Meeting start: 6:30 p.m.

Attendance: Linda Odell (Chair), Debi Cross, Lee Taylor, Pat McNabb, Darlene Massey, Peggy Taylor, Jeanne Surber, Denise Vassar, Barbara Linde, Ingrid Kross, Lisa Hartman, Rita Crawford, Rhonda Gianturco, Yvette Cienski, Carol Richardson, Vicki Marsh, Gina Vivian and Lori Murdock and Marilyn Rivera (late arrival) Candy Byrd (Absent)

Minutes: Pat McNabb motioned, Jeanne Surber seconded, to approve the May 20, 2019, minutes as submitted. Motion passed.

Symposium Theme: Theme suggestions were briefly discussed. A survey will be sent out to the Committee members to vote on the following theme suggestions.

* Sew Full of Whimsy
* Wrap It In Love
* Heart & Home
* Magic of Quilting
* Clowning Around with Quilts
* My Heart Belongs to Quilting
* Viva La Difference: Celebrating All Quilters and Quilt Styles
* Timeless Treasures
* Pieces of Time
* Magical World of Quilting
* Quilting In Wonderland

Committee Reports

**Budget:** Pat McNabb reported before the Symposium Budget can be created, the funds needed for the classes/speaker, hospitality and any other needed funds, need to be submitted to the Budget Committee. She reported all receipts are to be given to the Budget Committee and in turn forwarded to the Executive Treasurer. It was further reported all contracts, as in past symposiums, will be signed by the Budget Committee. The Symposium fee will be determined based on the expenses.

**Classes:** No one at this time has agreed to serve as Committee Chair and Yvette Cienski asked to be removed from the Committee as she is serving as Co-Chair for registration. It was suggested Debbie of Sew & Vac be contacted for possible donations and/or teaching a class. (After the meeting, Carol Richardson volunteered Chair the Classes Committee.)

**Door Prizes:** Donna Dooley submitted her report via email. Donna’s email asked if the Door Prize Committee is to take on the silent auction if there was someone she could talk to on the silent auction from the last Symposium. Kitty Tully is who she will need to reach out to.
The Committee was asked to have “better” door prizes and Donna’s email asked for Board to be more specific. Donna’s email also asked the following:

* What type of Silent Auction items would be suitable?
* What “companies” are being referred to in the minutes?
* Are these all donations from members, quilt shops?

Action: Donna Dooley to contact Kitty Tully for information on the last silent auction.

Facilities: Denise Vassar expressed because the facilities committee basically cleans up that the clean-up and facilities committees be combined. Denise Vassar motioned, Rhonda Gianturco seconded, the two committees be combined. Motion passed. There is no one chairing the clean-up committee; committee will be renamed Facilities / Clean-Up Committee. Denise reminded all that everyone is to help with the clean-up.

Hospitality: Darlene Massey reported she had been checking with local eateries for their prices to cater the lunch. Denise Vassar reported the Hilton Church ladies group has volunteered to prepare the lunch. Darlene will present the Committee’s catering proposal at the next meeting.

Action: Linda Odell to send Darlene the notes from the last Symposium’s Hospitality Committee.

**Publicity:** No report – no one was there to give a report.

Registration: Yvette Cienski reported she had updated the registration form and had everyone review the form for comments/changes. Rhonda Gianturco presented the idea of the Guild using online payment option for registering for the Symposium classes. Brief discussion. It was suggested the online matter be taken to the Executive Board level for consideration and further research.

**Vendors:** Lee Taylor reported the small gym is large enough to accommodate all vendors. Last Symposium the vendors were spread out in different locations. It was agreed having the vendors all together would be better for the Symposium attendees and the vendors. After brief discussion it was agreed the vendor fee would be $40/$50 with lunch. Lee asked for vendor suggestions.

**Welcome:** Marilyn Rivera reported she has made over 100 lanyards. A request for felt an ¼-inch buttons had been sent out and several members brought donations. She also showed everyone the chicken pin cushions she is making for the welcome bags. Marilyn would like to a pop-up or cupcake quarter so she asked for fat-quarter donations from the Guild.

Next meeting: July 15, 6:30 p.m. at Hilton Baptist Church.

Meeting adjourned 7:31 p.m.

Respectfully submitted,

Debi Cross

Symposium Secretary