**Waterford Township Supervisors**

**Regular Business Meeting**

**Wednesday, January 15, 2020**

**CALL TO ORDER**

**PUBLIC COMMENT**

**APPROVAL OF MINUTES**

**APPROVAL OF REORGANIZATION MINUTES**

**ROADMASTER REPORT**

**SOLICITOR’S REPORT**

Russell Standard

Warren Ferraro

Ann Hull

The regular meeting of the Board of Supervisors of Waterford Township was called to order by Chairman Kondzielski at 7:00 p.m. at the Waterford Township Municipal Building, followed by the Pledge of Allegiance.

Chairman Kondzielski presided over the meeting with supervisors Senger and Malinowski in attendance, as well as Sec’y/Treas. Sharon Risjan, Larry Thompson, Sylvia Skelton, Floyd & Joanne Scott, Kim Risjan, Ron Eliason, Zoning Administrator LeeAnn Ormsbee, Tim LaFlamme, T.J. LaFlamme and Gary White.

**PUBLIC COMMENT** - None

**APPROVAL OF MINUTES**

**Motion by Malinowski, seconded by Kondzielski, to approve the minutes of the January 6, 2020 Regular Business Meeting, as presented. Vote: Malinowski and Kondzielski, Yes; Senger opposed. Motion Carried.**

**Motion by Malinowski, seconded by Kondzielski, to approve the minutes of the January 6, 2020, Reorganization Meeting, as presented. Vote: Malinowski and Kondzielski, Yes; Senger opposed. Motion Carried.**

**ROADMASTER’S REPORT**

* Brian Tinko indicated that he has taken over for Kevin Cromwell.
* Roads are breaking up in places and they are trying to take care of those spots.
* New tires have been put on one of the trucks.
* They are making changes in the services in the shop. Oils were being changed too often according to specs from John Deere and Cummins.
* Getting prices on bulk materials to make things easier in the garage.
* Everything is running smoothly.

**SOLICITOR’S REPORT**

* Russell Standard – Solicitor is getting a draft motion for a summary judgment. Will be filing it in the near future.
* Ferraro – Filing a motion for civil contempt. All cars were supposed to be removed. Information received indicates that he has multiple vehicles there now. There is a hearing a week from Friday on this matter in front of Judge Domitrovich.
* Ann Hull – He sent a notice of violation of the setbacks in the ordinance. We found that the mobile home has been sold and intend to relocate it to a mobile home park. Therefore, the setback issue will be resolved. Brief discussion ensued after which Solicitor advised that we can continue to pursue the setback issue with the District Justice. If she still owns the property, we would have to file a non-traffic violation. Senger would like to give the new owner some time to get the mobile home out of there. They have to get the site ready for the unit at the park. As long as he is working on it, let it go. Malinowki and Kondzielski want to continue with the non-traffic citation.

**ADJOURN TO EXECUTIVE SESSION**

**RECONVENED**

**ZONING REPORT**

**OLD BUSINESS**

PSATS Convention

**NEW BUSINESS**

Termination of Kevin Cromwell

Roadmaster Appointed

Roadmaster authorized purchases

Camera & I-Pad Authorized

Meeting was recessed for executive session at 7:11 p.m. for personnel issues.

Meeting reconvened at 7:35 p.m.

**ZONING REPORT**

* LeeAnn advised she is trying to get things organized.
* Setting up meetings with Tamara Cass from Summit Township to figure out how to improve our zoning.
* She talked to County Planning about our new zoning book, and will stay in contact with them. Everyone on Waterford Planning is on board with that and will need support of the supervisors also.
* Rube Road – she spoke with Pete Link. Two of the properties in the proposed rezoning have residences on them. There will probably not be any issues and we can work with Planning and make it better.

