humphries:

That custom work rates shall remain as follows:

Grader/Operator	\$125.00/hour
Grader with blade/Operator	175.00/hour
Mower/Operator	100.00/hour
Loader/Operator	100.00/hour
Tractor/Operator	80.00/hour

*Gravel Rates* That gravel rates (hailed only) shall be set as follows:

Gravel Hauled	16.00/yd*
	12.00/yd (pit run)*

\*A maximum of three loads of gravel per year at said costs shall be hauled to rate payers only. These rates will be available to the Town of Alameda, Chopper K Auction Services and the Village of Frobisher.

**CARRIED**

*Water tokens* **19/16** Sloan:

That fees/charges shall be:

Water Well Keys/token	\$40.00/year
Commercial tokens	\$100.00/year
Fax/Photocopy	\$1.00/page

**CARRIED**

*Gopher tails* **20/16** Yanchycki:

That bounty on gopher tails shall remain at \$0.30 per tail.

**CARRIED**

*Contract* **21/16** Yanchycki:

That Mark Wenner shall be appointed Contract Beaver Trapper and shall be paid \$50.00 per tail as commissioned by a member of council.

**CARRIED**

*Pound* **22/16** Sloan:

That Chopper K shall be appointed as pound for the year 2016.

**CARRIED**

*PCO* **23/16** Humphries:

That Terry Barnes shall be appointed as Pest Control Officer for the year 2016.

**CARRIED**

A Weed Inspector has not been hired by the ADD Board.

*Snow Plow* **24/16** Sloan:

That Dwayne Batt shall be appointed as Snow Plow Operator for the year 2016.

**CARRIED**

*Solicitor* **25/16** Yanchycki:

That John Billesberger, Billesberger Law Firm, 1017-3<sup>rd</sup> Street, Estevan, SK S4A 0R4 shall be appointed as solicitor for the year 2016.

**CARRIED**

*Auditor* **26/16** Humphries:  
That the RM shall appoint Cogent Business Consulting of Weyburn, SK as auditor for 2016. **CARRIED**

*Administrator* **27/16** Humphries:  
That Sentura Freitag shall be hired as Administrator, Returning Officer, Assessor, Treasurer for the year 2016 with a salary increase of 5%, \$73,474.94 plus membership in the RMAA. Furthermore, she shall receive a 5% increase for 2017. **CARRIED**

Foreman Kirk Brooks rejoined the meeting at 9:45a.m.

**DELEGATE: APAS – Norm Hall, President and RM Rep Bill Neuman (9:50-10:20am)**  
Mr. Hall presented issues APAS will be working on in 2016

**TENDER OPENING FOR 14' TANDEM-AXLE GRAVEL PUP TRAILER 10:30am**

Thomas Sharp from Redhead Equipment attended

The following tenders were received:

Sterling	\$31,830.00
Redhead	45,900.00
Cancade	37,808.00
Del Equipment	42,988.14
Winacott	43,000.00

*Pup Trailer* **28/2016** Sloan:  
*Tender* That the RM shall accept the tender from Redhead Equipment to purchase a 14FT Tandem Axel Gravel pup trailer in the amount of \$45,900.00 plus GST and PST. **CARRIED**

**ROAD CONSTRUCTION PLANS 2016**

*Tender* **29/16** Humphries:  
*Div 5* That the RM shall tender clay capping of 4 miles of road lying West of Sections 10 and 3, Township 06, Range 02 W2M and West of Sections 34 and 27, Township 05, Range 2 W2M by advertising on SaskTenders with a closing date of February 9<sup>th</sup> at 4:00pm; and furthermore that RM Tender Policy shall apply. **CARRIED**  
*Cancelled*  
150/16  
03/30/16

*Tender* **30/16** Sloan:  
*Div 3* That the RM shall tender new road construction of 2 miles of road lying West of Sections 17 and 20, Township 04, Range 03 W2M and 1 mile lying South of Section 30, Township 04, Range 03 W2M by advertising on SaskTenders with a closing date of February 9<sup>th</sup> at 4:00pm; and furthermore that RM Tender Policy shall apply. **CARRIED**  
*Amended*  
151/16  
03/30/16

Foreman Kirk Brooks left the meeting.

**NEW BUSINESS:**

*Bylaw 1/2016* **31/16** Sloan:

*1<sup>st</sup> reading* That Bylaw 1/2016 Council Procedures Bylaw shall be introduced and read a first time. **CARRIED**

*Bylaw 1/2016* **32/16** Yanchycki:

*2<sup>nd</sup> reading* That Bylaw 1/2016 Council Procedures Bylaw shall be read a second time. **CARRIED**

*Bylaw 1/2016* **33/16** Humphries:

*3<sup>rd</sup> reading* That Bylaw 1/2016 Council Procedures Bylaw shall be read a third time. **CARRIED UNANIMOUSLY**

*Bylaw 1/2016* **34/16** Sloan:

