

BRIAR GROVE HOME OWNERS' ASSOCIATION
Board of Directors Meeting Agenda

February 13, 2019

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| 1. Call to order | 6:00 p.m. | Jorge Galaviz |
| 2. Establish a quorum (2 out of 3 Directors) | | Jorge Galaviz |
| 3. Approval of the Minutes | | Board |
| 4. Financial Review | | |
| a. Balance Sheet and Profit & Loss Statement (January 2019) | | |
| b. Last Reconciled Bank Statements (December 2018) | | |
| c. 2019 Proposed Budget | | |
| 5. Committees and Reports | | |
| a. Architectural Control Report | | |
| 6. New Business | | |
| a. Appointment of Director to Vacated Term | | IMC/Board |
| b. Vendor Contract Review | | Board |
| a) Landscaping | | |
| b) Retention Pond | | |
| c. Security Camera Installation | | |
| d. Bylaw Update Status | | IMC/Board |
| 7. Open Forum (Attending Property Owners) | | Members |
| 8. Adjourn to Executive Session | | Jorge Galaviz |
| 9. Executive Session | | Board |
| a. Collections Update | | IMC |
| b. Deed Violations | | Board |
| 12. Adjournment | 8:00 p.m. | Jorge Galaviz |

Business Board Meeting/Annual/Townhall - During the meeting, the President or Chairperson will conduct the meeting. At all times, Parliamentary Procedures will be followed in order to have a productive and timely meeting. Please be courteous to each speaker and please do not interrupt a speaker whether it is a Board Member, Committee Member or Member of the Community.

Member Open Forum - This time is open to the members for questions. Due to time constraints, time will be limited to 3 minutes (MUST SIGN UP). **Please state your name and your question for the minutes.** The Board will consider all requests for action to be taken, but no decisions will be made during this period. Your Board of Directors is elected by the members to make the decisions for the Association. Careful consideration must be given to each decision made as to its effect on the Members, Association and financial standing. Questions should pertain to general issues concerning the Association/Subdivision and not personal issues. Thank you for your cooperation.

Jorge Galaviz, President

Scott Humes, Vice President
Shelly Peterson, Community Manager

Corin Nice, Secretary/Treasurer

Meeting Location
IMC's Office
3500 W. Davis #190, Conroe, TX 77304
www.briar-grove.com