**OLD BUSINESS**

PSATS Conference – Motion was made by Senger, seconded by Kondzielski to allow Sharon Risjan to attend if it fts into her schedule. Vote: 3/0

**NEW BUSINESS**

**Motion by Kondzielski, seconded by Malinowski, to terminate Kevin Cromwell as roadmaster, effective January 15, 2020, with pay and benefits through January 15, 2020. Vote: Kondzielski and Malinowski, Yes; Senger opposed.**

**Motion by Kondzielski, seconded by Malinowski, to promote Brian Tinko to Roadmaster with pay and benefits the same as Kevin Cromwell had. Vote: Kondzielski and Malinowski yes; Senger opposed.**

**Motion by Kondzielski, seconded by Malinowski, that the roadmaster have authority to make purchases up to $2,000 without supervisor approval. Anything over that, he needs to get two supervisors to authorize. Vote: 3/0**

**Motion by Senger to purchase one camera and investigate an I-pad before purchasing. Motion died for lack of a second.**

**Motion by Malinowski, seconded by Kondzielski, to purchase one camera and one I-pad. Vote: Malinowski and Kondzielski, Yes; Senger opposed.**

**MOTION TO PURCHASE I-PAD & CAMERA**

**DOT CLEARINGHOUSE REGISTRATION**

**DIGITAL RECORDER**

**PURCHASE**

**VERIZON ACCOUNT**

**CLOSING**

**ROADMASTER**

**CELL PHONE**

**RESOLUTION 2020-01**

**SEWAGE FACILITIES**

**PLAN**

**RESOLUTION 2020-02**

**COUNTY AID 2020**

**CORRESPONDENCE**

Dave Morrison Resignation

**RECEIPTS**

EXPENDITURES

**Motion by Kondzielski, seconded by Senger, to proceed with the PaDOT Clearinghouse registration of CDL drivers. Vote: 3/0**

**Motin by Senger, seconded by Malinowski, to purchase a digital recorder for meetings at a cost of $221.99. Vote: 3/0**

**Motion by Senger, seconded by Malinowski, to close Verizon accounts. Vote: 3/0**

Brief discussion opened on a cell phone for the Roadmaster. Senger suggested paying half of his personal cell phone bill or get a phone from Walmart at half the cost of his plan.

**Motion by Malinowski, seconded by Kondzielski, to reimburse Roadmaster Brian Tinko for the full amount of his cell phone bill because he is using his personal phone for Township business. Vote: Malinowski and Kondzielski, Yes; Senger opposed**.

**RESOLUTION 2020-01 Motion by Senger, seconded by Malinowski, to adopt Resolution 2020-01, Revision of the Official Sewage Facilities Plan for Jaworski/Moraski Small Flow Treatment Facility at 11375 Route 19N, Waterford, PA. Vote: 3/0**

**RESOLUTION 2020-02. Motion by Senger, seconded by Malinowski, to adopt Resolution 2020-02, Application for County Aid to be used on 2020 Winter Services (wages and overtime). Vote: 3/0**

**CORRESPONDENCE**

* Resignation Letter from Dave Morrison from Water/Sewer Authority
* Erie County Firefighter’s Association Dinner

**Motion by Senger, seconded by Kondzielski, to accept the resignation of Dave Morrison from the Water/Sewer Authority. Vote: 3/0**

**RECEIPTS**:
922428 Wtfd Municipal Authority Sewer/Water $1791.12

922429 Anthony Gomo Sewer 63.26

922430 Recorder of Deeds Realty Transfers 2310.35

922431 Cass Information Sewer 31.63

922432 Beeman Estates Sewer 63.26

922433 Mag. Dist. 06-3-05 Local Fines 235.95

**APPROVAL OF BILLS**

**CARL DEIST PROMOTED TO ROAD FOREMAN**

**BUDGET REVISIT**

**ADJOURNMENT**

**BILL PAYMENT LIST**: See attached

Pay Period: 12/28/19 – 01/10/2020 (Ck Date: 01/15/2020)

 Total Cash Required: $11,149.75

  **Motion to pay the bills was made by Malinowski, seconded by Senger. Vote: 3/0**

Roadmaster would like bring Carl Deist up $1.00 per hour, as he is now in charge of the guys in the garage.

**Motion by Malinowski, seconded by Kondzielski, to name Carl Deist Road Foreman and increase his wage by $1.00 per hour. Vote: Malinowski and Kondzielski, Yes; Senger opposed.**

Supervisor Senger made a motion that we revisit the 2020 budget to go over some of the expenses we have just increased. Motion died for lack of a second as they feel this can be discussed at a work session on January 29.

**MOTION TO ADJOURN**

**Motion to adjourn was made by Malinowski, seconded by Senger at 7:56 p.m.**

**Vote: 2/0**

Approved Respectfully Submitted:

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Flory Kondzielski Date Sharon Risjan

 Chairman Secretary