That Bylaw 1/2016 Council Procedures Bylaw shall be signed and sealed by the Reeve and Administrator. **CARRIED**

*Bylaw 2/2016* **35/16** Yanchycki:

*1<sup>st</sup> reading* That Bylaw 2/2016 Gravel Extraction Bylaw shall be introduced and read a first time. **CARRIED**

*Bylaw 2/2016* **36/16** Humphries:

*2<sup>nd</sup> reading* That Bylaw 2/2016 Gravel Extraction Bylaw shall be read a second time. **CARRIED**

*Bylaw 2/2016* **37/16** Sloan:

*3<sup>rd</sup> reading* That Bylaw 2/2016 Gravel Extraction Bylaw shall be read a third time. **CARRIED UNANIMOUSLY**

*Bylaw 2/2016* **38/16** Sloan:

That Bylaw 2/2016 Gravel Extraction Bylaw shall be signed and sealed by the Reeve and Administrator. **CARRIED**

*Student Empl* **39/16** Humphries:

*Grant* That the Administrator shall apply for the Canada Summer Jobs student employment grant. **CARRIED**

*MEPP* **40/16** Humphries:

*Workshop* That the Administrator and Assistant Administrator shall attend the MEPP Workshop on February 23 in Regina. **CARRIED**

*Fire Dept* **41/16** Sloan:

*Invoices* That the RM shall pay the fire department invoices from Fire & Auto Enterprises \$125.00 plus taxes for fire truck drain valve and \$385.00 for lights for the trailer. **CARRIED**

*Sask Lotteries*      **42/16** Yanchycki:  
That the Saskatchewan Lotteries TIP Allocation shall be turned over to the Town of Alameda. **CARRIED**

*G.Krismer & Assoc*      **43/16** Yanchycki:  
That the RM shall appoint Gord Krismer & Associates as Development Appeals Board and Assessment Appeals Board and furthermore pay retainer upon invoice. **CARRIED**

The Administrator presented the Bond for the office, the insurance policies and the Short Term Disability Policy to Council. A copy of each will be filed.

*WCB*      **44/16** Sloan:  
That the RM shall accept Sask Workers' Compensation Net Premium Rate of \$1.14 per \$100.00 of assessable payroll. **CARRIED**

*SARM*      **45/16** Humphries:  
That the RM shall pay the following 2016 SARM accounts:  

- Membership \$3,321.79 plus \$166.09 GST
- Bond for Office \$75.00
- Self Insurance \$1,824.36
- Short term Disability \$9,675.60
- Property Insurance \$9,215.00
- Optional Life Insurance (Freitag) \$864.00
- Optional Life Insurance (McNabb) \$66.00

**CARRIED**

*Memberships*      **46/16** Sloan:  
That the RM shall pay the following 2016 memberships:  

- RMAA      \$400.00
- APAS      12,464.90
- SETPC      600.00
- Sask Parks and Recreation      50.00
- Redcoat Waste      30,295.68
- Agriculture in the Classroom (Upon Invoice)
- SE Regional Library      4,054.80
- Saskatchewan SPCA      250.00

The RM shall not renew memberships to the Hudson Bay Route Assoc. and FCM.

**CARRIED**

**COUNCIL broke for lunch at 12:00pm and reconvened at 12:30pm**

**CORRESPONDENCE:**

- SARM:
  - U.S. Repeal of mandatory country of origin labelling
  - Highways Winter Weight Season December 29, 2015
  - 2016 SARM fees
  - deadline for submitting resolutions for 2016 Annual SARM Convention is Sunday, February 14<sup>th</sup>
  - Harvey Malanowich seeking election for Vice President of SARM Board of Directors
  - Carmen Sterling seeking election for Vice President
  - SEIMA Landfill Workshop January 26<sup>th</sup> @ Regina \$150.00 plus GST
- Gov of Sask – SaskAlert (Saskatchewan’s Emergency Public Alerting Program)
- Ministry of Ag – request to sponsor Moose Mountain Ag Day (Tuesday, March 1<sup>st</sup> @ Arcola)
- Red Coat Waste – Notice of Withdrawal from The Village of Halbrite
- Raymond James Ltd. – cash management
- Sask Public Works Assoc. Conference and Trade Show Feb 23-25 @ Regina (\$400.00 for 3 days; \$250.00 for Thursday only; \$150.00 for Wednesday only)
- Heritage Sask – request for membership \$50.00
- Hudson Bay Route Assoc – request for membership \$300.00 (cancelled in 2014)
- FCM – request for membership \$153.01 (cancelled in 2014)
- GWP Rodent Products Inc. 2016 Price list
- iHunter Saskatchewan app (request for RM pdf map)
- TransCanada Proposed Upland Pipeline Project Update

*Corresp.*

**47/16 Humphries:**

That the correspondence having been read shall be filed.

**CARRIED**

*Adjourn  
1:00pm*

**48/16 Yanchycki:**

That this meeting shall adjourn.

**CARRIED**

  
Reeve

  
Administrator