

# Haywill Animal Rescue and Therapy Centre

## SAFEGUARDING POLICY

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### **1. Applicability**

This policy applies to all staff, including senior managers and their board of trustees, paid staff, volunteers, work experience students and anyone working on behalf of Haywill Animal Rescue and Therapy Centre (thereafter: Haywill)

### **2. Purpose of this policy**

To protect children and young people who receive Haywill's services, including the children of adults who use our services.

To provide staff and volunteers with the overarching principles that guide our approach to safeguarding and child protection;

Haywill believes that a child or young person should never experience abuse of any kind. We have a responsibility to promote the welfare of all children and young people and to keep them safe. We are committed to practice in a way that protects them.

### **3. Legal Framework**

This policy has been drawn up on the basis of law and guidance that seeks to protect children namely:

- Children Act 1989
- United convention of the Rights of the Child 1991
- Data protection Act 1998
- Human rights Act 1988
- Sexual Offences Act 2003
- Children Act 2004
- Safeguarding Vulnerable Groups Act 2006
- Protection of Freedoms Act 2012
- Children and families Act 2014
- Special educational needs and disability (SEND) code of practice: to 25 years – Statutory guidance for organisations which work with and support

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children and young people who have special educational needs or disabilities; HM Government 2014

- Information sharing: Advice for practitioners providing safeguarding services to children, young people, parents and carers; HM Government 2015
- Working together safeguarding children, a guide to inter-agency working to safeguard and promote the welfare of children; HM Government 2015

This policy should be read alongside our policies and code of practice

- Induction and training
- Role of the designated safeguarding officer
- Managing allegations against staff and volunteers
- Code of conduct for staff and volunteers
- Anti-bullying
- Health and safety

### ***4. We recognise that***

- The welfare of the child is paramount, as written in the Children Act 1989
- All children, regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity, have a right to equal protection from all types of harm or abuse
- Some children are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues.
- Working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare
- We will seek to keep children and young people safe by
  - Valuing them, listening to and respecting them
  - Appointing a Designated Safeguarding Office (DSO) for children and young people, a deputy and board member for safeguarding
  - Adopting child protection and safeguarding practices through procedures and a code of conduct for staff and volunteers

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- Developing and implementing an effective e-safety policy and related procedures
- Providing effective management for staff and volunteers through supervision, support, training and quality assurance measures
- Recruiting staff and volunteers safely, ensuring all necessary checks are made
- Recording and storing information professionally and securely and sharing information about safeguarding and good practice with children, their families, staff and volunteers in one-on-one discussions
- Using safeguarding procedures to share concerns and relevant information with agencies who need to know, and involving children, young people, parents, families and carers appropriately
- Using our procedures to manage any allegations against staff and volunteers appropriately
- Creating and maintaining an anti-bullying environment and ensuring that we have a policy and procedure to help us deal effectively with any bullying that does arise
- Ensuring that we effective complaints and whistle blowing measures in place
- Ensuring that we provide a safe physical environment for our children, young people and vulnerable adults, staff and volunteers, by applying health and safety measures in accordance with the law and regulatory guidance

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#### **5. Contact details**

*Designated Safeguarding Office (DSO)*

Lynn P Haydon-Williams

07957728673 / [lynn@haywillanimalrescue.co.uk](mailto:lynn@haywillanimalrescue.co.uk)

*Deputy DSO*

Marie Walsh

07931952197

*Senior lead for safeguarding*

Lynn P Haydon-Williams

07957728673 / [lynn@haywillanimalrescue.co.uk](mailto:lynn@haywillanimalrescue.co.uk)

*CEOP*

[www.ceop.police.uk](http://www.ceop.police.uk)

*NSPCC helpline*

08088005000

We are committed to reviewing our policy and good practice annually.

This policy was last reviewed on 9<sup>th</sup> January 2019.

Lynn P Haydon-Williams (Safeguarding Lead of Board of Trustees)

*This has been produced with the help of the NSPCC and has satisfied the trustees.*