

**RIVENHALL PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING HELD 5 JANUARY 2016**

Present: Cllrs. Abbott, Wright, Bills, Anderson, Prime, Clark and Turner.

In the Chair: Cllr. Abbott

Also present: Parish Clerk and 3 members of the public.

1205. To receive apologies for absence.

An apology was subsequently received, via e-mail from BDC Cllr. Kevin Bowers.

1206. Disclosure of Pecuniary Interests relating to matters on this Agenda.

Cllr. Abbott declared Non-Pecuniary Interests in all matters relating to ECC and the BDLHP, and a Pecuniary Interest in item 1210 Planning Appeals and left the meeting for that item.

1207. To approve and sign the Minutes of the meetings held on 1 and 16 December 2015.

These minutes were **unanimously approved** and then signed by the Chairman.

1208. Public Forum for 10 minutes.

There were no matters brought to Members' attention.

1209. Matters for Discussion:

i. BDC Local Plan.

The public drop-in session which preceded this Council meeting was well attended.

The Chairman thanked Cllr. Prime for his diligent preparatory work and for agreeing to collate the comments written by members of the public.

ii. Arrangements for the Annual Report & Annual Parish Assembly.

The Annual Report should be compiled by the end of April and distributed at least one week prior to the Annual Assembly, which is scheduled for 3 May 2016. For the Annual Report the Clerk will provide the up to date Council details including budgets, website and Public Rights of Way.

Chairman's report including planning, highways and recycling.

General maintenance & upkeep - Cllr. Clark.

Winter salt bag scheme - As per last year's entry.

Community Policing Team - Cllrs. Bills and Anderson.

Local defibrillator information - Cllr. Wright.

Invitations to be sent to the following for representation at the Annual Assembly: BDC; ECC; BDC Cllr. Bowers; the local MP and Rivenhall School.

Information relating to any local club/organisation, if provided, can be made generally available on the night.

iii. ECC Highways Maintenance.

(a) Flooding along Oak Road.

In November 2015, Braintree District Council and Essex County Council agreed to appoint NPS Consultants to manage the design and delivery of flood alleviation schemes including Oak Road, Rivenhall.

NPS have provided a provisional programme which includes investigation of the root causes of the flooding so that they can design appropriate solutions and invite tenders to implement the remedial works. In the case

of Oak Road, the preliminary solutions include re-profiling of the existing ditch and the replacement of piped sections where blockages and/or pipe damage is evident.

NPS plan to invite tenders for the work in early January 2016 with a view to the 3 schemes being completed by the end of March 2016. However, it is not possible to provide specific dates for commencement of works for Oak Road until the tender documents are received with the detailed programme of works from the winning contractor.

- (b) Unlit/damaged streetlights are being reported to ECC.
- (c) Some local pavements are in need of urgent repair - the Chairman will report this to ECC.

iv. General Maintenance.

- (a) Rivenhall Brook.
The Environment Agency indicated that, due to financial cut-backs, no action can be taken to clear Rivenhall Brook.
- (b) Flower bulbs for North Rivenhall will be planted as soon as practicable.
- (c) Cllr. Clark is to inspect the posts and chains surrounding the Village Green and report what action is required at the next meeting.

1210. Planning Matters:

New Applications:

There were no new applications to be considered.

Planning Results:

There were no results to be reported.

Planning Appeals:

APP/Z1510/C/15/3140454: 3 Waterfall Cottages, Park Road - Appeal against an enforcement notice issued by BDC. "Without planning permission the change of use of the land from solely residential to a mixed use and as a base for landscaping business, the erection of 2 metal column mounted CCTV cameras and the installation of a hard standing in association with the commercial business."

Cllr. Wright took the Chair for this item.

Proposed by Cllr. Prime, seconded by Cllr. Bills and agreed by a vote of 4 with 2 abstentions that this Council writes to the Planning Inspector in support of the action taken by BDC.

1211. Ongoing Planning Issues:

- i. Rivenhall Airfield - Bradwell Quarry.
There was nothing further to report at this meeting.
- ii. Rivenhall Airfield - Waste Incinerator.
Proposed by Cllr. Bills, seconded by Cllr. Wright and unanimously agreed that the notes produced by the Chairman subsequent to the EA public drop-in session form the basis of the Council's concerns regarding the environmental permit application.
- iii. ECC Minerals Plan.
There was nothing further to report at this meeting.
- iv. Proposed Colemans Farm Quarry.
There was nothing further to report at this meeting.

- v. Tarecroft Wood.
There was nothing further to report at this meeting.
- vi. Braintree District Local Highways Panel.
The very latest information remains as follows:
- a. 7.5T weight restriction, Oak Road (linked) new signage in Church Road/Oak Road. Scheme now advertised for consultation until 14 January 2016.
 - b. Extended 30mph limit along Church Road. There will be a public consultation period with implementation by March 2016.
 - c. Grass verge outside 51-53 Oak Road - a query was raised regarding the possible absence of grasscrete due to the apparent new muddy ruts .
 - d. Rectory Lane traffic restrictions - in validation.
 - e. Reflector bollards along, Park Road - in validation.
 - f. Introduction of a speed monitoring loop on Rickstones Road, approved.
- The next meetings of the BDLHP will take place on Monday 18 January 2016 and Thursday 24 March 2016, both in Causeway House.
A suggested height activated warning system just south of the Oak Road/Rickstones Road junction has been referred to the Liaison Panel Officer who replied that this is very unlikely to be considered.

1212. Correspondence received since the date of this Agenda.

There were no additional items of correspondence.

1213. Reports from PC Representatives.

There were no reports for this meeting.

1214. Finance Matters:

- i. To agree accounts for payment.
Proposed by Cllr. Wright, seconded by Cllr. Prime and unanimously agreed that the following accounts be paid. Cheques were then drawn accordingly.
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| 1069 | Kempco Ltd | £13.00 | Printing |
| 1070 | RPFA | £30.00 | Hall hire |
| 1071 | The Henry Dixon Hall | £12.50 | Hall hire |
| 1072 | Stephanie Bills | £107.96 | Website hosting 2015/16 |
| 1073 | K.P. Taylor | £354.72 | Salary/expenses Dec.2015 |
| 1074 | A. Walsh | £ 90.00 | Litter picking Dec. 2015 |
| 1075 | J. Abbott | £15.96 | Flower bulbs |
- ii. To formally agree the Budget and Precept figures for 2016/2017.
Proposed by Cllr. Abbott, seconded by Cllr. Bills and unanimously agreed that the Council's Precept for 2016/2017 be confirmed at £9,450.00 as per the Minutes of the precept Meeting dated 16 December 2015.

1215. Information exchange and items for the next Agenda.

- * Emptying of the clothing bin at the Oak Road recycling site.
- * The RPFA Annual General Meeting will be held on 26 January 2016.
- * Cllr. Wright is to liaise with the RPFA regarding the installation of the defibrillator at the Village Hall and will give a brief demonstration at the next Council meeting.
- * Motorcycles are still gaining access to the field behind Rickstones Road.

* There has been another RTA along Park Road.

1216. Public Feedback.

There was no public feedback on items considered/approved at this meeting.

1217. Dates of future meetings.

Tuesday 2 February in Rivenhall Village Hall and 1 March 2016 in The Henry Dixon Hall, both commencing promptly at 20.00 hours

Items for the February meeting to the Clerk by 22 January at the latest.

1218. Closure.

The Chairman closed the meeting at 21.00 hours.

Signed:

Date:

CHAIRMAN